



**Audubon Middle School  
Advisory Committee/ Council  
Official Minutes  
2014-2015  
January 21, 2014**

**I. Call to Order/Welcome**

A) The meeting was opened by Ms. Tillet, the Chairperson, at 5:10pm.

**II. Pledge of Allegiance**

A) Ms. Ayala led the Pledge of Allegiance.

**III. Roll Call**

A) Ms. Fuller led roll call. We have quorum. Mr. Miller, Ms. Walker, Ms. Morgan, Ms. Collins were absent at the time of roll call. Mr. Miller and Ms. Morgan arrived at 5:21pm. Ms. Walker arrived at 5:31pm.

**IV. Approval of Election Minutes**

A) Ms. Tillet opened the floor to corrections for the prior meeting's minutes.  
B) Mr. Lindheim moved to accept the minutes as is. Mr. Parkes seconded it.

**V. New Business**

- A) Ms. Tillet moved to combine "c. Review recommendations from ELAC" under Old Business on the agenda with "b. Analyze student suspension and attendance data" under New Business.
- a. Ms. Ayala led an evaluation of Audubon's data concerning student suspension and attendance data using informal data generated by Ms. Torrance.
  - b. Ms. Young clarified that the "truancy letter" comes from the district. In addition, some of the percentages are higher than they ought to be because it includes the students who have been "no shows" but still show up on MiSiS. She further explained that the details of the given information is not available on MiSiS.
  - c. The eighth grade data showed that about 40 students are not on track for meeting the district's attendance expectation.
  - d. Mr. Roberts asked, "In the students student sent truancy letters, how many students received multiple letters, and therefore skewing the data? And how often do they send the letters out?"
  - e. Ms. Morgan and Mr. Shumate asked a question in regards to "How do we account for children that are delinquent that moved to another school?"
    - i. Ms. Morgan then asked "Does this truancy affect our funding?" and Ms. Young responded "No, the transient data does not count against you."

- f. Ms. Young projected the detailed eighth grade data from MiSiS onto the large screen. She clarified that the district no longer accepts a parent's note in order to excuse an absent
  - g. Ms. Young specified that on the culmination eligibility letter, Ms. Torrance and Ms. Flenoral will include their attendance percentage.
- B) Ms. Tillet distributed and Ms. Ayala explained the School Report Card and explained that it is accessible through LAUSD.
- a. Ms. Young clarified that the data from last year was skewed because the addresses were incorrectly printed on the letters and due to SmarterBalanced testing. Therefore, this is the year that the data from the school experience surveys will count for each school. She reiterated that the data was skewed district-wide.
  - b. Ms. Young asked that we brainstorm ways to increase parent participation.
    - i. Mr. Lindheim offered the suggestion to create an incentive/ competition among the homerooms.
  - c. Mr. Roberts asked "Why the staff number was only 10% in regards to participation?" Ms. Young explained that this issue will not be repeated as we have Ms. Ayala and Ms. Tillet spearheading the surveys this year.
  - d. Ms. Ayala iterated that Audubon wants to see an improvement in these numbers.
    - i. Mr. Shumate explained that he feels we need a standardized source in regards to these numbers.
  - e. Ms. Morgan asked if we would clarify to the parents that there are errors on this School Report Card. Mr. Lindheim suggested that on the night of parent conferences and grade level meetings, we could emphasize this information. Ms. Young responded that we will track and monitor school experience surveys. She also mentioned that she could send a data sheet to the parents.
  - f. Ms. Ayala mentioned that the new survey will be coming between February and March. Ms. Morgan mentioned making an announcement concerning the upcoming surveys.
  - g. Ms. Young mentioned creating a draft of a parent letter by next Friday.
  - h. Ms. Tillet suggested using this survey as a homework assignment.
- C) Ms. Tillet distributed and Ms. Ayala explained the information that was submitted to the district in regards to the SPSA Evaluation from our last meeting.
- a. Ms. Ayala mentioned that our SPSA has been approved through 2017.
  - b. Ms. Young mentioned that the district is requiring 5 upcoming parent meetings including topics such as attendance, graduation, and Common Core. The district is offering \$7000 per site to meet this requirement.
    - i. Mr. Miller asked how students receive information about culmination. Ms. Young answered that information was distributed in homerooms, dates are placed on the Marquee, and phone calls/fliers have been sent home.

## **VI. Old Business**

- A) Ms. Tillet distributed and Ms. Ayala explained the 2014-2015 LAUSD Core Waiver Implementation information.
  - a. Ms. Fields spoke about the fact ELAC parents were concerned about students having access to college dictionaries.
    - i. Ms. Tillet moved that Title 3 be able to purchase these dictionaries. Ms. Morgan seconded. Motion passed.
    - ii. Ms. Young found dictionaries for \$2.99 each through Walmart.
  - b. Ms. Fields spoke about an opportunity for the LEP learners to re-take the test to reclassify.
- B) Ms. Ayala led the council through an introduction of the presentation titled “Communities of Practice: Audubon MS – Cycle 1 (Fall 2014)”. Ms. Young then led the council through the presentation and explained the meaning of the Core Waiver.
  - a. The topics included students in Special Education Classes both RSP and SLD need to be taught on grade level, the protocol of plan-do-study-act, and how Audubon addresses the needs.
  - b. Ms. Fields, Ms. Ayala, Mr. Lindheim and Mr. Miller spoke to how learning conversations (Professional Development) have changed at Audubon.

## **VII. Announcements**

- A) Ms. Ayala demonstrated how to access the Audubon Calendar off the website and mentioned the next SSC meeting will be February 11, 2015. In addition, she mentioned that the school-wide spelling bee will be held on January 30<sup>th</sup>, 2015.

## **VII. Public Comments**

- A) Mr. Lindheim motioned that we have two additional meetings in April and May. Mr. Parkes seconded. Consensus was met. Motion passed.
- B) Ms. Walker made the statement that her son received extra credit for seeing the movie Selma and reflecting on it. She was sincerely appreciative of the assignment and spoke to her son’s revelations due to the assignment.

## **IX. Agenda Item Consideration for Next Meeting**

- A) Ms. Ayala said that we will solidify the bylaws. She will email us the bylaws as a follow-up.

## **X. Adjournment**

- A) Ms. Tillet closed the meeting at 6:50pm.