

# COLLEGE & SCHOLARSHIP Q&A

## HOW DO I APPLY FOR COLLEGE ADMISSION?

- Go to the College's homepage and look for "Future Students," "Prospective Students," or "Admissions" tab or Google your college name plus "Admissions."
- Find "Apply for admissions" or "Admissions application" tab.
- Fill in required information (make note of all usernames and passwords you establish.)
- Pay fee
- Send concurrent enrollment and high school transcripts.
- If required, request official ACT scores to be sent to college from [www.actstudent.org](http://www.actstudent.org)

## HOW DO I REQUEST A TRANSCRIPT?

### From Stansbury High:

- Fill out SHS Transcript Request form (salmon colored ½ sheet form on counseling counter) and submit to Mrs. Hall or Mrs. Hansen in the counseling office.
  - Seniors get up to 3 transcripts FREE; after that, each transcript is \$3.00

### From your concurrent enrollment college(s):

- Request transcripts from each of your concurrent enrollment colleges.
- Go to college website and, using the A-Z index, search "transcripts."
- Follow instructions, including paying the fee.

## HOW DO I REQUEST MY ACT SCORES FOR A COLLEGE I DIDN'T ORIGINALLY SEND THEM TO?

- Go to [www.actstudent.org](http://www.actstudent.org)
- In the left column, click on "send your scores"
- The best option is to log into or create your ACT Web Account so it can be sent electronically; the site will show you your options.
- Cost is \$12

## HOW DO I APPLY FOR FEDERAL FINANCIAL AID (FAFSA)?

- The FAFSA (Free Application for Federal Student Aid) becomes available October 1.
- Use your 2015 taxes.
- Go to [www.fasfa.gov](http://www.fasfa.gov) and click "apply."
- Follow step by step directions.

## HOW DO I FIND A SPECIFIC COLLEGE SCHOLARSHIP PAGE?

- Google the college name with "scholarships," for example: "USU scholarships."
- Or, go to the college website and find the "scholarship" or "financial aid" link.
- Look for academic, departmental, involvement, alumni, leadership, talent, and other scholarships.
- Apply for every scholarship you are eligible for!

## **HOW DO I APPLY FOR A SCHOLARSHIP?**

- If online, follow the scholarship link.
- Check deadline and eligibility criteria to make sure you qualify.
- Gather information
  - Request letters of recommendation; give 7-10 days notice, if possible.
  - If an essay is required, have someone review your essay for correctness and content. Make sure it is unique and creative.
  - Follow all instructions carefully to make sure you include all necessary information.
- Double check application.
- Submit early, if possible, but by the deadline at the latest

## **HOW DO I REQUEST A LETTER OF RECOMMENDATION?**

- Personally ask for a letter of recommendation from someone who knows you well: teacher, employer, scout leader, etc.
- Ask well in advance of the deadline. Give a minimum of 7-10 day notice.
- Provide information on your character and accomplishments to the writer.
  - Letter of Recommendation form (available in the counseling office)
  - Resume

## **HOW DO I GO ON A COLLEGE TOUR AND GET MY ABSENCE EXCUSED?**

- Schedule your tour with the college – this can be done online with most institutions.
- Prior to your tour, pick up and fill out a College Visit Verification Form from the counseling center.
- While on the tour, have a college official sign and date the form.
- Submit to the attendance office within 3 days of the tour and your absence will be excused on SIS.

## **HOW DO I REGISTER FOR NCAA?**

- Register at [www.eligibilitycenter.org](http://www.eligibilitycenter.org)
- Send official transcripts and official ACT scores.
- Double check with your counselor that you have the 16 core courses.

## **HOW DO I CONTACT JOSTENS ABOUT GRADUATION ANNOUNCEMENTS OR OTHER ITEMS?**

- Jostens will be setting up meetings and visits at SHS throughout the school year.
- If you need to contact them directly, their number is: 801-766-6754.
- If unable to reach Jostens, contact Mrs. Hall in the Registrar's office with questions.