

TITLE

School Psychologist

QUALIFICATIONS

- Master's degree
- Certification in school psychology in accordance with State law and the State Board Rules and Regulations, and/or licensure by the State Board of Healing Arts
- Sufficient experience to perform duties

JOB GOAL

To enable students to derive the fullest possible educational experience from school by promoting their sense of self and by treating any psychological or mental health problems.

ESSENTIAL FUNCTIONS

- Complete student evaluations in individual schools across the county on a daily basis
- Attend M-team meetings at individual schools based on parent, teacher and principal availability and schedules
- Evaluate and write student reports over evaluations on a daily basis
- Deliver student reports back to schools on daily basis
- Daily converse with parents with home visits or by telephone as needed about their child's performance on evaluations
- Occasionally attend state and district meetings on Special Education
- Evening homebound weekly basis
- Facilitate Adult High School one night weekly for extended contact
- Make copies of evaluations on students for schools and parents
- Janitorial duties when needed
- Meetings with teachers and principals
- Parent-teacher conferences
- Progress report on student
- Occasional trips to physician offices for paper work for student records
- Assesses difficulties of referred students through appropriate testing and diagnostic practices
- Administers tests and recommends placement for all exceptional and new students
- Helps identify within the school all types of exceptional students
- Maintains case records on all referred students
- Recommends corrective procedures
- Conducts individual, group, or facilitative therapy for children whose diagnosed problems would benefit from behavior modification
- Confers with teachers and parents whenever necessary

- Consults on special educational needs of mentally retarded, emotionally disturbed, and learning-disabled children
- Attends case conferences on placement of individual students
- Serves as consultant on mental health topics for instructors in the school health program
- Interprets the school psychological services to teachers and parents
- Prepares and submits required reports on mentally retarded children and special education programs
- Cooperates with personnel of community health and social welfare agencies
- Attends staff, professional, and interagency meetings
- Assists with in-service training of school personnel
- Conducts appropriate research
- Keeps abreast of new developments in the field

PHYSICAL DEMANDS

This job may require lifting or carrying of objects that exceed 10 lbs. Other physical demands that may be required are as follows:

- Talking
- Hearing
- Seeing

TEMPERAMENT (Personal Traits)

- Adaptability to performing a variety of duties, often changing from one task to another of a different nature without loss of efficiency or composure.
- Adaptability to accepting responsibility for the direction, control, or planning of an activity.
- Adaptability to dealing with people beyond giving and receiving instruction.
- Adaptability to making generalizations, evaluations, or decisions based on sensory or judgmental criteria.

CAPACITY AND ABILITY REQUIREMENTS

Specific capacities and abilities may be required of an individual in order to learn or perform adequately a task or job duty.

- *Intelligence*: The ability to understand instructions and underlying principles. Ability to reason and make judgments.

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- *Verbal:* Ability to understand meanings of words and ideas associated with them, and to use them effectively.
- *Numerical:* Ability to perform mathematical operations quickly and accurately.
- *Data Perception:* Ability to understand and interpret information presented in the form of charts, graphs, or tables.

WORK CONDITIONS

Normal working environment.

GENERAL REQUIREMENTS

The above statements are intended to describe the general nature and level of work being performed by people assigned to this position. They are not intended to be a complete list of responsibilities, duties and skills required of personnel so assigned.

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