



UNION SCHOOL DISTRICT

Board of Trustees Minutes – Regular Meeting

Date: October 10, 2016

Place: District Administration Building
5175 Union Avenue
San Jose, California 95124

Time: 5:00 P.M.

Board Present: Janice Hector, President
Vickie Brown, Clerk
Sheila Billings
Harold Stuart

Staff Present: Denise Clay, Superintendent
Mary Berkey, Assistant Superintendent
Andrew Schwab, Associate Supt.
Rita Sohal, Assistant Superintendent

Board Absent: Cindy Goodsell

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| 1. | CALL TO ORDER/BOARD STUDY SESSION (5:00 p.m.)

Board President Janice Hector called the meeting to order at 5:03 p.m. Superintendent Denise Clay noted the Measure J Bond Study Session was scheduled at the August Board meeting to review the master budget and to address questions. Assistant Superintendent Rita Sohal reviewed the agenda, which included the bond issuance schedule, the budget update and projects under consideration. Bond Director Sharon Serrano shared the presentation including photographs for projects under consideration. | 5:03 – 5:59
Call to order/
Board study
session |
| 2. | RECONVENE / FLAG SALUTE / SCHOOL PRESENTATION

Board President Janice Hector reconvened the meeting at 6:00 p.m. The flag salute was led by a Carlton student. Carlton Principal Lisa Lorona thanked her three teachers in attendance and introduced four Carlton Elementary students that shared an outstanding Eureka Math presentation demonstrating the eight mathematical standards aligned with our new math adoption. Each student (grades 2—5) demonstrated solving math problems by reviewing rules and patterns, by using math tools and explaining the mathematical concepts. The board members gave the students certificates of appreciation for their presentations. | 6:00 - 6:18
Reconvene/
flag salute/
Carlton
Student
Presentation |
| 3. | BOARD RECOGNITION

The Board members recognized the members of the Measure H Community Oversight Committee. Members recognized were: Catherine Adelman, Carolyn Beadle, Anna Chitwood, Nathan Enos, Todd Feinberg, Bryan Gesicki, Ingrid Stout and Colleen Thompson. | 6:18 – 6:21
Board
Recognition |
| | Recess | 6:21 – 6:22
Recess |

4. APPROVAL OF AGENDA AND MINUTES

Board member Harold Stuart moved to approve the agenda and the minutes, seconded by Board member Vickie Brown as follows.

4.1 The agenda was approved.

4.2 The minutes of the regular meeting of September 12, 2016 were approved.

Ayes: Billings, Brown, Hector, Stuart

Noes: None

Absent: Goodsell

Abstentions: None

6:22 – 6:23
Approved
Board agenda
and minutes

5. COMMUNITY COMMENTS /COMMUNICATIONS

Union District Educators Association (UDEA) President Sharon Victorine addressed the board members in favor of Proposition 55 and asked the Board members to support the proposition.

6:23 – 6:27
Community
Comments

6. REPORTS FROM THE BOARD AND SUPERINTENDENT

Board member Harold Stuart said he was impressed with the math presentation this evening. Board member Sheila Billings said it is nice to see students getting number sense so early in their education and said that understanding early is the key. Board member Vickie Brown stated the students showed us what common core is and was excited to see our effective curriculum. Janice Hector said this is algebra. Denise Clay stated a great deal of the success goes to our teachers. Superintendent Denise Clay shared that last week Dartmouth hosted a middle school Family Math Night and did an excellent overview of our math adoption. Superintendent Clay will also attend the elementary Family Math Night.

6:27 – 6:38
Reports from
Board and
Superintendent

7. APPROVAL OF CONSENT ITEMS

Board member Vickie Brown moved for approval of the consent items. Board member Sheila Billings seconded the motion and the Board approved the consent items by the following roll call vote:

Ayes: Billings, Brown, Hector, Stuart

Noes: None

Absent: Goodsell

Abstentions: None

6:38 – 6:39
Approved
Consent
items

7.1 The Board approved the personnel report.

7.2 The Board approved the warrant list.

7.3 The Board approved the budget transfers and revisions.

7.4 The Board approved the declaration of surplus property for private sale or discard.

7.5 The Board approved the annual report of developer fees.

- 7.6 The board members accepted a donation from Barobo, Inc. for Noddin School.
- 7.7 The board members approved and ratified professional services fees for the Bond program.
- 7.8 The board members approved a piggyback method to purchase classroom furniture utilizing the TCPN contract, Region 4 Education Service Center bid.
- 7.9 The board members approved an addendum to the National University Internship Credential Program.

8. ACTION ITEMS

8.1 Associate Superintendent Andrew Schwab presented information regarding the requirements of Education Code 60119, which require a public hearing to be held to determine the sufficiency of instructional materials. Public comments were invited. The public hearing opened at 6:32 p.m. and hearing no comments, the public hearing closed at 6:33 p.m.

6:32 – 6:33
Public Hearing on the Sufficiency of Instructional Materials

Ayes: Billings, Brown, Hector, Stuart
 Noes: None
 Absent: Goodsell
 Abstentions: None

8.2 Andrew Schwab, Associate Superintendent presented Resolution No. 16-17-05, Certification of Instructional Materials for board approval. Board member Sheila Billings moved for approval of the resolution, seconded by board member Harold Stuart. The board approved Resolution No. 16-17-05 by the following roll call vote:

6:33 – 6:34
Approved Resolution No. 16-17-05, Certification of Instructional Materials

Ayes: Billings, Brown, Hector, Stuart
 Noes: None
 Absent: Goodsell
 Abstentions: None

8.3 Superintendent Denise Clay presented the Series 3000: Business and Noninstructional Operations, and Series 4000: Personnel, board policies for adoption. The board policies were reviewed by staff and board members. Board member Sheila Billings moved for approval of the board policies, seconded by board member Harold Stuart. The board members approved the Series 3000 and Series 4000 board policies by a 4 – 0 vote as follows:

6:34 – 6:36
Adopted Series 3000 Business and Series 4000 Personnel Board policies

Ayes: Billings, Brown, Hector, Stuart
 Noes: None
 Absent: Goodsell
 Abstentions: None

8.4 Assistant Superintendent Rita Sohal requested approval of the Measure B Parcel Tax Committee members. Ms. Sohal stated the Measure B Parcel Tax was an extension of Measure H Parcel Tax and was approved by the voters in November, 2015 for ten years. One of the accountability measures was to establish a community oversight committee. Board member Vickie Brown moved to approve the committee members, seconded by Board member Sheila Billings. The Board approved the committee members by a 4 – 0 vote.

6:36 – 6:38
Approved Measure B Parcel Tax Community Oversight Committee members

Ayes: Billings, Brown, Hector, Stuart
 Noes: None
 Absent: Goodsell
 Abstentions: None

9. DISCUSSION / INFORMATION ITEMS

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| 9.1 | The Board received information on the Williams Uniform Complaint Quarterly Report. Assistant Superintendent Berkey noted that no complaints were filed with any school in the district during July 1 through September 30, 2016. | 6:38 – 6:39
Williams Uni-
form Complaint
Quarterly
Report |
| 9.2 | Union Middle School Principal Todd Feinberg shared a report of the Measure H Parcel Tax Community Oversight Committee. The measure was approved on May 4, 2010 for \$96 per parcel. Principal Feinberg reviewed the revenue and expenditures and said the funds were mostly utilized to pay the salaries of (18) Union School District teachers and said the present balance is zero. | 6:39 – 6:42
Measure H
Community
Oversight
Report |
| 9.3 | Ann Fang-Gagne from Cooperative Strategies presented an enrollment analysis report for the district. The report included an overview of historical enrollment, inputs and methodology, districtwide enrollment projections and capacity. | 6:42 – 7:04
Enrollment
Analysis and
Projection
Report |

10. REPORTS OF ASSOCIATION

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| 10.1 | There was no CSEA report. | 7:04 – 7:04

No CSEA
report |
| 10.2 | There was no UDEA report. | No UDEA
report |

11. REVIEW BOARD AGENDA CALENDAR/FUTURE AGENDA ITEMS

11.	The Board reviewed the Board Agenda Calendar. There were no additions or changes to the calendar.	7:04 – 7:05 Reviewed Board agenda calendar
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12. CLOSED SESSION

12.	The Board met in closed session with Superintendent Denise Clay, Assistant Superintendent Mary Berkey, Assistant Superintendent Rita Sohal and district legal counsel Karen Rezendes to discuss Union District Classified School Employees Association (CSEA) and Union District Educators Association (UDEA) labor negotiations (Govt. Code § 54957.6).	7:05 – 8:48 Closed Session
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The Board members met in closed session with Superintendent Denise Clay, Assistant Superintendent Mary Berkey, Assistant Superintendent Rita Sohal and District Legal Counsel Karen Rezendes to discuss Employee Discipline/Dismissal/Release (Govt. Code § 54957).

13. BOARD STUDY SESSION

The board study session regarding Learning and Innovation was postponed.

8:48 – 8:49
Learning and
Innovation
Board Study
Session
Postponed

14. REPORT OF ACTION TAKEN IN CLOSED SESSION

There was no action taken in closed session.

8:49 – 8:49
Report of
action taken
in closed
session

15. ADJOURNMENT

Board member Harold Stuart moved to approve adjournment at 8:49 p.m. and board member Vickie Brown seconded and the motion was unanimously approved. The next regularly scheduled meeting will be on November 14, 2016.

8:49 p.m.
Meeting
adjourned

Respectfully submitted,

Denise Clay, Secretary

Approved by Board Action:

Clerk