

**REGULAR BOARD MINUTES
BOARD OF TRUSTEES
FLORENCE COUNTY SCHOOL DISTRICT NO. TWO
DISTRICT OFFICE
August 28, 2017
7:00 p.m.**

A regular meeting of the Board of Trustees of Florence County School District No. Two was held in the District Administrative Office on Monday, August 28, 2017.

Those present: **Mr. Thadis D. Calcutt, Jr.**
 Mrs. Angela P. Keith
 Mrs. Elleveen T. Poston
 Mrs. Mona Lisa A. Andrews
 Mr. Johnny R. Jenkins
 Mr. Robert B. Singletary
 Mr. Raleigh O. Ward, Jr.

Call to Order

Mr. Thadis D. Calcutt, Jr. called the meeting to order at 7:00 p.m. by welcoming visitors and staff. Mrs. Elleveen T. Poston served as secretary.

Declaration of FOIA

In accordance with the South Carolina Code of Laws, 1976, Section 30-4-89 (d), as amended, local news media and public were notified of the time, date, place, and agenda of the meeting.

Recognition and Awards

Classified of the Year - The Board recognized Mrs. Vicki Goins as the 2017-2018 Classified Employee of the Year. Mrs. Goins was presented with a plaque during the Opening Day In-service held on August 16, 2017, at Hannah-Pamplico Elementary/Middle School. Mrs. Goins is an administrative assistant at Hannah-Pamplico Elementary/Middle School.

Teacher of the Year - The Board recognized Mrs. Laura Newsome as the 2017-2018 Teacher of the Year. Mrs. Newsome was presented with a plaque during the Opening Day In-service held on August 16, 2017, at Hannah-Pamplico Elementary/Middle School. Mrs. Newsome is an English teacher at Hannah-Pamplico High School.

Consent Agenda Items

A motion was made by Mrs. Elleveen T. Poston to accept Consent Agenda Items: Approval of Agenda, Approval of Board Minutes, Approval of Financial Reports, and Approval of a Fieldtrip. Mrs. Angela P. Keith seconded the motion. The motion carried unanimously.

Public Participation

None

Superintendent Update

Mr. Neal Vincent began the update by presenting preliminary student enrollment totals for Hannah-Pamplico Elementary/Middle School (HPEMS) and Hannah-Pamplico High School (HPHS). As of August 28, 2017, HPEM had 761 with 5 less students than August 2016 while HPH had 377 students with an increase of 28 students compared to August 2016. Based on the March 2017 135th day report, the district has an increase of 20 students. This is a favorable enrollment for the projected budget. Mr. Vincent shared that the district still has two double bus routes and that all positions are currently filled for bus drivers. Mr. Vincent mentioned an upcoming bus training and encourage members to assist in recruiting sub bus drivers. Mr. Vincent shared that enrollment information for the 4K and 5K afterschool care has been sent out twice to parents with only three applications received. This program will not be offered unless eighteen applications are received. Mr. Vincent stated that Boys and Girls Club will continue to offer afterschool care starting with first grade and is free to students with assistance from a 21st Century Grant. Further, Mr. Vincent added that all fall sports have started and he wishes the coaches and athletes the best.

Action Items

Amended Bond Resolution - Mr. Vincent requested approval from the Board for updates that have been added to the Amended Bond Resolution. Mr. Raleigh O. Ward, Jr. made a motion to approve the changes to the Amended Bond Resolution and Mrs. Elleveen T. Poston seconded. The motion carried unanimously.

Policy Updates - DBG, DJ, EF.R, GCD, GDD - Policy updates were presented by Mr. Vincent for second reading. Policy DBG - Budget Adoption Process was revised to comply with S.123/Citizens' Meeting if a millage increase is needed. Policy DJ - Purchasing was revised to show the last procurement revision was approved on March 27, 2017. Policy EF.R - Food Services was revised to show that no checks will be accepted after May 1. Policy GCD - Professional Staff Vacations was revised to reflect current practice. Policy GDD - Support Staff Vacations and Holidays was revised to reflect current practice. Mrs. Angela P. Keith made a motion to approve Policy Updates - DBG, DJ, ER.R, GCD, and GDD. Mr. Johnny R. Jenkins seconded the motion. The motion carried unanimously.

Reports and Items for Discussion

Highway 51 Update - Mr. Ken Hayes with the South Carolina Department of Transportation provided an update to the Board concerning the Highway 51 project. Mr. Hayes confirmed that guardrails will be installed from the first driveway at Hannah-Pamplico High School to Raider Way. Mr. Hayes added that the completion date for the project should be late summer or early fall of 2019.

Capital Update - Mr. Hyman provided the Board with an update on current capital improvement projects in progress. The new stadium lights are up on the football field and the process has begun to install new stadium lights on the other athletic fields. Mr. Hyman added that the concrete pad and bleachers for the visitor's side of the football field are installed and new sod has been added. New desk, tables, and chairs have been ordered. Painting is now being completed during off hours. Mr. Hyman stated that the gym floor at the high school is looking good.

2017 Audit Timeline - Mr. Vincent shared the 2016-2017 Audit Timeline with the Board. He stated that all accounts are in the process of being balanced and closed. The final audit will be presented to the board in November for approval.

Policy Updates - IC, IHAQ, JICDA.R, JLD, KDB, KLGA - Policy updates were presented by Mr. Vincent for first reading. Policy IC - School Year - SCSBA recommends adding language on waivers for make-up days for charter schools and home schooling programs due to changes made to Regulation 43-234. Policy IHAQ - Career Transition to Work Education - Revised to reflect changes to Regulation 43-205. Policy JICDA.R - Code of Conduct - SCSBA recommends updating the administrative rule to reflect amendments to Regulation 43-279. Policy JLD - School Counseling - Revised to reflect changes to Regulation 43-205. Policy KDB - Public's Right to Know/Freedom of Information - SCSBA recommends revising the freedom of information policy to include the new requirements. Policy KLGA - School Resource Officers - SCSBA recommends adopting a model policy based on Regulation 43-210.

Executive Session

At 7:55 p.m., Mrs. Angela P. Keith made a motion to go into Executive Session to discuss a personnel matters. Mrs. Elleveen T. Poston seconded the motion. The motion carried unanimously.

In open session, the following action was taken:

At 8:20 p.m., Mr. Johnny R. Jenkins made a motion to come out of Executive Session and Mr. Raleigh O. Ward, Jr. seconded the motion. The motion carried unanimously

Adjournment

At 8:20 p.m., Mr. Raleigh O. Ward, Jr. made a motion to adjourn. The motion was seconded by Mrs. Elleveen T. Poston. The motion carried unanimously.

There being no further business to discuss, on motion duly made and seconded, the meeting adjourned at 8:20 p.m.

Mr. Thadis D. Calcutt, Jr.
Chairman

Mrs. Elleveen T. Poston
Secretary