

MILLBURN TOWNSHIP PUBLIC SCHOOLS
Millburn, New Jersey
* * A G E N D A * *

REGULAR MEETING

Millburn Township Board of Education
Monday, October 27, 2014
7:45 PM – EDUCATION CENTER

- A.** CALL TO ORDER
- B.** SILENT COUNT OF BOARD MEMBERS PRESENT
- C.** ANNOUNCEMENT OF MEETING NOTICE

On May 28, 2014, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

- D.** MINUTES

- 1. Minutes of the Regular Public Meeting of October 13, 2014

- E.** PRESENTATION

- 1. Strategic Plan Update
 - 2. EVVRS/HIB Public Hearing # 1 of 2 (semi-annual)
 - 3. MHS Language Arts Department Update
 - 4. Residency Report

- F.** BOARD PRESIDENT'S REPORT

- G.** BOARD COMMITTEE REPORTS

- 1. Personnel Committee Report
 - 2. Property Committee Report
 - 3. Middle School Liaison Committee Report

H. SUPERINTENDENT’S REPORT

Bus Evacuation Drills for Fall 2014 (per NJAC 6A:27-111.2):

Fall evacuation drills for all routes contracted with Barker Bus Company and Millburn Township buses were held in the AM between October 7th 2014 and October 10th 2014, at the following school locations, and were supervised by the school principals. Signed documentation of each drill is on file at the Transportation Offices.

| | |
|------------------------|----------|
| Millburn High School | 10/ 7/14 |
| Millburn Middle School | 10/ 7/14 |
| Hartshorn School | 10/ 9/14 |
| Glenwood School | 10/10/14 |
| Deerfield School | 10/ 9/14 |
| Wyoming School | 10/ 9/14 |
| South Mountain School | 10/ 9/14 |

I. ASSISTANT SUPERINTENDENT’S REPORT

J. SCHOOL BUSINESS ADMINISTRATOR’S REPORT

K. DISCUSSION

1. 2014-15 Enrollment Update (official 10/15 figures)

L. PUBLIC COMMENTS

M. BOARD ACTION ITEMS (Roll Call Votes)

1. Instruction Agenda Items
 - a. Resolve to affirm the administration's determinations concerning the HIB investigations for the period October 9 to October 22, 2014 as outlined in the confidential report shared with Board of Education members and on file in the Superintendent's office.
 - b. Resolve to approve Professional Development Requests / Teacher Conferences as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.
 - c. Resolve to approve a donation from the Deerfield School PTO to the Deerfield School, in the amount of \$4,289 to purchase a SMART Board 880 with Integrated UF70 Projector and Installation for our vocal music room.

Instructional Agenda Items continued:

- d. Resolve to approve the following special education contract in accordance with the student's Individual Education Plan for the 2014-15 school year:

| ID # | Vendor | Amount | Program |
|-------------|--------------------|---------------|----------------|
| 10127 | Montgomery Academy | \$45,997.30 | SY |

- e. Resolve to accept students from out of district schools for the SY 2014-15:

| ID# | District | Grade | Amount |
|------------|----------------------|--------------|---------------|
| 88888 | So. Orange/Maplewood | High School | \$29,474.82 |
| 12996 | So. Orange/Maplewood | High School | \$44, 677.00 |

2. Personnel Agenda Items

Resolve to approve the Personnel Report dated October 27, 2014.

3. Business Agenda Items

- a. Resolve to approve budget transfers for the month of September, 2014.
- b. Resolve to approve Treasurer of School Moneys report for period ending September 30, 2014.
- c. Approval and Certification of Board Secretary's Report for period ending, September 30, 2014.
- d. Resolve to approve Bill Schedule # 5 dated October 27, 2014, in the amount of \$8,325,592.99.
- e. Resolve to approve the following actions in the Hartshorn School Activity Accounts:
1. To close the Milk Sub Account.
 2. Transfer of Milk Sub Account funds, in the amount of \$7,579.00, into the Student Activity Sub Account.
- f. Resolve to authorize a Declaration of Obsolescence and approval of disposal of a Savin 3360 Duplicator, Serial # F2330400030.

Business Agenda Items continued:

- g. RESOLUTION AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$1,275,000 PROMISSORY NOTES OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MILLBURN IN THE COUNTY OF ESSEX, NEW JERSEY BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF MILLBURN IN THE COUNTY OF ESSEX, NEW JERSEY (with not less than a majority of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. Pursuant to N.J.S.A. 18A:22-44.1 and in anticipation of the receipt of grant funds from the New Jersey Schools Development Authority awarded pursuant to the provisions of the Educational Facilities Construction and Financing Act, there are hereby authorized to be issued promissory notes to be called "Grant Anticipation Notes" of The Board of Education of the Township of Millburn in the County of Essex New Jersey (the "School District") in an amount not exceeding \$1,275,000. The amount of such notes may not exceed the gross borrowing power with respect to such promissory notes, calculated as one-half (1/2) of the amount appropriated for the current expenses of the schools in the school district and for repair of schoolhouses under the school district's control for the current budget year. The proceeds of such notes shall be applied only to purposes of the school district's school facilities projects for which the grants were awarded.

Section 2. The following matters in connection with the notes are hereby determined.

- (a) All notes issued hereunder shall mature at such times as may be determined by the Business Administrator/Board Secretary, provided that no note shall mature later than one year from its date;
- (b) All notes issued hereunder shall bear interest at such rate or rates as may be determined by the Business Administrator/Board Secretary;
- (c) The notes shall be in the form determined by the Business Administrator/Board Secretary and the Business Administrator/Board Secretary's signature upon the notes shall be conclusive as to such determination;
- (d) Notes issued hereunder may be renewed and rolled over from time to time until the grant amounts have been received, provided, however, that no renewal note shall be issued after December 31 or before July 1 of any fiscal year and that the amount of all such notes outstanding shall not exceed the gross borrowing power for such notes as reflected by a Certificate of the Business Administrator/Board Secretary.

Business Agenda Item M.3.g. continued:

Section 3. The Business Administrator/Board Secretary is hereby authorized and directed to determine all matters in connection with the notes not determined by this or a subsequent resolution, and the Business Administrator/Board Secretary's signature upon the notes shall be conclusive as to such determination.

Section 4. The Business Administrator/Board Secretary is hereby authorized to sell the notes from time to time at public or private sale in such amounts as the Business Administrator/Board Secretary may determine at not less than par and to deliver them from time to time to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof and payment therefore.

Section 5. Any instrument issued pursuant to this resolution shall be a general obligation of the school district. The full faith and credit of the school district are hereby pledged to the punctual payment of the principal of and the interest on the obligations.

Section 6. The School District hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the Notes, including if applicable the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Notes. The Business Administrator/Board Secretary is hereby authorized to act on behalf of the Board to deem the obligations authorized herein as bank qualified for the purposes of Section 265 of the Code, when appropriate.

Section 7. The Business Administrator/Board Secretary, in connection with other professionals of the School District acting under the Business Administrator/Board Secretary's direction, is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document for the School District, as it may be so updated from time to time, to be distributed in connection with the sale of obligations of the School District. The Business Administrator/Board Secretary is hereby authorized to execute such disclosure document on behalf of the School District.

Section 8.

- (a) Solely for purposes of complying with Rule 15c2-12 of the Securities and Exchange Commission, as amended and interpreted from time to time (the "Rule"), and provided that the Bonds are not exempt from the Rule and provided that the Bonds are not exempt from the following requirements in accordance with paragraph (d) of the Rule, for so long as the Bonds remain outstanding (unless the Bonds have been wholly defeased, the Board of Education shall provide for the benefit of the holders of the Bonds and the beneficial owners thereof, if any of the

following material events occur regarding the Bonds, a timely notice not in excess of ten business days after the occurrence of the event sent to EMMA:

- (1) Principal and interest payment delinquencies;
- (2) Non-payment related defaults, if material;
- (3) Unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) Unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) Substitution of credit or liquidity providers, or their failure to perform;
- (6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security;
- (7) Modifications to rights of security holders, if material;
- (8) Bond calls, if material, and tender offers;
- (9) Defeasances;
- (10) Release, substitution, or sale of property securing repayment of the securities, if material;
- (11) Rating changes;
- (12) Bankruptcy, insolvency, receivership or similar event of the obligated person;
- (13) The consummation of a merger, consolidation, or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
- (14) Appointment of a successor or additional trustee or the change of name of a trustee, if material.

For the purposes of the event identified in subparagraph (12) above, the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for an obligated person in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the obligated person, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the obligated person.

Business Agenda Item M.3.g. continued:

- (b) Notice of failure of the Board of Education to provide required information on or before the date required shall be sent in a timely manner to EMNMA.
- (c) If all or any part of the Rule is not or ceases to be in effect for any reason, or information required thereby is no longer required, then the information required to be provided under this resolution, insofar as the provision of the Rule is not or is no longer in effect required the provision of such information, shall not or shall no longer be required to be provided.
- (d) The Business Administrator/Board Secretary shall determine, in consultation with Bond Counsel, the application of the Rule or the exemption from the Rule for each issue of obligations of the Board of Education prior to their offering. Such officer is hereby authorized to enter into additional written contracts or undertakings to implement the Rule and is further authorized to amend such contracts or undertakings or the undertakings set forth in this resolution, provided such amendment is, in the opinion of nationally recognized bond counsel, in compliance with the Rule.
- (e) In the event that the Board of Education fails to comply with the Rule requirements or the written contracts or undertakings specified in this resolution, the Board of Education shall not be liable for monetary damages, remedy being hereby specifically limited to specific performance of the Rule requirements or the written contracts or undertakings therefor.

Section 9. The Business Administrator/Board Secretary is authorized and directed to report in writing to the Board of Education at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this resolution is made, such report to include the amount, the description, the interest rate and the maturity of the notes sold, the price obtained and the name of the purchaser.

Section 10. This resolution shall take effect immediately.

4. Policy Agenda Items

Second Reading of Policies:

New, Mandated

- a. Policy 5613 - Removal of Students for Assaults with Weapons Offenses – Policy and Regulation (M) (NEW)

Policy Agenda Items continued:

Mandated

- b. Policy 2412 - Home Instruction Due to Health Condition - Policy & Regulation (M)
- c. Policy 2417 - Student Intervention and Referral Services - Policy and Regulation (M)
- d. Policy 2481 - Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition – Policy and Regulation (M)
- e. Policy 5611 - Removal of Students for Firearms Offenses – Policy and Regulation (M)
- f. Policy 8462 - Reporting Potentially Missing or Abused Children – Policy and Regulation (M)
- g. Policy 5612 - Assault by Students on Board Members or Employees – Policy & Regulation (M)
- h. Policy 5610 - Suspension – Policy (M)
- i. Policy 5620 - Expulsion - Policy (Revised)

Additional Reviewed Policies

- j. Policy 3159 - Teaching Staff - School District Reporting Responsibilities
- k. Policy 9202 - Civility - Creates a common level of respect in the District

N. OLD BUSINESS

O. NEW BUSINESS

P. PUBLIC COMMENTS (not to exceed 30 minutes - Any Topic)

Q. BOARD MEMBER COMMENTS

R. EXECUTIVE SESSION

BE IT RESOLVED by the Millburn Board of Education that on Monday, October 27, 2014, during the regular public meeting on that date, this body shall meet at the Education Center, 434 Millburn Avenue, Millburn, New Jersey, for a discussion pursuant to Section 7b of the Open Public Meetings Act. A general description of the matters to be discussed is as follows:

1. Confidential Student Matters

The discussion on these topics will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subjects permit.

S. ADJOURNMENT