

MILLBURN TOWNSHIP PUBLIC SCHOOLS
Millburn, New Jersey
* * A G E N D A * *

REGULAR MEETING

Millburn Township Board of Education
Monday, November 7, 2016
7:45 PM – EDUCATION CENTER

- A. CALL TO ORDER
- B. SILENT COUNT OF BOARD MEMBERS PRESENT
- C. ANNOUNCEMENT OF MEETING NOTICE

On June 24, 2016, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TAP-Millburn Short Hills, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

- D. MINUTES
 - 1. Minutes of the Regular Public Meeting of October 24, 2016
 - 2. Minutes of the Closed Meeting of October 24, 2016

- E. PRESENTATION
 - 1. High School Veteran's Appreciation
 - 2. AP Review Process

- F. BOARD PRESIDENT'S REPORT

- G. BOARD COMMITTEE REPORTS
 - 1. Policy Committee Report
 - 2. Middle School Student Liaison Committee Report

H. SUPERINTENDENT’S REPORT

1. Fire/Security Drills for October 2016:

High School	October 19/October 13
Middle School	October 18/October 17
Deerfield	October 07/October 06
Glenwood	October 28/October 31
Hartshorn	October 17/October 11
South Mountain	October 19/October 17
Wyoming	October 17/October 11

I. ASSISTANT SUPERINTENDENT’S REPORT

J. SCHOOL BUSINESS ADMINISTRATOR’S REPORT

K. DISCUSSION

L. PUBLIC COMMENTS

For members of the Millburn School District community who may be joining a Meeting for the first time or would like to provide comments tonight, we’re sharing the Board Policy pertaining to public comments. Thanks in advance for sharing your thoughts as per the District’s Policy!

0167 - Public Participation in Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board, the length of each period to be determined by the Board. Public participation shall be governed by the following rules:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
- 2. Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
- 4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
- 5. The presiding officer may (a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district; (b) Request any individual to leave the meeting when that person does not observe reasonable decorum; (c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; (d) Call for a recess or an*

adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

M. BOARD ACTION ITEMS (Roll Call Votes)

1. Instruction Agenda Items

- a. Resolve to affirm the administration's determinations concerning the HIB investigations for the period 10/14/16 to 10/27/16 as outlined in the confidential report shared with Board of Education members and on file in the Superintendent's office.
- b. Resolve to approve Professional Development Requests / Teacher Conferences as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.
- c. Resolve to approve the following revised curriculum guide:
 - K-5 Technology Curriculum Revisions
- d. Resolve to approve to accept the School Nursing Plan and the School Nurse Assignments for the SY 2016-2017, as on file in the Special Services Department.
- e. Resolve to approve the donation of \$3,482 from the Millburn Integrated Preschool PTO to South Mountain School in order to purchase a "3 in 1" Interactive Easel for the preschool.
- f. Resolve to approve the following contracts in accordance with students' Individual Education Plans for the 2016-2017 school year.

ID #	Vendor	Amount	Program
13425	Winston Preparatory School	\$ 11,176.00	2015-2016 SY
13425	Winston Preparatory School	\$ 35,000.00	SY
16583	Windsor Learning Center	\$ 43,920.00	SY

Instruction Agenda Items continued:

- M. 1. g. Resolve to approve the submission of the revised flexibility application/waiver for the Achieve NJ requirements pertaining to the Kim Marshall evaluation model for 2016-2019.

2. Personnel Agenda Items

Resolve to approve the Personnel Report dated, November 7, 2016.

3. Business Agenda Items

- a. Resolve to approve the following contract with Essex Regional Educational Services Commission for the SY 2016-2017:

- 1. Non Public Security Aid Grant

- b. Resolution regarding bill payments during the month of December:

WHEREAS, on December 19, 2016, a check register will be run which represents the bill schedule # 7 for the 2016-2017 school year;

NOW THEREFORE BE IT RESOLVED that the Millburn Township Board of Education authorizes the payments of bills that fall out of sequence with the December board meeting in accordance with the procedure established by the Business Administrator.

- c. Resolve to approve the closing of the dormant account, Connie Syciarz Memorial Account, and also to approve the transfer of the balance of funds from the dormant account, Connie Syciarz Memorial Account, in the amount of \$1,841.89, to the Millburn High School General Account.

- d. Resolve to approve the following transportation contracts for the 2016-2017 school year:

Sussex Co-op:

Academy 360 Livingston	\$ 9,458.00
Celebrate the Children	\$ 18,281.00
Cornerstone Day	\$ 23,503.00
Craig School	\$ 16,772.00
Crossroads	\$ 21,709.00
ECLC Chatham	\$ 27,032.00
Flex Program	\$ 41,400.00
Garden Academy	\$ 21,668.00
Hunterdon Prep School	\$ 16,317.00

M. 3. d. continued:

Newmark HS	\$ 32,505.00
Newmark School	\$ 38,558.00
Reed Academy	\$ 23,895.00
Sage Day- Rochelle Park	\$ 17,197.00
Shepard School-Kinnelon	\$ 16,775.00
St. Joseph School for Blind	\$ 24,210.00
Willow Glen	\$ 47,806.00

4. Policy Agenda Items

First Reading

- a. Policy 1220 Employment of Chief School Administrator (M) (Revised)
- b. Policy 1310 Employment of School Business Administrator/Board Secretary (Revised)
- c. Policy 3124 Employment Contract (M) (Revised)
- d. Policy 3159 Teaching Staff Member/School District Reporting Responsibilities (Revised)
- e. Policy 3231 Outside Employment as Athletic Coach (Revised)
- f. Policy 3240 Professional Development for Teachers and School Leaders (M) (Revised)
- g. Policy 3244 In-Service Training (M) (Abolished)
- h. Policy 4159 Support Staff Member/School District Reporting Responsibilities (Revised)

N. OLD BUSINESS

O. NEW BUSINESS

P. PUBLIC COMMENTS

Q. BOARD MEMBER COMMENTS

R. EXECUTIVE SESSION

BE IT RESOLVED by the Millburn Board of Education that on Monday, Monday, , 2016, during the regular public meeting on that date, this body shall meet at the Education Center, 434 Millburn Avenue, Millburn, New Jersey, for a discussion pursuant to Section 7b of the Open Public Meetings Act. A general description of the matters to be discussed is as follows:

- 1. Legal Matters

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The discussion on these topics will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subjects permit.

S. ADJOURNMENT