

LOWELL JOINT SCHOOL DISTRICT
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
March 3, 2014

CLOSED MEETING	President Schambeck called the meeting to order at 5:30 p.m. at the District Office, 11019 Valley Home Avenue, Whittier. President Schambeck declared the meeting recessed to closed session at 5:31 p.m.
CALL TO ORDER	President Schambeck reconvened the meeting to open session at 7:30 p.m. The flag salute was led by Mrs. Tiffany Rudek, Assistant Superintendent of Instruction. Trustees Present: Darin W. Barber, William A. Hinz, Brandon A. Jones, Fred W. Schambeck, and Anastasia M. Shackelford. Trustees Absent: None. Staff Present: Patricia A. Howell, Superintendent; Tiffany Rudek, Assistant Superintendent of Instruction; and Andrea Reynolds, Assistant Superintendent of Administrative Services.
REPORTING OUT ACTION (IF ANY) TAKEN IN CLOSED SESSION	None.
INTRODUCTION/WELCOME	President Schambeck welcomed LJEA President Allison Fonti, guests, and staff members present.
ACKNOWLEDGEMENT OF CORRESPONDENCE	None.
APPROVAL OF AGENDA	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the March 3, 2014, Board agenda.
APPROVAL OF MINUTES	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the minutes from the February 3, 2014, Board Meeting.
TOPICS NOT ON THE AGENDA	A Meadow Green teacher shared the importance of leadership. She stated that her Principal leads by example, does thorough research and would not give the teachers anything that she wasn't willing to do herself. This is what makes a great school great!

TIMELY INFORMATION
FROM THE BOARD
AND
SUPERINTENDENT

Dr. Howell thanked Meadow Green Elementary School's teachers Deanna Morrison, sixth grade, and Cathe Milward, fifth grade, for decorating the Bulletin Boards.

Dr. Howell shared that on March 12, 2014, Meadow Green Elementary School will be hosting a California Distinguished School Team visit. The staff members have been working hard to ensure the campus is ready for this visit.

Dr. Howell thanked the Board Members, teachers, staff, parent volunteers, and the National Honor Society from La Habra High School for their hard work and willingness to step in wherever needed during Academic Excellence Day.

Mrs. Shackelford thanked Dr. Howell for countless hours of help, without her Academic Excellence Day would not have run as smoothly. Dr. Howell works behind the scenes to ensure that each contest had the materials that were necessary. Mrs. Shackelford also thanked Dr. Howell for supporting her.

SCHOOL REPORTS

Mrs. Shackelford shared that Meadow Green Elementary School applied for the 2014 California Distinguished School Award. The application was submitted and approved. March 12, 2014, is the date for a validation visit. Meadow Green highlighted two signature practices in the application, Explicit Direct Instruction and ST Math. We are actively preparing for this validation visit. Members of the School Board, School Site Council, Meadow Green staff, parents, and community will all be a part of this validation process. PTA is sponsoring a Mad Science Assembly at Meadow Green on March 14. The upper grade will meet at 9:45 a.m. and primary at 11:00 a.m. Kindergarteners will be visiting Centennial Farms on March 20, and Meadow Green's annual Dance-a-thon will be held on March 20. The Dance-a-thon is a PTA sponsored fundraiser, which will help support ST Math, music, and art. A PRIDE Assembly will be held on April 4, to recognize students in the Character Education traits of Honesty and Truthfulness and Self-Discipline and Self-Control. PRIDE awards will be presented to students who exhibit personal responsibility in daily effort.

Mr. Barber stated Jordan Elementary School is holding their monthly Citizenship Assembly on Friday, March 7, at 11:00 a.m., for those students who best portrayed the Character Education trait of Honesty for the month of February. On Tuesday, March 11, at 8:45 a.m., the PTA will have their monthly meeting. Remember the meeting is open to all Jordan parents. Mark your Calendar! The Jordan PTA is having their Annual Spring Carnival on Saturday, March 15, from 12:00 p.m. to 3:00 p.m. *Stoves on Strike* will be at Subway on Wednesday, March 19. Remember if you take the flyer some of the proceeds from your meal will be donated back to the school.

SCHOOL REPORTS
Continued

Mr. Schambeck reported that El Portal Elementary School celebrated Dr. Seuss' birthday on February 28. We had a special lunch menu of *Green Eggs and Ham*. Students were allowed to dress up as their favorite Dr. Seuss character and wore their Cat and the Hat, hat and white gloves. Later in the day students read their favorite Dr. Seuss books with their big/little buddies. This has become one of our favorite celebrations. El Portal's annual 5th grade Mother-Daughter Tea will be held at 6:00 p.m., on March 13. This is always a wonderful evening for the students. Mrs. Shaw will be our guest speaker this year. For an entire month, 100 of our fourth – sixth grade students have worked during their lunch period, making blankets for local children in need. Orange County Project Linus collects blankets for these children. Mrs. Patty Krause will participate in our Quarter 3 Awards Assembly, on March 20, and be presented the blankets the students have made. We will also announce our Honorary Service Awards at the assembly.

Mr. Hinz stated that Macy Elementary School's PTA will host their annual Fun Run on Friday, March 7. The students, (represented by a new t-shirt design and colors this year), ran for 20 minutes to show a commitment to healthy choices and healthy lifestyles, while also raising funds for the Macy PTA. Students who best exemplified the character education trait of Honesty in February and the Macy Science Olympians will be honored on Friday, March 7. On Thursday, April 3, the Macy PTA will recognize this year's recipients for our Honorary Service and Very Special Person Awards at the night meeting and their families will be present. After a bio speech is read in their honor; a cake, certificate, and flowers will be presented to each candidate.

Mr. Jones shared that 28 Olita Elementary School students attended the Limo Lunch at John's Incredible Pizza on Friday, February 28. All students who sold 20 or more items from the cheesecake fundraiser won the prize of riding in a limo to lunch. We also celebrated an ice cream party with over 50 students who sold 10 or more items. Overall, our fundraiser raised over \$9,000 for our PTA. On Tuesday, March 4, Olita will host our annual "Movie Night." All families are invited to spend an evening under the stars watching a family movie. There will be refreshments sold by our sixth graders in order to raise money for their end of the year party. On Tuesday, March 11, the Imagination Machine will be at Olita to act out our students' stories. Many students submitted stories and are hoping their creative stories get chosen for this special assembly. It is always so much fun to see the children's stories come to life in front of family and friends.

SCHOOL REPORTS
Continued

Mr. Schambeck stated registration for Sonora High School and La Habra High School is happening this month at Rancho-Starbuck Intermediate School. Registration packets will be picked up here on our campus this month. Rancho-Starbuck has a full slate of activities for Academic Excellence Day. Students in Social Studies, Science, Math, Drama, Spelling and Academic Bowl, have all been getting ready. Rancho Nation Boot Camp is this month. This exciting event, complete with academic and physical games, takes place on March 14. The monies raised go to technology for our school. Our competitive drumline begins their competitive season. As last year's 1st place winner in Southern California, they will be the drumline to beat this year! Our annual registration week is coming the first week of March. Our sixth grade students will be visiting March 5 and our sixth grade Parent Night will be held on March 6. The following week we will be accepting registration materials as we plan for next year.

APPROVAL OF THE
2014/15 STUDENT
ATTENDANCE
CALENDAR

It was moved, seconded, and carried by unanimous vote (5 – 0) to adopt the 2014/15 Student Attendance Calendar, and authorized the Superintendent or designee to execute any necessary documents.

RESOLUTION 2013/14
NO. 609 PROCLAIMING
MARCH 2 – 8, 2014, AS
“WEEK OF THE
SCHOOL
ADMINISTRATOR”

It was moved, seconded and carried by unanimous roll call vote (5 – 0) to adopt Resolution 2013/14 No. 609 proclaiming March 2 – 8, 2014, as “Week of the School Administrator,” and authorized the Superintendent or designee to execute the resolution.

LOCAL CONTROL
FUNDING FORMULA
AND THE LOCAL
CONTROL
ACCOUNTABILITY
PLAN PRESENTATION

Dr. Howell shared the way California's public education system is funded is changing dramatically as a result of a law signed by Governor Jerry Brown in July, 2013. The centerpiece of the new law is the Local Control Funding Formula (LCFF), designed to send additional funds to school districts where Governor Brown believes “the need and the challenge is greatest.”

As part of the LCFF, school districts are required to develop, adopt, and annually update a three-year Local Control Accountability Plan (LCAP), beginning on July 1, 2014, using a template adopted by the California State Board of Education. The LCAP is required to identify goals and measure progress for student subgroups across multiple performance indicators. For the first time, the law requires that parents, staff members, and community members be involved in the process of deciding how new funds are spent.

Dr. Howell presented the PowerPoint presentation that has been shared with parents at PTA meetings and with staff members during meetings at each of the schools. Parents and community members are invited to review the PowerPoint presentation on the website at www.ljisd.org.

UPDATED/REVISED
BOARD POLICES
(SECOND READING)

It was moved, seconded, and carried by unanimous vote (5 – 0) to adopt Board Policies and accompanying Administrative Regulations regarding Supplementary Instructional Materials (BP 6161.11), Education for English Language Learners (BP 6174), Summer School (BP 6177), and Evaluation of the Instructional Program (BP 6190), and authorized the Superintendent or designee to execute the necessary documents.

PRESENTATION OF
SECOND INTERIM
REPORT 2013/14

Ms. Andrea Reynolds, Assistant Superintendent of Administrative Services, reported to the Board of Trustees that a “Positive Certification” was required to be submitted, per Education Code Sections 35035(g), 42130, and 42131, to the Los Angeles County Office of Education (LACOE) for the reporting period.

It was moved, seconded, and carried by unanimous vote, (5 – 0) to adopt the 2013/14 Second Interim Report with a “Positive Certification” for the reporting period. A “Positive Certification” means that the District will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years.

RESOLUTION 2013/14
NO. 610, NON-
REELECTION OF
TEMPORARY
CERTIFICATED
EMPLOYEES

It was moved, seconded and carried by unanimous roll call vote (5 – 0) to adopt Resolution 2013/14 No. 610, non-reelction of temporary certificated employees, and authorized the Superintendent or designee to execute the resolution.

RESOLUTION 2013/14
NO. 611 REGARDING
LAYOFFS AND
REDUCTION OF HOURS
OF CLASSIFIED
PERSONNEL

It was moved, seconded and carried by unanimous roll call vote (5 – 0) to adopt Resolution 2013/14 No. 611 regarding layoffs and reduction of hours of classified personnel, and authorized the Superintendent or designee to execute the resolution.

CONSENT CALENDAR

It was moved, seconded, and carried by unanimous roll call vote, (5 – 0), to approve/ratify the following items, under a consent procedure.

Purchase Order Report
2013/14 #8

Approved Purchase Order Report 2013/14 #8, which lists all purchase orders issued January 22, 2014, through February 13, 2014.

Warrant Listing Report
2013/14 #8

Approved Warrant Listing Report 2013/14 #8, which lists all warrants issued January 23, 2014, through February 21, 2014.

Resolution 2013/14
BGT/2 #7 – 12 for
Budget Adjustments

Adopted Resolution 2013/14 BGT/2 #7 – 12 for Budget Adjustments, and authorized the Superintendent or designee to execute the resolution.

Approval of Award to Vector Resources, Inc., dba VectorUSA for the Computer Lab Structured Cabling Upgrade Project	Ratified the contract to Vector Resources, Inc., dba VectorUSA, as a CMAS qualified bidder, at a total cost not to exceed \$61,621.32, for the Computer Lab Structured Cabling Upgrade Project, and authorized the Superintendent or designee to authorize the necessary documents.
Approval of Agreement with Budlong & Associates, Inc., for Design and Engineering Services Related to Proposition 39: California Energy Jobs Act	Ratified the agreement with Budlong & Associates, Inc., for design, construction drawings and engineering services for the implementation of Proposition 39: California Energy Job Acts and other projects as identified, at a rate that is competitive for the time and materials, and authorized the Superintendent or designee to execute the necessary documents.
Employer-Employee Relations/Personnel Report 2013/14 #8	Ratified Employer-Employee Relations/Personnel Report 2013/14 #8, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.
Approval of Contract with DataWORKS for Professional Development for the 2014/15 School Year	Approved the contract with DataWORKS to provide a full-day workshop titled “Demystifying Common Core Assessment” for all District teachers and administrators on August 11, 2014, at a cost of \$12,902.50, which includes the cost of four presenters and all handouts prepared by DataWORKS, to be funded by District categorical program funds (Title I), and authorized the Superintendent or designee to execute the necessary documents.
Approval of Contracts with Staff Development Educators, Inc., (SDE) for Professional Development for the 2014/15 School Year	Approved the contracts with Staff Development for Educators, Inc., (SDE) for professional development for the 2014/15 school year, at a cost of \$5,000 not to exceed \$10,000. Staff Development for Educators, Inc., (SDE) will provide two presentations for all K – 8 teachers on Differentiated Instruction on November 10, 2014, and April 3, 2015, and this expenditure will be funded by the District categorical program funds (Title I), and authorized the Superintendent or designee to execute the necessary documents.
Approval of Amendment to Agreement with Approach Learning and Assessment Centers, Inc., a Nonpublic Nonsectarian School to Provide Special Education Services for the 2013/14 School Year	Ratified the amendment to the agreement with Approach Learning and Assessment Centers, Inc., a nonpublic nonsectarian school, for an additional expenditure of \$17,253 for the addition of special education services for one additional District student, for a total cost to be amended to reflect \$139,616, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Agreement with Rossier Park Schools, a Nonpublic Nonsectarian School, to Provide Special Education Services for the 2013/14 School Year

Ratified the agreement with Rossier Park Schools, a nonpublic nonsectarian school, to provide special education services for two District students, at a total cost of \$33,088, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Additional Individual Services Agreements with Mary Kay Gallagher, Gallagher Pediatric Therapy, a Nonpublic Nonsectarian Agency, to Provide Occupational and Physical Therapy Services for the 2013/14 School Year

Approved the following students: 9060394037, 8047290846, and 4919923956, to be added to the current list of Individual Service Agreements with Mary Kay Gallagher, and authorized the Superintendent or designee to execute the necessary documents.

BOARD MEMBER/
SUPERINTENDENT
COMMENTS

Dr. Howell also shared that the Lowell Joint Education Foundation is holding their 9th Annual Golf Classic on Monday, March 17, 2014. If you are a golfer please register at www.ljefonline.org, or if you are not a golfer, register for dinner which begins at 5:00 p.m. The Foundation is honoring Mrs. Janet Averill for her continued support to the Foundation.

Mr. Barber and Mr. Schambeck thanked Mrs. Shackelford and Dr. Howell for all their hard work behind the scenes for Academic Excellence Day. The support from the Principals, teachers, parents, and students was tremendous. Despite the rain, all those who attended had a great time.

Mr. Barber thanked the individual who witnessed cheating during one of the competitions. It takes great courage when there is a competition to report cheating and because of the courage this individual had, the outcome of the competition was altered. It was evident that those who were cheating were not as prepared as the team who won.

ADJOURNMENT

President Schambeck declared the meeting adjourned at 8:20 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Clerk/President/Secretary to the Board of Trustees

Date Approved:
April 7, 2014