

**REQUEST FOR PUBLIC INFORMATION MAINTAINED BY
TWO DIMENSIONS INDEPENDENT SCHOOL DISTRICT**

REQUESTER INFORMATION

Name: _____
Company: _____
Phone Number: _____
Mailing Address: _____
E-mail Address: _____
Facsimile: _____

Pursuant to the Texas Public Information Act, Tex Gov't Code Ann. §552.001 et. seq., I am requesting access to, and inspection of, the following records maintained by or for the Two Dimensions Independent School District.

PLEASE PROVIDE DETAILED DOCUMENTATION REQUESTING:

Preferred Method of Delivery:

Mail

E-mail

In person

By fax

Requester Signature

Date

By signing, I understand that the charges for providing this information may include, but are not limited to, costs for copies, labor, overhead, and/or materials. I understand if the estimated charges will exceed \$40.00, I will receive an itemized statement of estimated charges before any work is undertaken. I also understand postage charges will be added if my documents or materials are mailed.

Please return this form to the Administrative Office by mail or in person to 12121 Veterans Memorial Dr. Ste 7, Houston, TX 77067; by e-mail to jmitchell@twodimensions.org; or by fax to 832-232-0032. If you have questions about making a request for public information, please call the Administrative Office 281-227-4729.

Please note that student records and information are not public information available to the general public. For individual student records and information, please contact the campus at which your student is located.

*NOTE: Certain exceptions to disclosure exist under the Texas Public Information act to protect against the disclosure of confidential or privileged information. If it appears that an exception to disclosure exists, a formal opinion will be sought from the Office of the Attorney General regarding your request prior to disclosure. For more information about the Texas Public Information Act, go to <https://www.texasattorneygeneral.gov/og/open-government>