**TYPE:** Regular Board Meeting  
**DATE:** 01.23.17  
**TIME:** 3:30 PM  
**LOCATION:** 3877 Lusk Street, Oakland, CA 94608

**Public Notice**

1.1 PUBLIC NOTICE: The writings, documents, or public records described in SB 343 are available at the school office, currently located at 3915 Lusk Street, Oakland, CA 94608.

1.2 PUBLIC NOTICE: In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodation, including auxiliary aids or services, in order to participate in the public meetings of the school’s governing board, please contact the Office of the Superintendent at (510) 594-3900. A 72 hours notification prior to the meeting will enable the school to make reasonable arrangements to ensure accommodation and accessibility to this meeting.

**Call to Order**

2.1 CALL TO ORDER: The Chairman of the Governing Board will call the Oakland Military Institute College Preparatory Academy meeting to order at 3:30 PM, or as soon thereafter as possible.

**Revision/Adoption/Ordering of Agenda**

3.1 REVISION/ADOPTION/ORDERING OF AGENDA: January 23, 2017  
**Recommendation:** It is recommended that the Board approve any revision/adoption/ordering of the agenda of the regular meeting of the Oakland Military Institute College Preparatory Academy for January 23, 2017.

**Invitation to Address the Board**

4.1 INVITATION TO ADDRESS THE BOARD: Non-agendized items.  
**Summary:** Members of the audience are invited to address the Board of Trustees on items shown on the closed session agenda. Agenda items may be discussed at the time they are considered by the Board. The Ralph M. Brown Act limits the Board and staff’s ability to respond to comments on non-agendized matters at the time such comments are made. Public comment is limited to three (3) minutes, unless the Board grants additional time. Those wishing to address the Board should stand to speak when recognized by the President of the Board.

**Personnel**

5.1 Organization Discussion  
**Summary:** Organization chart and update on potential addition to leadership team.
Oral Reports

6.1 Superintendent’s Update
- Alumni Update
- START Program Update
- Cadet Leadership Update
- Athletic Update

6.2 Fundraising Luncheon Update

Financial Update Report

7.1 BUSINESS: Education Protection Account (EPA) Spending Plan

**Summary:** This plan explains how the EPA funds provided in the Local Control Funding Formula will be allocated per requirements set forth in the passage of Proposition 30 in 2012. The Governing Board has sole authority to determine how these funds are spent on education with some provisions. This plan explains how OMI is spending these funds in 2016-17. This plan calls for funds to be expended on Teacher and Facility salaries and benefits as well as lease payments. The report will be posted on the school website. The full report is now being presented to the Board for discussion. It can then be ratified at a subsequent board meeting after opportunity for public comment.

7.2 BUSINESS: Financial Update Report for the Month of December

**Summary:** The report is a monthly update of key financial positions including, cash balance, monthly attendance, YTD donations, line of credit status and others. This report was developed to answer many common questions about the school financial status.

**Recommendation:** It is recommended that the Board receive the Financial Update Report for the Month of December.

Consent Calendar

8.1 CONSENT CALENDAR: Approval of Consent Calendar Items

**Summary:** All items listed under the Consent Calendar are considered to be routine by the Board and will be acted upon with one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board request specific items to be discussed and/or removed from the Consent Calendar.

**Recommendation:** It is recommended that the Board approve the items listed under the Consent Calendar categories of General Functions, Personnel, Curriculum, Buildings and Grounds, and Business.

8.1a GENERAL FUNCTIONS: Minutes of the Regular Board Meeting of the Oakland Military Institute College Preparatory Academy meeting December 19, 2016.
Recommendation: It is recommended that the Board approve the minutes of the Oakland Military Institute College Preparatory Academy Board Meeting of December 19, 2015.

8.1b BUSINESS: Report of Expenditures for Month of December.
Summary: The Report of Expenditures includes all checks written and disbursed for the month of October. Checks are written to cover virtually every facet of school operations.
Recommendation: It is recommended that the Board approve the Report of Expenditures for the Month of December.

8.1c BUSINESS: Year-To-Date (YTD) Income Statements for December
Summary: Attached are Income Statements which include all activity for the month of December and YTD comparisons to the annual budgets for both Operations and Fundraising.
Recommendation: It is recommended that the Board approve the Year-To-Date Income Statements for the Month of December.

Action Items

9.1 GENERAL FUNCTIONS: Approval of Prop 39 Structural Construction Documents/Services  
ACTION

Summary: As part of OMG's Prop 39 Solar Project, a structural engineering firm is required to prepare calculations for our roof mounted solar panels. Our District Architect, Persinger Architects and Associates, has recommended R & S Tavares Associates to do this work. Their proposal was found to be acceptable and within the budget parameters for the OMG Prop 39 Solar installation.
Recommendation: It is recommended that the board approve the scope of work and professional services agreement from R & S Tavares Associates.

9.2 GENERAL FUNCTIONS: Approval of Prop 39 Solar Project Installation  
ACTION

Summary: As part of OMG's Prop 39 Solar Project, a Request for Proposals for solar installation was published. The deadline for submission was 11:00AM, December 19, 2016. One bid was received in a timely manner. Our District Architect, Persinger Architects and Associates, has completed their review of the Bid Proposal submitted by Northern Pacific Power Systems, Inc. and found it to be acceptable and within the budget parameters for the OMG Prop 39 Solar installation.
Recommendation: It is recommended that the board approve the contract for the OMG Prop 39 Solar Project to Northern Pacific Power Systems, Inc.

9.3 BUSINESS: Ratification of 2015-16 Auditor's Report Installation  
ACTION

Summary: Patel & Associates, LLP has completed their audit of OMG for the year ending June 30, 2016. The audit report was reviewed by the Board's treasurer and staff and due to mandatory submission timelines was submitted to Oakland Unified School District on January 9th. The report identified no serious deficiencies or weaknesses. The audit had 2 findings; both for reporting errors to the State.
Recommendation: It is recommended that the board ratify the Auditor's Report for fiscal year 2015-2016.
ITEMS BY THE BOARD OF DIRECTORS

BUSINESS: Education Protection Account (EPA) Spending Plan

DISCUSSION

Summary: This plan explains how the EPA funds provided in the Local Control Funding Formula will be allocated per requirements set forth in the passage of Proposition 30 in 2012. The Governing Board has sole authority to determine how these funds are spent on education with some provisions. This plan explains how OMI is spending these funds in 2016-17. The plan calls for funds to be expended on Teacher, Counseling and Facility salaries and benefits, as well as Facility lease expenses. Legislation requires the plan be presented in a open meeting for Board Discussion and approved in a subsequent meeting after any Public Comment has been heard.

Adjournment

ADJOURNMENT: Regular meeting of the Board of Directors, Oakland Military Institute College Preparatory Academy; January 23, 2017.
Recommendation: It is recommended that the Board of Directors adjourn the January 23, 2017, regular meeting of the Oakland Military Institute College Preparatory Academy.