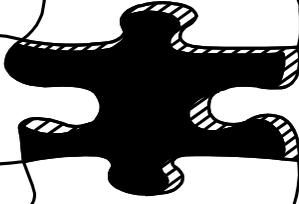


BUENA PARK SCHOOL DISTRICT

BOARD BITS

Highlights of the Regular Meeting
of December 8, 2014



OATH OF OFFICE

Buena Park City Mayor/Pro Tem Art Brown administered the oath of office to newly appointed Governing Board members' Brian Chambers, Samuel Van Hamblen and Rochelle Smith.

ANNUAL ELECTION OF OFFICERS

The Governing Board conducted its annual Organizational Meeting and election of officers. Governing Board officers for 2015 are:

- ▶ President Samuel Van Hamblen
- ▶ Clerk/President Pro Tem Barbara Michel
- ▶ District Representative to Nominating County Committee Brian Chambers
- ▶ Alternate District Representative to Nominating County Committee Rochelle Smith
- ▶ Political Action Representative L. Carole Jensen

EMERY SCHOOL REPORT

Emery School Principal Debbie Diaz and teachers' Jennifer Ferrara and Leanne Crawford provided an update regarding Emery School's Common Core implementation plan which began in the 2013-14 school year. Teachers have benefitted from Common Core professional development with Pearson representatives, participated in structured districtwide collaboration and developed lesson plans using the 4 C's: collaboration, communication, creativity and critical thinking. During this second year of implementation, Emery School has also developed an ELA lesson plan template.

SINGLE SCHOOL PLANS

The No Child Left Behind (NCLB) Act of 2001 requires districts to be more accountable for academic progress of all students. One of the regulations outlined in NCLB is that schools must develop a Single School Plan for Student Achievement (SPSA) each year that is approved by the local School Site Council for each school and also approved by the district Governing Board. The SPSA consolidates programs with the single target of improving academic achievement of all students with emphasis on those students most at risk of not meeting academic standards. Each school's staff has conducted a comprehensive analysis of data to set specific goals and determine actions to improve academic achievement of all students.

SCHOOL SITE SAFETY PLANS

Education Code Section 32280 et seq., provides requirements for comprehensive school site safety plans. In establishing such requirements, the California Legislature noted that it is its intent that all California public schools, in cooperation with local law enforcement agencies, community leaders, parents, pupils, teachers, administrators, and other persons who may be interested in the prevention of campus crime and violence develop a comprehensive school safety plan that addresses the safety concerns identified through a systematic planning process. Further, Education Code Section 32286 specifies timelines for an annual review, update, and reporting of the key elements of the plan by each school site council or school safety planning committee. Each School Site Committee is required to approve their respective plans prior to Governing Board acceptance.

REVISED JOB DESCRIPTION: DIRECTOR OF FISCAL SERVICES

Under the direction and general supervision of the Assistant Superintendent, Administrative Services, the Director of Fiscal Services will develop and direct the Fiscal Services program of the District, including planning, organizing, supervising, directing, and controlling District finance, accounting and budgetary functions; payroll, accounts payable and receivable; internal and external audit functions; and purchasing, contracts and capital inventory administration.

This position requires a Bachelors degree or higher from an accredited university, including or supplemented by course work or training in accounting, business management, or closely related fields; six years of responsible school and financial record management and reporting experience; and a minimum of two years of supervisory experience.

CONTRACT/SERVICE AGREEMENT(S)

2014-15 FIRST INTERIM BUDGET REPORT

The Governing Board approved the contract with J&B Engineers Surveyors, Inc. to conduct a survey for all seven school sites in support of the Facilities Implementation Plan.

Pursuant to Education Code 42130, the Governing Board is required to certify within 45 days of the close of the period ending October 31 that the District will be able to meet its financial obligations for the budget year and for two subsequent years. The District has made the following key budget changes for First Interim Reporting purposes:

- additional Local Control Funding Formula (LCFF) revenue and an additional one-time funding for mandate claims
- 2014-15 enrollment is reduced by 241 students from the 2013-14 enrollment vs. the 47 student loss assumed at Adopted Budget
- combining the effects of increased LCFF funding by the State and a decline in the unduplicated student percentage, the net impact to BPSD was a \$137,000 increase in LCFF funding
- 2014-15 one-time mandate claims funding of \$333,494
- District will record MAA revenues only when actually received
- negotiated salary increases for certificated, classified, and management personnel are reflected in the financials
- eliminated five (5) furlough days previously negotiated for 2014-15
- substitute rate of pay for teachers was increased; given the mid-year implementation District assumed a \$50K impact for 2014-15, annual impact is estimated at \$100K
- STRS rate was increased from 8.25% to 9.50% which was subsequently lowered to 8.88% by the State Legislature at State Adopted Budget
- change in H&W benefit coverage from MEBA to SISC, estimated to save the District approximately \$180K in 2014-15
- given change in science camp provider, costs are projected to increase by \$100K
- addition of a new Transitional Kindergarten (TK) class bringing total number of TK classes district-wide to four and the addition of a new preschool program at Pendleton
- open positions filled: 6 TOSA positions, an additional IT position, an additional HR position and an additional custodial position.

One-time transfers in the BPSD 2014-15 Budget include:

- \$200,000 Title 2 Teacher Quality to Class Size Reduction
- \$250,000 General Fund to Deferred Maintenance

At First Interim the District reports an overall General Fund (unrestricted and restricted combined) operating deficit of \$2,046,436. The deficit is a result of unrestricted and restricted deficits of \$1,144,131 and \$902,305 respectively. The projected Unrestricted General Fund ending balance of \$4,046,053 is comprised of \$2,017,471 in Designation for Economic Uncertainties to provide sufficient funding to allow for a 3% economic reserve for uncertainty, revolving cash of \$55,000 and \$1,973,582 for designated amounts including reserves for: IMFRP, Kid Connection program surplus and provision for Other Post Employment Benefits (OPEB).

Multi-year projections (MYP) include the following assumptions:

- LCFF funding rate was assumed at the Department of Finance's estimate of 29.56% for 2014-15, 20.68% for 2015-16 and 25.48% for 2016-17
- Unduplicated student percentages are projected at 73.38% in 2014-15, 77.72% in 2015-16, and 76.36% in 2016-17
- MYP assumes District enrollment loss in 2014-15 but presumes enrollment to be flat for the remaining two years

Building off of the above assumptions coupled with our 2014-15 projections, we anticipate the unrestricted General Fund to have a shortfall (revenues vs. expenditures) of \$1,144,131 and \$390,808 in 2014-15 and 2015-16 but a surplus of \$925,153 in 2016-17. We further estimate District reserves (i.e., Designation for Economic Uncertainties) for 2014-15 through 2016-17 as follows: 4.1%, 3.0%, and 4.5%. Staff recommended approval of the 2014-15 First Interim Report with a positive certification.

“News You Can Use”

Beatty School	<ul style="list-style-type: none"> • A warm Beatty welcome to Special Ed IA’s Lori Cannon and Lili Tafolla. • Congratulations to Alex Jauregui as he anticipates the arrival of a new addition to his family.
Corey School	<ul style="list-style-type: none"> • Our condolences to Bryant Hunt on the loss of his brother. • Congratulations to Lori Cannon on your job at Beatty. You will be missed at Corey! • Thank you to Shelli Abbott on all of your hard work for National History Day.
Emery School	<ul style="list-style-type: none"> • Great job to the 4th and 5th grade teachers for such a terrific job in preparing your students for the California and American Revolution Walk-Throughs! The students were excited, challenged and did an outstanding job! • Shout-Out to Peggy Patterson who coordinated our fall Book Fair. Lots of reading going on at Emery and to date our most profitable book fair ever!
Gilbert School	<ul style="list-style-type: none"> • Congratulations to Georgina Bacchous and Emily Prosser on their up coming weddings. • Gilbert welcomes Elisa Rios, Alfonso Sandoval and Christa Jarvis. • Thanks to Harvey Lee and Sonia Jimenez for all your hard work in our SDC class. You will both be missed. Best of luck in your new placements.
Pendleton School	<ul style="list-style-type: none"> • Kudos to all the Pendleton teachers for the great work put into parent teacher conferences. Your diligent work to meet with every parent in order to discuss the progress of each student is commendable. • A warm welcome to new Pendleton staff members – Amy Biesiada and Rebecca Bergstrom.
Whitaker School	<ul style="list-style-type: none"> • Welcome back Gina Vanides! We are looking forward to starting band and orchestra at our school. • Thank you to Lori Smock for bringing Scrip to our school. This is a fantastic fundraising opportunity. • We are so appreciative of our Building Character Team (PBiS), which supports our students and raises money to provide positive rewards. • Thank you to Jennifer Garcia and Maria Gross for collaborating with various organizations that provide shopping sprees and special holiday events for our students.
B.P.J.H. School	<ul style="list-style-type: none"> ▶ Congratulations to Yona Roberts on the birth of her baby girl! Mom and baby are both doing well. ▶ Thank you to Gina Vanides and Lorraine Welling for all your hard work on the wonderful Winter Concert!
District Office	<ul style="list-style-type: none"> ▶ Congratulations and best wishes to BPSD’s Director of Fiscal Services, Barbara Kobylarz, on her retirement December 30th.