

EXPECTED SCHOOL-WIDE LEARNING RESULTS (E S L R S)

Every student will:

Effectively communicate (read, write, speak, and listen) effectively and critically.

Always demonstrate open-mindedness, social awareness, responsibility, and tolerance with respect to self, others, community and global concerns.

Garner and effectively use critical thinking skills.

Learn and demonstrate literacy and competency in technology and information gathering.

Exhibit self-directed abilities to set and accomplish goal, be self-motivated and self-disciplined.

Succeed as a productive citizen, responsible for the economic, social and political future of Firebaugh, California and beyond.

STUDENT'S DUTIES

CCR TITLE 5300 Duties of Pupils

Every student shall attend school punctually and regularly; conform to the regulations of the school; obey promptly all directions of his/her teacher(s) and others in authority; observe good order and good behavior; be diligent in study; respectful to his/her teachers and others in authority; kind and courteous to schoolmates; and refrain from the use of profane and vulgar language.

It is the students' responsibility to do each of the following:

- Be here on time
- Follow all the school rules
- Do what you are requested to do
- Your behavior must be good at all times
- Have good study habits and turn in assignments on time
- Be polite and respectful to all of your teachers, administrators, and any other adult at Firebaugh High School
- Be nice to your friends and all other students
- No swearing

E.C. 48908. Duties of Pupils

All pupils shall comply with the regulations, pursue the required course of study, and submit to the authority of the teachers of the school. 1983

ATTENDANCE

Regular attendance at school is expected of all students. The student and his/her parents are responsible for him/her being in school every day that school is in session unless he/she is properly excused by school officials. When a student misses all or part of a school day, a written explanation from the student's parent or legal guardian is required **within 10 days. Admit slips are to be obtained in the attendance office before school. Students who obtain their admit slips during class time will be assigned a tardy. All cumulative absences, those excused and unexcused, will be counted in the Attendance Policy except those excused because of school business. Student absences will be monitored through the following policy.**

When a pupil has accrued absences due to illness, equal to or surpassing ten percent of the school days, from the date of enrollment to the current day, each subsequent absence must be verified by a physician, school nurse or other school personnel. Absences must be cleared daily, unless other arrangements are made with the school principal or designee. Failure to provide verification from the physician, school nurse or other school personnel will result in those additional absences being recorded as unexcused.

No. of Absences and/or Tardies

Action Taken

- 0 Upon enrollment in a class, each student will receive a copy of the attendance policy
- 5 The parents/guardian will receive the first SARB letter, site SARB contract initiated (Mini-SARB/Saturday School)
- 10 The parents/guardian will receive the second/third SARB letter, referral to the Master Student Attendance Review Board (SARB)
- 15 Court referral

Excused Absences

- Medical or dental appointments
- Illness or injury
- Death in immediate family
- Court subpoena/jury duty
- Justifiable personal reasons (including religious observance)

LOSS OF CREDIT DUE TO ABSENTEEISM - "TEN (10) DAY POLICY"

Students with ten or more unexcused absences will NOT RECEIVE CREDIT for that particular class per semester (excluding school sponsored activities and absences covered by a doctor's note). Saturday School attendance and After School Program academic tutorial attendance (five one-hour sessions) can be used to recover unexcused absences beyond the ten (10) day limit for course credit.

Extended Absence Contracts

Students going on extended leave (more than three days) are encouraged to enroll in Independent Study. If they choose not to enroll in Independent Study, the absences will count towards classroom grades. We feel this policy will provide an added incentive for students to attend school and will result in higher achievement. Students should stay home if they are ill, but are encouraged to do all they can to avoid excess absences. Students and parents are encouraged to contact the attendance office when in doubt about attendance policies/procedures.

School Functions and Attendance

Any student who is absent without an excuse all day on the day of an event or has been suspended from school shall not be allowed to participate in any school functions that evening. This includes attendance at athletic events and dances. Any student found to be out of class without a pass will be subject to the tardy policy. Students may be subject to suspension or ineligible to participate in extracurricular activities as stipulated on individual SARB contract.

Truancy Policy

Student attendance is mandatory by law unless parents verify the absence. All other absences are considered unexcused/unverified.

Students who leave campus without permission at any time during school hours will be considered defiance of authority and subject to disciplinary action as determined by the school administration. If a student is caught leaving campus he/she will be subject to suspension and/or lunch or after school detention at administrator's discretion.

Students absent from school thirty (30) or more minutes without a valid excuse (3) three or more times will be considered truant and are subject to attendance policy. Consequences are as follows:

1st/2nd Offense

- Lunch or after school detention and parent contact

3rd Offense

- In addition to consequence of 1st & 2nd offense, parents will receive the notice required by Education Code Section 48260.5, a parent conference will be held and student will be placed on a SARB contract

Ditch Parties

Please be advised that Firebaugh Unified School District will not tolerate any organized "Ditch Days." The site administrator will take all disciplinary measures against any student participating in a "Ditch Day" and will pursue all legal actions to the fullest extent of the law. Possible consequences may include, but not limited to:

- Loss of graduation trip, activities and festivities
- Loss of graduation ceremony privileges
- Other consequences as determined by the site administrator or classroom teacher
- Assignment of after school detention and Saturday School

Tardy Policy

- Punctuality is expected of all students. A one (1) minute warning bell will sound before the final bell prior to each period. Any student not in their appropriate classroom will be considered tardy.
- Students must meet specific attendance requirements in order to participate in graduation ceremonies. (See page 10). Three (3) unexcused tardies = one (1) unexcused absence
- Detention will be held Monday through Friday during lunch in an assigned room.
- Suspension or revocation of driving privileges pursuant to section 13202.7 of the vehicle code

Consequences are as follows:

- 3 tardies = lunch detention
- 6 tardies = after school detention
- 9 tardies = 2 after school detentions
- 12 tardies = 1 day home suspension
- 15 tardies = same as 12 tardies, student and parent to attend an administrative hearing panel, possible referral to alternative placement

Saturday School

Saturday School is a structured silent study program. Saturday School is designed to allow students to make up unexcused absences that resulted in SARB referrals or as a consequence for truancy absences. Students must attend the entire four hour session immediately following notification of attendance issue. Students are not permitted to leave (except for bathroom use) the class. They must report prior to 8:00 a.m., and be present until 12:00 p.m. All Firebaugh High School rules/policies will be enforced during Saturday School. Students not in attendance on the assigned Saturday will be placed on the non-privileged list and will receive an automatic lunch or after school detention on the following school day.

AUTOMOBILES

Students may drive vehicles to school under the following conditions:

- Possession of a valid California driver's license
- Proof of insurance and assumption of liability for injury to persons or damage to property
- Use of maximum speed of 15 miles per hour entering and leaving parking areas or on any school district property
- Agreement to leave car immediately upon arrival at school unless prior approval has been obtained from the high school administration
- Agree not to transport students other than agreed upon by parents and school authorities
- Agree to park in the student parking lot only; no parking behind the school
- Motor vehicles must be registered with the front office. Each driver will be required to have a parking permit on file with the office in order to park on campus. Permits are available from the office.
- Vehicles parked on campus must display a valid parking permit fully adhered to upper inside front window of the driver's side. Vehicles that are not registered with the office will be cited by the Firebaugh Police Department and towed at the owner's expense.
- Parking vehicles in unauthorized areas or vehicles not displaying the approved permit may result in a citation and/or loss of on-campus parking privileges for a specified period of time.
- **Parking for shop class must be cleared in the office the day before by the instructor. Illegally parked vehicles or vehicles without permits will be towed away at the owner's expense and/or driver.**

Firebaugh High School and the Firebaugh-Las Deltas Unified School District accept no liability for items lost or stolen, or for damage to vehicles parked or operated on school property. All codes, laws, rules, and statutes regarding parking are fully in effect. **All items found in a student's vehicle are considered to be in the student's possession.** Possession of weapons, such as firearms, knives, explosives, razor blades, on campus (including within vehicles) or at school-sponsored activities is illegal and constitutes grounds for suspension or recommendation for expulsion (as defined in Ed. Code 48900). Possession of any controlled substance found within a vehicle or at a school-sponsored activity is grounds for suspension or recommendation for expulsion. Weapons are subject to immediate confiscation and will be turned over to the police.

CELLULAR PHONES, IPODS

No electronic devices, with the exception of cellular phones and IPODS/mp3 players, are allowed at Firebaugh High School. Furthermore, Firebaugh High School will not be responsible for, nor required to investigate any losses. Cellular phones and IPODS/mp3 players shall be turned off at all times during class time. Students may use cellular phones and IPODS/mp3 players at lunch and break time, provided that they do not disrupt the educational program or school activity. Any student who fails to abide by this policy will be subject to the following consequences:

1st Offense

- Item given to vice principal and returned only to parent/guardian by the end of the school day.

2nd Offense

- Item given to vice principal and returned only to parent/guardian

3rd Offense

- Item given to vice principal and returned only to parent/guardian
- Student will receive lunch or after school detention

Any student who refuses to hand over cell phone or IPOD/mp3 player to school official is subject to home suspension.

CLOSED CAMPUS

Firebaugh High School is a closed campus. The principal shall permit students to leave the school grounds for confidential medical services pursuant to Education Code 46010.1, and/or with verifiable parental evidence of appointments for medical reasons or a family emergency. **Only parents or guardians may come to the main office during school hours for the purpose of removing their student or students from school. Any exceptions to this rule must be arranged with the principal at least 24 hours in advance.** Between the hours of 8:00 A.M. and 3:05 P.M. students are to enter and exit the campus through the main gate near the high school office. Students attending other schools are not allowed to visit the campus during the school day. Students are not allowed to bring their own children on campus during the school day. The areas restricted before school, snack break, and lunch break are the following:

- Eagle stadium
- Basketball and tennis courts
- South side of the gym
- Front lawn of the school (beyond the fence)
- All parking lots
- Ag farm and barn
- Swimming pool complex

Neither the school district nor any officer or employee thereof shall be liable for the conduct or safety of any pupil during such time as the pupil left the school grounds pursuant to Ed. Code No. 44808.

DISCIPLINE

The District believes all students have the right to be educated in a positive learning environment free from disruptions. To and from school, on school grounds and at school activities, students are expected to exhibit appropriate conduct that does not infringe upon the rights of others or interfere with the school program. Behavior is considered appropriate when students are diligent in study, careful with school property, and courteous and respectful to others.

Students are expected to:

- Be on time, at work station and ready to work
- Be courteous to and cooperative with teachers
- Be dismissed by a teacher, not a bell
- Respect/not disrupt the learning environment
- Respect school and personal property
- Leave food/drink outside of class
- Observe classroom rules

Prohibited conduct includes but is not limited to:

- Behavior that endangers staff and/or students
- Behavior that disrupts the orderly classroom or school environment
- Harassment of students or staff
- Damage/theft of district or personal property
- Profane, vulgar or abusive language
- Plagiarism or dishonesty in school work
- Inappropriate dress
- Tardiness and unexcused absence from school
- Failure to remain on school premises in accordance with school rules

Firebaugh High School desires to prepare students for responsible citizenship by fostering self-discipline and personal responsibility. When misconduct occurs, staff shall implement appropriate discipline in accordance to the FHS student behavior contract when appropriate to correct the misconduct. FHS 6 step student behavior contract:

1st Offense

- Verbal Warning

2nd Offense

- Teacher/Student Conference

3rd Offense

- Parent Contact, Guidance Counselor Referral and Conference, lunch or after school detention is assigned

4th Offense

- Parent/Guardian signature or authorization will be required beginning with the fourth step
- Vice Principal Referral – 1 or 2 day classroom suspension at administrator's discretion

5th Offense

- Vice Principal Referral with Parent/Student Conference, 2 after school detentions or home suspension at administrator's discretion

6th Offense

- Principal Referral – W/F grade given, placed in an alternative setting for remainder of semester

Alcohol and Drugs

The use of alcohol and other drugs adversely affects academic success, is physically and emotionally harmful and has serious social and legal consequences. The District desires to keep schools free of alcohol and other drugs, including unlawful use of prescription drugs, and to reduce student use of these substances. Any student using alcohol/drugs is strongly encouraged to talk to a parent/ guardian or staff member.

Students who disclose their use of alcohol/drugs when seeking help from an intervention or recovery program shall not be disciplined for such.

Any student who has unlawfully possessed, used, sold or otherwise furnished or been under the influence of any controlled substance, alcoholic beverage or intoxicant of any kind, or who has sold or furnished in any manner a controlled substance while enrolled in FHS shall at a minimum be, after due process, suspended for (3-5) school days.

Students may be suspended for drug/alcohol offenses on school grounds, to/from school, during lunch (on/off campus), during/to/from activities, etc.

During suspension, a student-parent-administration conference will be scheduled, after which, one of the following may occur:

- If it is established the student sold/furnished a controlled substance or a substance represented as a controlled substance; possessed one ounce or more of marijuana: has been cited by the police with possession to sell; or violated the alcohol and drugs policy on any prior occasion during his/her school career, s/he will be **referred to the Board for expulsion.**
- If the student was in possession of less than one ounce of marijuana, possessed/used marijuana or alcohol and was a first-time violator, **one of the following will apply.** All aspects will be considered, including past record of student, circumstances of the case and potential for change in behavior.
 1. The student will be placed on administrative probation for one year and will be ineligible for school activities. She/he may petition for reinstatement of eligibility after 45 days of regular school attendance. Administration may recommend an approved alcohol/drug abuse program (at no cost to the district/school). Failure to maintain satisfactory scholarship/attendance /conduct, or violation of probation terms will result in transfer to an alternative program or an expulsion recommendation.
 2. The student will be transferred to an alternative educational program. The student will be placed on administrative probation for one year. S/he may petition for reinstatement of eligibility and/or admission to the regular school program after 45 days of regular school attendance. Return to the regular school program is normally granted at the semester. The principal will conduct an administrative review to determine if the student will be returned to the regular program.

DISPLAYS OF AFFECTION

Inappropriate and overly intimate displays of affection, including, but not limited to, kissing, face-to-face hugging, inappropriate physical touching, etc., are not acceptable in the school setting. Hand-holding is appropriate and allowed. Parents will be notified on the second offense.

DRESS CODE

The responsibility of proper attire should be monitored first in the home. The purpose of dress regulations is to help each student set a standard for his/her personal appearance that is appropriate within the accepted standards of the Firebaugh-Las Deltas Unified School District. Furthermore, students' style of dress should not disrupt classroom instruction or the normal operation of the school. The intent of the dress code is to create a positive environment which is conducive to learning, prevent students from being labeled, and to allow for the safety of our students.

Good taste and good grooming are a part of learning for students. It is a mark of maturity when students can freely choose apparel that demonstrates individuality without deviating from the standard of appropriateness. Part of career planning is learning to dress appropriately for the job or for certain occasions. We realize that fashion dictates changes, but as with most things new, certain guidelines and limitations have to be set which are in the best interest of all students. Any apparel which tends to disrupt the educational process, draws undue attention to the wearer, portrays gang culture or creates disorder is inappropriate.

The Dress Code Advisory Committee, composed of teachers, students, parents, community members, the principal or designee shall annually review school rules governing student dress and grooming and make appropriate recommendations to the Firebaugh Governing Board of Trustees as needed. The dress code will be enforced at school and at all school related activities; such as, but not limited to, sporting events, dances, and field trips. Due to the frequent changes in dress styles, the staff reserves the right to adjust the dress code as needed.

1. Clothing or items, including backpacks, which advocate or exhibit in word or image the following **may not** be worn or displayed: gang membership (i.e., Ben Davis, Dickies, (Nor)th Cal, (So)uth Cal, or similar style clothing), activity or affiliation; vulgarity; profanity; or obscenity.
2. Products and slogans which promote tobacco, alcohol, drugs, sex, violence, Satanism, suicide, or bigotry **may not** be worn or displayed.
3. To comply with health and safety standards, shoes must be worn at all times. Slippers or flip flops **are not** allowed.
4. Hats, caps, and other head coverings, except worn for religious exercise, **shall not** be worn indoors and only school approved headwear **may** be worn, unless a note from a doctor states otherwise. All headwear **must** be in school colors with no lettering or symbol on them, unless they are part of the school spirit wear. All headwear **must** be worn appropriately. No caps worn to the side or backwards. No altered headwear, i.e. writing, art work, etc. on bottom of bill, or outside of the headwear.
5. Sunglasses **may not** be worn indoors without a note from a physician or school administrator.
6. **Body piercing jewelry may be worn on ears only.** Jewelry, accessories, hair styles, cosmetics, or any apparel which might cause a health or safety hazard or disrupt the educational process by drawing undue attention to the wearer **may not** be worn.
7. Tattoos or other markings on the body **must be** covered. Students refusing to cover tattoos are subject to lunch or after school detention and/or home suspension.
8. Baggy, sagging, or oversized clothing **is not** permitted, including shirts, jackets, oversized pants which fall when the belt is removed, or any other outer clothing. All clothing **must be** neat, clean, and acceptable in appearance, and worn as traditionally intended. Frayed, torn, or garishly patched clothing **is not** appropriate. Mesh, nylon, see-through, or apparel which exposes the body in a sexually suggestive manner **is not** acceptable.

Pants

1. Pants **must be** worn at the waist.
2. Underwear or shorts **may not** show above the pants.
3. Pant legs **must not** exceed five (5) inches in width when measured at the knee cap of the straightened leg.
4. Pants with an extra-long crotch, extending beyond mid-thigh, **are not** permitted.
5. Pants **must not** have frayed edges or slits on the cuffs.
6. Pants **must be** neatly and permanently hemmed at least one inch off the ground; they **may not** bag or sag and cannot be stapled, pinned, or taped.
7. Belts **must not** have initialed buckles and **must be** worn through the belt loops, not hanging.
8. Suspenders **may not** hang off the shoulder.
9. Sweat pants, sweat outfits, and windbreaker outfits **are not allowed**, except in PE classes and or as part of the authorized athletic uniform and worn only on days designated by the athletic staff.

Shorts/Culottes/Skirts

1. Shorts, culottes, and skirts **must be** no shorter than mid-thigh in length and **must be** permanently hemmed; no frayed or shredded edges.
2. Miniskirts, culottes, and shorts **must be** worn at the waist.
3. Culottes and shorts **must not** exceed five (5) inches wide at the leg.

Shirts/Tops

1. Sun dresses, tube tops, halter tops, strapless dresses, and spaghetti straps **are not** allowed. Strapless dresses **will be** permitted at formal events.
2. Tops **must** completely cover the midriff area at all times.
3. Mesh or nylon, see-through blouses/tops **are not** allowed.
4. Clothes **must be** sufficient to conceal underwear at all times.

Borderline cases will **not be** allowed. If there is any doubt as to whether the student's attire meets dress code standards, the student should be referred to the office. **The judgment of the administration regarding violations of the dress code will be final.**

Note: It is advised that students not wear or bring to school expensive items. The school is not responsible for personal items.

Dress Code Violation Consequences

Student violation of the Dress Code is deemed willful defiance of authority and will be subject to the following consequences:

1st/2nd Offense

- Warning
- Parents will be contacted and asked to bring a change of clothing

3rd Offense and Beyond

- Lunch or after school detention and/or one day home suspension
- Parents will be contacted and conference may be held

ELIGIBILITY

To be scholastically eligible to participate in any extra-curricular activity (including school dances) a student on a quarterly basis:

- May not receive more than one (1) "F"
- Must have earned a grade point average of 2.0 or greater
- Must make satisfactory progress towards receiving a diploma as determined by a review of credits and the ability to earn 260.0 credits by the end of the spring semester of their senior year

Eligibility petition contracts may enable some students to remain eligible when they find themselves academically ineligible for the first time during the school year. Eligibility petition are available through the Vice Principal's office.

Students must be maintaining progress towards meeting the high school graduation requirements established by the governing board. Eligibility will be determined on the second Monday at the end of each quarter at 8:00 am. "Grade checks" do not establish eligibility. Students assigned home suspension are ineligible and may not participate in any school activity until the period of the suspension and non-privilege status is completed. A day of suspension is considered 24 hours. **An athlete must attend 5 periods on the day of the event, except in case of a medical appointment or other excused absence. All athletes shall obey all established CIF rules and regulations. All other eligibility requirements such as residency, transfer status, age, etc., will be determined according to CIF bylaws.**

Non-Privilege Policy

Students placed on the non-privilege list will not be able to participate in any Firebaugh High School related activity until their name is cleared from the list.

The non-privilege policy will be in effect for the student who has:

- Excessive tardies (12 or more without having voluntarily attended Saturday School)
- Accumulating 4 steps in any class on the Assertive Discipline Contract
- 3 truancy absences
- Outstanding debt

Students returning from suspension will be placed on automatic 2 weeks non-privilege.

ETHICS POLICY

Firebaugh High School promotes strong ethical decisions and good citizenship. The following behaviors are in violation of the ethics policy:

- Cheating or plagiarizing on any test, quiz, report, computer, disk, homework or in-class assignment
- Looking on another student's paper or talking during an exam and helping another student on an exam or assignment
- Copying another's work, or allowing tests, homework or other assignments to be copied
- Reusing or recycling any essay, report, or other assignment from one class to be used in another class without prior approval from the teacher
- Forging a parent or teacher's signature

1st OFFENSE

- After school detention will be assigned
- Parent conference/contact by teacher
- Automatic "F" (zero) on the assignment or test

2nd OFFENSE

- One day home suspension
- Administrator/parent/student/teacher conference
- Automatic "F" (zero) on the assignment or test
- Student will be removed from all elected or appointed leadership positions for the remainder of the school year.

3rd OFFENSE

- Two day home suspension
- Subject to withdrawal/F in the class in which the 3rd violation occurs and placed in an alternative setting for the remainder of the semester.

Beginning with the 2012-2013 school year, ethics violations will carry over from year to year.

FOOD SERVICES

Breakfast and a hot lunch are available in the cafeteria. Students are not allowed to purchase drinks from vending machines during class time. Students are asked to keep the cafeteria and campus area clean and free from litter.

The Board believes that food and beverages available to students at district schools should support the health curriculum and promote optimal health. Nutritional standards adopted by the district for all food and beverages sold to students, including foods and beverages provided by the district's food service program, student stores, vending machines, fundraisers, or other venues, shall meet or exceed state and federal nutritional standards. In order to stay within district guidelines, food from outside sources is prohibited from being delivered to students.

GRADUATION

To earn an FHS diploma, students must earn at least 260 credits including course requirements listed below, and pass the California High School Exit Exam. Students may be allowed to use alternative means to complete the required course of study if previous attempts at FHS have failed. Students cannot supplant the prescribed course of study by taking courses for original credit at other institutions unless it is for recovery and approved by school administration.

Units - Course Requirements

40 English

30 Mathematics (must include 10 of Algebra 1)

30 Science (Earth, Life, Physical)

- 20 Physical Education
 - 30 Social Studies
 - 10 Computer Applications
 - 10 Fine Arts or Foreign Language
 - 10 Vocational Education
 - 80 Elective
- See Course of Study for more information

To participate in FHS graduation ceremony, students must attend 90% each year. This means students cannot miss more than 18 days per year. The period with the most absences will determine total days absent. Students may attend Saturday School to make-up absences.

Attendance Exceptions:

1. Illness verified with a doctor's note. (If the illness is long term, a doctor's excuse must be renewed each quarter or upon request. At doctor's request, a home teacher may be provided for an illness of more than three weeks.
2. Quarantine directed by county/city health officer
3. Subpoena/Jury Duty (daily basis)
4. Funeral Service of an immediate family member (parents, grandparents, siblings). 1 day in California, 3 out-of-state.
5. Justifiable personal reasons (e.g., religious observance)

To participate in FHS graduation ceremony, seniors must have:

1. Attained the required number of credits
2. No debts to the school district
3. No more than two out of school suspension during the senior year
4. No time on expulsion in the senior year
5. Acceptable citizenship (privileged status) and not be ineligible at time of ceremony
6. No transfer to alternative program the 2nd semester
7. No more than 2 semester F's senior year
8. Not represent behaviors (e.g., assault and battery, weapons, arson, threats and intimidation of complaining witnesses, etc.) that compromise the safety and security of FHS students and staff to be determined at the discretion of the FHS administration

Graduation Ceremony Dress Code

Boys will wear dress shirts, ties, slacks, and dark socks. Girls: No halter tops or similar dress. Seniors are advised to wear light clothes as it may be hot. No tennis shoes, shorts or denim. Do not wear anything that would detract from the dignity of the occasion. Caps and gowns may not be decorated or altered in any way. No unauthorized items may be worn over the cap and gown. **Administration may set additional restrictions/guidelines.**

HIGH SCHOOL EXIT EXAM

All seniors in California public schools must pass a California High School Exit Examination (CAHSEE) to receive a high school diploma. This graduation requirement was authorized by state law (Senate Bill 2, Statutes of 1999). The purpose of the CAHSEE will be to:

- help improve student achievement in high school
- make sure that graduates meet identified state content standards in reading, writing, and mathematic

Designated testing dates are:

- October 7-8, 2014
- November 4-5, 2014
- February 3-4, 2015
- March 17-18, 2015
- May 12-13, 2015
- July 2015, TBA

Results of the exam will be returned to students within eight weeks of each administration. Students will have many opportunities to retake any portion of the exam previously not passed. Students must pass all portions of the CAHSEE to receive their graduation diploma. For questions about the CAHSEE, contact 659-1415.

LOCKERS

Seniors are the only students who are issued lockers.

- Students must not share their assigned locker.
- Locks are purchased by the school. These locks are keyed for the school staff should it be necessary to open a locker. Any non-school issued locks will be removed from the locker.
- FHS is not liable for personal property that is destroyed or stolen on campus. Any item in a student's locker is considered to be in his/her possession. Articles within lockers are the sole liability and responsibility of the individual who has chosen to use the locker.
- Students found to be writing on or defacing lockers will be subject to disciplinary action, such as cleaning off lockers, detention, or home suspension. Defacing lockers is considered vandalism, and restitution will be imposed.
- Lockers are considered district property and are subject to search without consent at any time.

PHYSICAL EDUCATION

Firebaugh High School requires 2 years of physical education to meet graduation requirements. Students are required to participate in physical education curriculum and activities with the proper P.E. attire. P.E. uniforms are available throughout the year for purchase by student. Students must dress out for P.E. and there will be no exceptions.

Medical reasons for non-participation must be verified with school nurse and a valid doctor's note must be submitted prior to non-participation.

PROFANITY OR VULGARITY

Use of profanity or vulgarity is offensive and will not be tolerated at school or at school-sponsored activities. Parents will be notified. Students choosing to use profanity or vulgarity will be subject to appropriate disciplinary action.

SEARCH AND SEIZURE

School officials may search any individual student, his/her property, or district property under his/her control when there is a reasonable suspicion that the search will uncover evidence that he/she is violating the law, Board policy, administrative regulation, or other rules of the district or the school. Reasonable suspicion shall be based on specific and objective facts that the search will produce evidence related to the alleged violation. The types of student property that may be searched by school officials include, but are not limited to, lockers, desks, purses, backpacks, student vehicles parked on district property, cellular phones, or other electronic communication devices.

Any search of a student, his/her property, or district property under his/her control shall be limited in scope and designed to produce evidence related to the alleged violation. Factors to be considered by school officials when determining the scope of the search shall include the danger to the health or safety of students or staff, such as the possession of weapons, drugs, or other dangerous instruments, and whether the item(s) to be searched by school officials are reasonably related to the contraband to be found. In addition, school officials shall consider the intrusiveness of the search in light of the student's age, gender, and the nature of the alleged violation. (BP 4145.12)

SEXUAL HARASSMENT

The Governing Board of the Firebaugh School District is committed to providing students with an academic environment free from sexual harassment and will not tolerate any behavior by students or school staff members which constitutes sexual harassment of a student or staff member. For the purposes of policy, sexual harassment will be defined as:

- Sexual advances
- Requests for sexual favors
- Other verbal or physical conduct or written communication of an intimidating, hostile, or offensive sexual nature made by someone from or in the work or educational setting

Students are encouraged to report to staff any incidents of sexual harassment and will be provided the use of a student grievance procedure. (See Title IX Grievance) All faculty, staff, and administrators will be held accountable for compliance with this policy. Violations will lead to appropriate administrative action. Consequences may include suspension and/or expulsion. Students reporting incidents of sexual harassment or making complaints should not suffer reprisal.

STUDENT ACTIVITIES

Activity Eligibility

Students holding ASB and class offices must maintain a 3.0 grade point average with no F's to be eligible for president or vice president and a 2.5 grade point average with no F's to be eligible for all other offices. Students in ASB must also comply with the ASB Code of Ethics as established by the Activities Director.

Field Trips

Student organizations may arrange for field trips under the following conditions:

- Proper activity request and transportation request must be submitted to the high school office at least ten (10) days in advance of the event.
- Adult chaperones must be a district certificated employees at Firebaugh High School and/or others who are cleared through FLDUSD office.
- The sponsoring organization agrees to accept financial responsibility for all transportation costs.
- The student must obtain clearance from all of his/her teachers **the day prior to** participate on a field trip.

Fund Raising

All fund raising must be approved by the activities director and ASB.

Portfolio/Portfolio Day

All students are required to keep and maintain a portfolio. Portfolio is a graduation requirement, and all seniors are expected to participate in the school's annual **Portfolio Day Project which is held in May**. Student's portfolios are reviewed at that time by representatives from the community. The Firebaugh High School Portfolio Project is designed to accomplish two goals: to provide students with a means and opportunity to periodically review their own accomplishment and learning; and to prepare the students for a final senior portfolio interview in which they will "show off" their best work and communication skills in a mock interview with participating adults. Satisfactory completion of the portfolio and a passing score on the senior portfolio interview are requirements for graduation from Firebaugh High School. **Seniors will be given two opportunities to meet the portfolio graduation requirement. The first opportunity will be prior to the Disneyland Grad Night event. Seniors not passing the portfolio requirement will not attend Grad Night. Seniors not passing the portfolio requirement will have an opportunity to earn their diploma the week after school is out by making a special appointment to present their portfolio.**

Social Events and Dances

All social events and dances are closed activities. Most social events close the doors one hour after the event begins. Dances which start at 8:00 P.M. close the doors at 9:00 P.M. **Students who leave a social event or**

dance for any reason may not return. Students who are asked to leave a dance for disciplinary or safety reasons may be excluded from participating in any other similar activity for the rest of the school year or length of time to be determined by the administration. Any student attending a Firebaugh High School dance or social event may bring one guest under the following conditions:

- Guests must be attending a comprehensive high school, with the exception of Prom and Winter Formal guests. Those guests must be under the age of 21.
- The guest pass must be obtained from the attendance office at least three (3) days before the dance or social event takes place.
- The student sponsor agrees to accept responsibility for the actions of the guest.
- The guest agrees to abide by all rules and regulations of Firebaugh High School that apply during the dance or social event.
- Students must dance appropriately and not in a sexually suggestive manner, such as:
 1. Consistent touching or rubbing with any part of the body
 2. Suggestive use of hands
 3. Grinding/Freaking/Twerking

Students will be given a warning. On the second conference, students may be asked to leave the dance.

Student Government

The Associated Student Body, ASB, of Firebaugh High School is established by the Board of Trustees of the Firebaugh-Las Deltas Unified School District to encourage practical experiences in the democratic process, encourage development of leadership skills, and give all students an opportunity to have a voice in matters relating to the operation of the school, extra-curricular activities, and their own education. All regularly enrolled students at Firebaugh High School are automatically members of ASB and are encouraged to participate fully in its operation. All faculty members are automatically non-voting members of ASB. The student council of Firebaugh High School is the students' representative body as established by the Associated Student Body Constitution. Each class will elect five officers to represent them in the student council. The elected officers of the Associated Student Body are the executive council. The executive council is the administrative authority of the Associated Student Body. Their duties include overseeing all ASB business and organizations, and establishing financial policies in certain cases.

Student Discounts

ASB will affix a sticker to the student ID card for a fee of \$25.00, which will allow students to attend all athletic events for free and gives discount privileges at dances and other ASB sponsored activities.

STUDENT ATHLETICS

Athletic Awards

Block letters are awarded to participating students in the various divisions of interscholastic sports. Lettering requirements will be recommended by Block F. Wearing a block letter is a privilege, **not a right**. The privilege of wearing a letter can be suspended at any time for an offense of a serious nature.

The following is a list of awards which athletes will receive when he/she participate in athletic programs at Firebaugh High School. An athlete must finish the season in order to be eligible to receive an award. If an athlete is removed from a team due to ineligibility, he/she cannot receive an award for being on a team. Athletes who do not attend the awards banquet cannot receive their awards unless they have been excused by the coach.

Junior Varsity

- Certificate only
- Each sport will award a "Most Improved" and "Eagle" award

Varsity

- Block F: The athlete had to be eligible to play, and be on the team, by the start of league
- Emblem for each year playing varsity level competition

- Each sport will award up to five (5) varsity plaques. There will be no ties.
- If a team wins a championship, they will be given a 5" patch.

Athletic Code

The coaching staff and administration recognizes the need for a general code of conduct for our athletes. The concept of the code is aimed primarily at helping athletes by providing some fundamental guidelines to prevent them from doing anything detrimental to themselves, to their team, or to the school. To be a team member and a school representative is a privilege. Personal sacrifice and moral stamina are necessary for individuals to manifest strong team spirit. A successful athletic program nurtures and fosters good citizens and tomorrow's leaders. Therefore, athletes at Firebaugh High School will be expected to adhere to the school's rules for student behavior.

Athletic Conduct

1. An athlete shall consider athletics as only a part of his/her education and will do his/her best to achieve success, not only as a team member but as a student in the classroom as well.
2. Athletes shall perform satisfactorily in the classroom both in citizenship and academics. Teachers will communicate to the coach any evidence of unsatisfactory performance which could result in suspension from athletic participation. Additionally, student athletes are required to maintain a 2.0 grade point average to stay eligible to participate in athletics. Student athletes may petition for probation 1 time during the school year the first time a student becomes ineligible. (Please see the administration for further details.)
3. All athletes shall conduct themselves in a manner which does not cause embarrassment to the coaches, school officials, game officials, or that damages the community's reputation during anytime while he/she is a member of an athletic team. Consequences for inappropriate behavior may include removal from that team, and the athlete may not be allowed to participate in athletics for up to 365 days, school suspension, or recommendation for expulsion.
4. Students who are excused from physical education classes for medical reasons shall not take part in team practices or contests during that time.
5. Drugs, alcohol or tobacco use by Firebaugh High School athletes will not be tolerated and are subject to the dispositions found on page 6 of this handbook.

Insurance

School insurance is available to students needing health insurance coverage. Please see the nurse for further details. Any student going out for any sport **must have insurance**.

Physical Examinations

A student must have a physical examination before he/she will be allowed to participate in any interscholastic sport. While some physical examinations are arranged by the athletic department for all team members at the school, obtaining a physical examination is the athlete's ultimate responsibility. It is suggested, but not required, that students participating in the regular physical education program have a physical examination from their physician prior to the opening of school year.

Team Termination Policy

In an effort to teach responsibility and the importance of commitment and sportsmanship, the following policy will be placed for all Firebaugh High School athletes. If an athlete quits a team, is dismissed from the team, is removed by parents, or is disqualified by the school for non-academic reasons, he/she will be subject to the following policy:

1. There will be no penalty before the third contest is played. This will allow all athletes to go through pre-season training, a scrimmage, and two contests before deciding if they will continue.
2. The athlete will be ineligible for the following season of sport, after the third game through the beginning of league play.* A hardship appeal for eligibility may be made by the athlete to the athletic director, and the appeal will be heard by a panel consisting of the principal, athletic director, and three coaches. The coaches will not be involved with the athlete's current or subsequent seasons.
3. After league play* has begun, the athlete will be ineligible for the next season of sport. No appeal will be allowed. Athletes who leave a team during league play should understand that they may not be included on the team the following year, at the coach's discretion.

Note: Freshmen will have until the first league* match with no penalty. *Exceptions....cross country, tennis, track and swimming will have different date guidelines, due to the way their schedules are set up.

Training Rules

1. If the athlete misses practice for any reason, he/she should phone or see the coach in charge. All athletes are required to be in school on the day of the game. Athletes will not be allowed to practice on days in which they are absent without a verified excuse or on the day of a suspension from school.
2. An athlete shall adhere to the FHS dress code and dress presentably at all times, on trips or at assemblies or banquets. Good grooming is a part of representing Firebaugh High School and is a safety factor. The coach is responsible for setting reasonable grooming standards for his/her particular sport.
3. Any athlete who has drawn equipment is financially liable for this equipment until it is officially checked in to the coach by the athlete. The athlete shall not practice for another sport or receive any awards until equipment is turned in or paid for.
4. Transportation – Athletes participating in out-of-town events are to depart and return in the manner provided by the school and are under the supervision of the school. Any other arrangements must be done in writing at least 24 hours in advance. Only the parent/guardian will be allowed to take the student athlete from an athletic contest.
5. Boys or girls on high school teams become ineligible if they play on “outside” teams, in the same or other sport, during the high school season of the sport. For example: If an athlete plays on the high school basketball team, he/she cannot play on a church basketball team.

STUDENT EXPENSES

Class Rings

Most students order class rings in September; however, rings may be ordered any time. The order forms are sent to the sophomore classes although any junior and senior may order at this time.

Financial Obligations

Deadline for senior financial obligations (required) is to be paid on or before the senior check out date. All financial obligations such as meal charges, lost books, etc. must be cleared in order for seniors to participate in graduation practice.

Grad Night at Disneyland

The Grad Night at Disneyland is for seniors and is held in May. The expense for the Senior Class is approximately \$3,000.00 per bus. Admission to the park is approximately \$75.00. The Senior Class is allowed one hundred forty tickets per year. What is not used is returned to Disneyland. Approximately one hundred twenty students attend every year; therefore, three busses are reserved. Remember, Grad Night is only for those students who will graduate and it is a privilege for those students. If the senior has had two or more out-of-school suspensions he/she will not be allowed to attend Grad Night. Any problems that occur at Grad Night will result in non-participation at the graduation ceremony. **The dress code applies to grads and chaperones. The dress code is subject to change. Anyone dressed inappropriately will not be admitted. Disneyland security reserves the right to refuse park admittance to Grad Night dress code violators.**

Round-Up

Round-up is held in mid-August before school starts. At that time students pick up their schedules, take pictures, and seniors obtain lockers. ASB sticker, PE clothes, and yearbooks may be purchased at Round-up.

STUDENT IDENTIFICATION CARDS

All students must have a Firebaugh High School identification card. Students will be issued a card free of charge annually. Students are expected to carry their ID cards at all times when on campus or at school-sponsored events. An ID card is required at all dances, to obtain breakfast and lunch, and for identification while on campus. Monday through Friday lost cards can be replaced in the office by the cafeteria clerk, for a fee of \$5.00. Any abuse of ID cards will result in disciplinary action and/or loss of the identification card privilege.

STUDENT SERVICES

Academic Counseling

Academic counseling is available to any student, teacher, or parent desiring to remediate problems, such as failure or underachievement within a subject area. Individuals, desiring counseling, should arrange an appointment with his/her instructor, parent, and/or counselor in order to review the problem and decide constructive alternatives, including active participation in after school tutoring or enrichment.

After School Program

Firebaugh High School After School Program offers a safe and fun place for students to go for academic support, homework help, sports, drama and many other fun enrichment opportunities. The after school program is available each day after school until 6:00 pm. We offer a snack for students to have before they go to tutorials and then a late bus home after students have participated in an enrichment class. The after school program works closely with the regular day staff to ensure students are receiving the help they need to be successful. If you have questions about the after school program please contact the FHS Office @ (559) 659-1415.

California Scholarship Federation

Qualified students are eligible for membership in the California Scholarship Federation (CSF), the academic honor society for the State of California. Membership in the California Scholarship Federation is determined by semester grades. **Students must apply each semester.**

Debts

All outstanding debts must be paid prior to withdrawal from school. All equipment, athletic uniforms, lunch and library charges, etc., must be cleared before transcripts or diploma will be issued or sent. Students with debts will be placed on the non-privilege list. **All debts must be paid in order to attend extracurricular activities.**

Drivers Education

This course is offered for one quarter. Students passing the course will be eligible to take the DMV written exam in order to obtain a drivers permit.

GPA and Class Rank

Any graduating senior achieving a cumulative GPA of 4.0 or higher will be designated as a valedictorian. Any graduating senior achieving a cumulative GPA of 3.75 to 3.99 will be designated as a salutatorian. Speeches at commencement will be awarded to the top two seniors who possess the 1st & 2nd highest GPA's in their class. Students are ranked after the 7th semester of high school. All grades are used except PE, TA, and work experience, based on the following scale: A = 4, B = 3, C = 2, D = 1, F = 0

Specific courses are offered for extra honors credit. See your counselors.

General Information

- Office hours are from 7:30 A.M. to 4:30 P.M. Monday-Friday.
- Daily announcements are made in the bulletin. The bulletin is televised over closed circuit TV to the classrooms.
- All announcements must have the approval of the principal.
- Bulletins are posted on the bulletin board in each classroom.
- No announcements will be made during class time.

All students are expected to listen carefully to the daily bulletin. Seniors especially will receive most of the information needed for college entrance, scholarships, etc., through this medium.

Health Services

- A school nurse is in the district but not always on the high school campus.
- Illness at school – Any student too ill to go to class will be sent home for the day. Any student who is ill needs to report to the school office, where the nurse's aide will attempt to contact the parents. A parent will need to sign the student out of school and escort the student home.
- School personnel cannot give students medication, such as aspirin. Students may be temporarily excused from PE for three days for medical reasons with written parent permission.

Informational Service

The following information is available to all students through the guidance department:

- graduation requirements
- grade point average
- career planning
- student clubs
- class pre-requisite information
- college requirements
- financial aid information
- scholarship information
- study skills/habits
- reading, math, language test information
- after school tutoring
- concurrent enrollment options for credit recovery

Library Media Center

- The library will open daily at 7:00 A.M. and close at 4:30 P.M., except on Wednesdays and Fridays. The library closes at 2:15 P.M. on Wednesdays and 3:15 P.M. on Fridays, unless otherwise scheduled as part of the after school program.
- Students must have a valid pass signed by a teacher or administrator, stating time, date, assignment, and when the student is to return to class.
- Students must check-in with the library media teacher (LMT) when entering the library and check out with the LMT when leaving before the end of a period.
- Eating food, having drinks, and playing games is not acceptable in the library media center.
- A fine will be charged for marking or mutilating books or periodicals.
- Encyclopedias and other reference books are not circulated and may not to be taken from the library.
- Students who abuse their library privileges will be denied the use of the library.

Program Change Procedure

To change a schedule the student must sign up for an appointment with his/her counselor. Changes will be made during the first week of school within the hours of 3:05-4:30 P.M. The only students allowed to make changes during school hours are those students who do not have seven class periods. **The Friday of the first week of each semester is the last day to change schedules.**

Student Grade Level Progression

Students must meet the following credit requirements at the beginning of their sophomore, junior, or senior year in order to progress towards graduation:

sophomore status	60 credits
junior status	120 credits
senior status	190 credits

A migrant program senior enrolled in the PASS Program may take a total of 15 credits per semester to make up for subjects he/she has failed. Any student who fails a core class may make up that class in summer school, West Hills College, or if available through the use of Cyber High.

Modified Day policy for 12th grade students

12th grade students at Firebaugh High School may be eligible to be enrolled on a modified day school schedule (5 of 7 periods) if all of the following three (3) conditions are met:

1. Student has at least 220 credits or at the discretion of administration
2. Student has taken and passed both sections of the CAHSEE
3. Student is enrolled at West Hills College or another community college; or, he/she has part-time employment

The high school administration reserves the right to revoke this privilege at any time during the school year.

Textbooks

A student is responsible and liable for all textbooks and classroom materials checked out to him/her.

Transcripts

A student wishing to have a transcript sent to another high school or college must obtain a form from the registrar for a parent's signature. Transcripts will not be released unless all debts are cleared.

Tutoring

After school tutoring is available Monday through Friday. It is recommended for students needing additional academic support.

SUSPENSION AND EXPULSION INFORMATION

Students at Firebaugh High School will be disciplined in accordance with the Statutes of the State of California. No student may be suspended or expelled unless the prohibited conduct is related to a school activity or school attendance. A student may be suspended or expelled for acts that occur at any time, including, but not limited to:

- While on school grounds
- While going to or coming from school
- During the lunch period, whether on or off campus
- During, or while going to or coming from, a school sponsored activity
- While on any other school district's grounds

Mandatory Suspension and Expulsion Recommendation /Mandatory Expulsion

A student **shall** be immediately suspended and recommended for expulsion, and upon finding that the student committed one or more of the acts below, the Board shall expel the student for any of the following five acts:

1. Possessing, selling, or furnishing a firearm
2. Brandishing a knife at another person
3. Sale of controlled substance
4. Committing or attempting to commit sexual assault or committing sexual battery
5. Possession of an explosive

California Education Code requires a school administrator to recommend expulsion if a student commits any of the following offenses:

1. Causing serious physical injury to another person, except in self-defense
2. Possession of any knife, explosive, or other dangerous object
3. Unlawful possession of any controlled substance (except the first offense of not more than one ounce of marijuana)
4. Robbery or extortion
5. Assault or battery upon a school employee

The governing board **may** expel for these violations, but only on finding:

1. that other means of correction are not feasible or have repeatedly failed to bring about proper conduct, or
2. that due to the nature of the act, the presence of the student creates continuing danger to the physical safety of the student or others

For all other violations of Education Code 48900 (a) - (r) or sections 48900.2, 48900.3, 48900.4, or 48900.7, the principal or designee **may** recommend expulsion, and the governing board **may** expel, but only on finding:

1. that other means of correction are not feasible or have repeatedly failed to bring about proper conduct, or
2. that due to the nature of the act, the presence of the student creates continuing danger to the physical safety of the student or others

The California Education Code Section 48900 states that suspension **may** be imposed when a student has committed any of the following:

- a. Caused, attempted to cause, or threatened to cause, physical injury to another person; or willfully used force or violence upon the person of another, except in self-defense

- b. Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any such object
- c. Unlawfully possessed, used, sold or otherwise furnished, or been under the influence of, any controlled substance as listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind
- d. Unlawfully offered, arranged, or negotiated to sell any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and then either sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant
- e. Committing or attempted to commit robbery or extortion
- f. Caused or attempted to cause damage to school property or private property
- g. Stolen or attempted to steal school property or private property
- h. Possessed or used tobacco, or any products containing tobacco or nicotine products
- i. Committing an obscene act or engaged in habitual profanity or vulgarity
- j. Had unlawful possession of, or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Health and Safety Code 11014.5 of the Health and Safety Code
- k. Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teacher, administrators, school officials, or other school personnel engaged in the performance of their duties
- l. Knowingly received stolen school property or private property
- m. Possessed an "imitation firearm"
- n. Committed or attempted to commit a sexual assault as defined in Section 261, 266C, 286, 288, 288a, or 289 of the Penal Code or committed sexual battery as defined in Section 243.4 of the Penal Code
- o. Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness
- p. Unlawfully offered, arranged to sell, negotiating to sell, or sold the prescription drug SOMA
- q. Engaged in, or attempted to engage in, hazing as defined in Section 32050
- r. Engaged in an act of bullying, including, but not limited to, bullying committed by means of electronic act, as defined in subdivision (f) and (g) of Section 32261, directed specifically toward a pupil or school personnel
- s. A pupil who aids or abets as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person

E-Cigarettes

E-cigarettes are battery-powered devices that look like cigarettes but do not burn tobacco. Rather they deliver nicotine, flavor and other chemicals in the form of a vapor. E-cigarettes are currently unregulated by the FDA and too little is known about the long-term health risks arising from the use of e-cigarettes. The California Department of Health and the California Department of Education oppose the use of e-cigarettes in all areas where other tobacco products are banned. Therefore, consistent the District's Board Policy 5131.62, the use and/or possession of nicotine delivery devices such as e-cigarettes is prohibited while on school grounds, while attending school-sponsored activities, or while under the supervision and control of district employees.

Additional reasons for suspension as defined in the California Department of Education Code:

1. 48900.2 Sexual harassment
2. 48900.3 Hate violence
3. 48900.4 Harassment, threats, or intimidation
4. 48900.7 Terrorist threats

The Firebaugh-Las Deltas School District may use specially trained non-aggressive dogs to sniff out and alert staff to the presence of substances prohibited by law or district policy. The inspections shall be unannounced.

Fight Policy

The administration at Firebaugh High School is committed to maintaining a safe learning environment for all students. All attempts will be made to ensure the safety of all students, therefore fighting will not be tolerated.

A recommendation for an alternative placement or a recommendation for expulsion from Firebaugh High School

will be made by the administrative team depending on the severity of the circumstances. Minimum discipline for fighting:

1st Offense

- 1-5 day suspension

2nd Offense

- 3-5 day suspension and/or alternative placement

3rd Offense

- Referral for expulsion and alternative placement

In addition the Firebaugh Police Department may be called if a fight occurs. If the officer feels an arrest should be made, one or all of those involved in the fight may be arrested. In all situations, the parent or guardian shall be contacted as soon as possible by telephone or mail. All fight suspensions shall require a parent conference with the vice-principal/principal before re-admittance to school. Records of fighting may carry over during the entire time of enrollment at Firebaugh High School.

TECHNOLOGY-APPROPRIATE USE

The use of computers is a privilege for which all users, students, staff and community members accept responsibility. Any use which results in a violation of federal or state law, or district policy will result in one or a combination of the following:

1. exclusion from computer access at school
2. detention
3. home suspension
4. expulsion

The computer system is intended to enhance the instructional process and provide:

1. support for learning
2. increased opportunities for appropriate communication
3. additional resources for general information
4. increased opportunities for personal growth

The Firebaugh School District computer system must be shared and available to all users. The computer system may not be used in any way that disrupts or interferes with its use by others. Prohibited uses of the system, include, but are not limited to:

1. damage, vandalism or theft of equipment
2. theft, piracy or altering of software
3. use of the system in a manner which is not related to the district's instructional program or activities, e.g., for unlawful purposes, commercial purposes, personal gain, or the advocacy of personal political or religious views
4. violation of copyright law
5. plagiarism of ideas or information
6. use of the system to communicate unlawful information or to transmit computer viruses
7. sending or retrieving information which is pornographic, obscene, sexist, racist or harassing
8. any use which results in a violation of federal or state law, or district policy

Internet use:

1. The Internet is available to students for educational use only
2. Only students with a signed Internet usage contract may use the Internet
3. Chat, email, games, and shopping are not acceptable uses of the Internet at school

TELEPHONES

Students are not allowed to use the telephone in the classroom under any circumstances. In case of an emergency, a student may obtain a pass from his/her teacher to use the office telephone.

THEFT/DESTRUCTION OF PROPERTY

Theft, destruction and/or alteration of Firebaugh School District or personal property will result in police action and possible prosecution. Firebaugh School District property is defined as any real property and all improvements thereon owned or used by the Firebaugh School District. Restitution must be made and disciplinary action will be taken. Consequences may include suspension and/or expulsion. The parent or guardian is legally responsible for payment of any damages due to proven theft, destruction, or alteration by the student to any Firebaugh School District or personal property.

TRANSPORTATION

Firebaugh-Las Deltas Unified School District maintains and operates a fleet of buses to provide the safest possible transportation for students. The transportation department works closely with the highway patrol to create optimum safety standards for students. The following rules and regulations have been established by state law and by the local Board of Trustees. Failure to abide by one or more of the following rules will result in disciplinary action ranging from a warning, detention, to suspension of bus privileges to and from school, field trips, and sports events:

1. The bus driver is in charge at all times. Follow the driver's instructions.
2. Smoking, drugs or drinking alcohol is not allowed on the bus.
3. Face forward in the seat at all times.
4. Stay in the seat; do not change seats while the bus is in motion.
5. Keep hands, arms, and all body parts, as well as belongings to yourself.
6. Food or drinks are not allowed on the bus.
7. Students should be absolutely quiet when approaching and crossing railroad tracks so that the driver can hear, as well as see, if a train is in view.
8. When students see the bus arriving, they should move back at least 8 feet away from the stop and line up in an orderly single file line for loading.
9. Report to the bus stop ten (10) minutes before the scheduled pick-up time.
10. Board the bus in an orderly fashion without pushing.
11. Profanity, vulgarity, and obscene gestures are not permitted.

Note: High school students who ride the bus from the Government Camp must catch the first morning bus. If a student waits until the last bus pickup, he/she might not be able to ride the bus due to crowded conditions.

UNIFORM COMPLAINT PROCEDURES

The Firebaugh-Las Deltas Unified School District is primarily responsible for compliance with applicable state and federal laws and regulations governing educational programs implemented by the district. The district shall use the uniform complaint procedures established in **Board Policy 1312.3** to resolve any complaint alleging unlawful discrimination in district programs and activities based on actual race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics. The following district compliance officer(s) shall receive and investigate complaints and shall ensure district compliance with law:

Assistant Superintendent
1976 Morris Kyle Drive
Firebaugh, CA 93622
(559) 659-1476

Uniform complaint procedures shall also be used to address any complaint alleging the district's failure to comply with state and/or federal laws in adult education programs, consolidated categorical aid programs,

migrant education, career technical and technical education and training programs, child care and development programs, child nutrition programs, special education programs, and the development and adoption of the school safety plan. The complainant will have the opportunity to provide relevant information during the investigation.

Within sixty days of receipt of the complaint, the district will provide a written report to the complainant. Complaints alleging discrimination must be filed within six months from the alleged occurrence or when knowledge was first obtained. Complainants may also pursue civil law remedies through mediation centers, the county office of education, and public/private interest attorneys.

If dissatisfied with the district's resolution of a complaint, the complainant has the right to appeal in writing to the California Department of Education within fifteen days after receiving the district's decision. In a state discrimination complaint, the complainant has the right to seek legal remedies (such as court action) when at least sixty days have passed after filing an appeal with the California Department of Education (Ed Code 262.3). The 60-day waiting period does not apply when the discrimination complaint is based on federal law.

Re: June 21, 2012