

Title III Year 2 and Year 4 Improvement Plan Assurance

Local Educational Agency (LEA) Plan Information:	Title III YEAR 2 (✓) _____ Title III YEAR 4 (✓) _____
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Name of LEA: William S. Hart Union High School

County District Code: 19-65136
Address: 21515 Centre Point Pkwy City: Santa Clarita Zip Code: 91350

Contact Person:

Any inquiries concerning this plan should be directed to the attention of:

Michele Krantz Director of Special Programs
Print Name Title

Phone: 661-259-0033 Fax: 661-853-4762 E-mail: mkrantz@hartdistrict.org


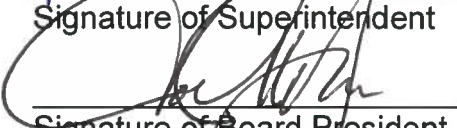
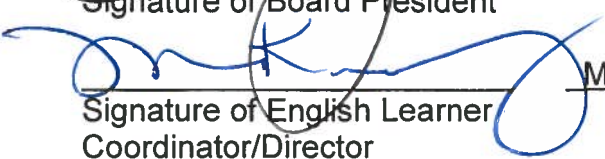
Certification:

By submission of this document with the local Title III Improvement Plan (in lieu of the original assurance page in hard copy), the LEA certifies that the plan's original signed copy of this assurance page is on file in the LEA. The certification reads:

Certification: I hereby certify that all of the applicable state and federal rules and regulations will be observed by this LEA and that to the best of my knowledge information contained in this Plan is correct and complete. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of this assurance page is retained onsite. I certify that we accept all general and program specific assurances for Titles I, II, and/or III as appropriate, except for those for which a waiver has been obtained. A copy of all waivers will remain on file. I certify that actual ink signatures for this Title III section of the LEA Action Plan are on file, including signatures of any required external providers, i.e., district assistance and intervention team and English Learner Coordinator/Director.

The LEA also agrees that the revised/finalized Title III Improvement Plan will be posted on our LEA website and will be found at the following URL: www.hartdistrict.org

Signatures:

 Signature of Superintendent	<u>Rob Challinor</u> Printed Name	<u>7/15/13</u> Date
 Signature of Board President	<u>Joe Messina</u> Printed Name	<u>7/15/13</u> Date
 Signature of English Learner Coordinator/Director	<u>Michele Krantz</u> Printed Name	<u>7/15/13</u> Date

Goal 2A AMAO 1 Annual Progress Learning English

Description: (500 character limit; please note that letters and spaces count)

By June 2014, the percentage of English Learners who gain at least one proficiency level on the CELDT will increase from 73.9% to 80%.

Strategy #1 English Learners will Acquire English in all Classes

Title: (50 character limit) Strengthen use of ELD and SDAIE

Description: (1,000 character limit)

Strengthen use of ELD and SDAIE strategies by EL authorized teachers at all sites in all subject areas, especially those teaching groups of English Learners within mainstream content classes. Emphasize vocabulary development, sentence patterns, utilize pre/during/post reading strategies, and build in writing opportunities with quality feedback in the classroom. Benchmarks will continue to be used to monitor student progress quarterly in ELA, and ELD teachers will continue to meet quarterly for Structured Teacher Planning Time to share ideas, identify problems, and collaborate. This will be our third year with a new curriculum in ELD (Milestones from Heinle/Cengage).

Action Step #1

Title: (50 character limit)

Bilingual Instructional Assistant support

Description: (1,000 character limit)

Support EL students with lower ratio of adults to EL students. Bilingual Instructional Assistants (BIAs) are viewed as non-essential, but they provide strong academic and emotional support for fragile ELs. The goal ratio is 1 BIA per every 50 ELs enrolled at a site.

BIAs need training every year in administration of CELDT and EERIC, the English/Español Reading Inventory for the Classroom, only for Spanish speakers new to the U.S.A. Also must clarify classroom strategies to appropriately support teachers and have positive interaction with students.

Timeline Notes: (500 character limit)

Start Date: (mm/dd/yyyy)

4/01/2013

End Date: (mm/dd/yyyy)

5/30/2014

Requires Funding? (Check the box if the action step requires funding. Once the box is checked, you may add budget items for this step.)

Professional Development Needed?: X
(Check the box if professional development will be needed to accomplish the step.)

Audience: (255 character limit; who will receive the identified PD?)

BIAs will need annual training at the start of the new year for testing refresher and to introduce good differentiation strategies which teachers use, and comprehend their emotional support role in all classrooms.

Responsible: (Note: For a person to show up on the list in CAIS, he or she must have been previously added to CAIS as a user.)

Michele Krantz, Director of Special Programs

Tags: (select one) T3Y2 T3Y4

Action Step #2

Title: (50 character limit)

ELD Teacher Meetings

Status: (Not Begun, In Progress, Completed, Suspended)

In Progress and will continue indefinitely

Description: (255 character limit)

Continue ELD teacher meetings with STPT following benchmark testing for purposes of: collaboration, peer support, curriculum training, and reinforcement of successful test-taking strategies.

Due Date: (mm/dd/yyyy)

05/30/2014

Responsible: (Note: For a person to show up on the list in CAIS, he or she must have been previously added to CAIS as a user.)

Michele Krantz, Director of Special Programs

Add/Edit a Budget Item (Supports the Action Step.)

Title: (71 character limit)

Action Step #2: ELD Teacher PD

Funding Sources: (Before you can select a funding source, the district must have entered the funding source into CAIS, so that it will show up in this drop-down menu in CAIS.)

Notes: (600 character limit)

Ten monthly meetings are scheduled per year, including Indirect Expenses at a rate of \$1,407.00.

Quantity:
(How many?)

Unit:
(What is it?)

Unit Cost:
(How much is each one?)

OR

Budgeted Cost:
(Enter the amount)

Actual Cost:
(Entered later.)

Goal # 2B AMAO 2 English Proficiency

Description: (500 character limit; please note that letters and spaces count)

By June 2014, the percentage of English Learners in US schools less than 5 years, who attain English proficiency, will increase from 36.3% to 45%. By June 2014, the percentage of English Learners who have been in US schools 5 years or more, and attain English proficiency, will increase from 66.8% to 75%. Continue to emphasize appropriate placement of ELs in ELD, especially those at Early Advanced and Advanced proficiency on CELDT.

Strategy #1

Title: (50 character limit)

Communicate Current Status and Future Planning

Description: (1,000 character limit)

Communicate current status and future planning with EL students and parents:
Use district database to identify students more completely, plan with counselors and ELD staff to have individual goal-setting sessions, communicate current Transcript and testing reality and establish clear goal-setting with students, approved by their parents.
Continued ELAC/DLAC monthly meetings.

Title III Year 2 and Year 4 Improvement Plan Template

Action Step #1

Title: (50 character limit)

Identify students

Start Date: (mm/dd/yyyy)

01/14/2013

Description: (1,000 character limit)

Identify English Learners who do not attain English Proficiency within 5 years of entering US schools. Prepare spreadsheets of these students and their current ELA/ELD/Intervention English classes and whether they are earning D+ (< 70%) or below. Incorporate state testing results with performance indicators.

This process will continue indefinitely.

End Date: (mm/dd/yyyy)

05/30/2014

Requires Funding? (Check the box if the action step requires funding. Once the box is checked, you may add budget items for this step.)

Professional Development Needed?:
(Check the box if professional development will be needed to accomplish the step.)

Timeline Notes: (500 character limit)

Essential at end of every semester to prepare for greater academic success the following semester. Also important whenever student academic success declines.

Audience: (255 character limit; who will receive the identified PD?)

Additional professional development will be needed for site counselors to extract data from system.

Tags: (select one) T3Y2 T3Y4

Responsible: (Note: For a person to show up on the list in CAIS, he or she must have been previously added to CAIS as a user.)

Michele Krantz, Director of Special Programs

Action Step #2

Title: (50 character limit)

Counselors Goal Setting Sheet & Meetings

Start Date: (mm/dd/yyyy)

04/14/2013

Description: (1,000 character limit)

Have Counselors hold Goal setting meetings with identified EL students utilizing the Goal Setting Sheets.

Those ELs identified in Action Step #1 must meet individually with their site Counselor to:

- a) understand State and Federal expectations and student's current testing ranges
- b) lay out future schedules emphasizing appropriate placement and how student could move ahead
- c) Inform/counsel on achieving testing success with English proficiency and Reclassification as the goal.

Counselors will instruct students on the achievement bands, as well as the meaning and results of "proficiency", and set an improvement goal of 10%. Both will participate in strategizing student's personal goals and will brainstorm solutions to the challenges of test-taking, so the test truly measures what the student knows.

End Date: (mm/dd/yyyy)

5/30/2014

Requires Funding? (Check the box if the action step requires funding. Once the box is checked, you may add budget items for this step.)

Professional Development Needed?:
(Check the box if professional development will be needed to accomplish the step.)

Audience: (255 character limit; who will receive the identified PD?)

Additional professional development will be needed for site counselors to develop strategies of usage of form/tool and communication of requirements to parents and students.

Title III Year 2 and Year 4 Improvement Plan Template

Timeline Notes: (500 character limit)

Essential at end of every semester to prepare for greater academic success the following semester. Also important whenever student academic success declines.

This process will continue indefinitely.

Tags: (select one) T3Y2 T3Y4

Responsible: (Note: For a person to show up on the list in CAIS, he or she must have been previously added to CAIS as a user.)

Michele Krantz, Director of Special Programs

Task 1

Title: (50 character limit)

Action #1 -Create Goal Setting

Description: (255 character limit)

Sheet will be used by Counselors and ELD Coordinators to show students' STAR, CST, CAHSEE, CELDT and benchmark scores as well as classroom grades. Parent signature of approval is required.

Status: (Not Begun, In Progress, Completed, Suspended)

In Progress

Due Date: (mm/dd/yyyy)

05/24/2013

Responsible: (Note: For a person to show up on the list in CAIS, he or she must have been previously added to CAIS as a user.)

Michele Krantz

Strategy #2

Title: (50 character limit) Test-taking Strategies

Description: (1,000 character limit)

Continue to utilize direct teaching of test-taking skills, using a holistic approach, and to make use of existing interventions, whether small group or CAHSEE intensive tutoring, teaching students to read text of greater complexity, and to write more specifically to express higher level thinking. Students are provided with individual notebooks for EL classroom use with MyAccess software, as well as allowing each student direct access to additional resources to help improve test taking strategies..

Action Step #1

Title: (50 character limit)

Test-taking Strategies Modeled

Description: (1,000 character limit)

Continue to utilize MyAccess online writing program, and Milestones ELT Support for students in ELA and ELD classes. Test-taking strategies are modeled across the curriculum. Continue to use Intervention small groups and CAHSEE Intensive Intervention as additional student support .

Start Date: (mm/dd/yyyy)

01/14/2013

End Date: (mm/dd/yyyy)

05/30/2014

Requires Funding? (Check the box if the action step requires funding. Once the box is checked, you may add budget items for this step.)

Professional Development Needed?:
(Check the box if professional development will be needed to accomplish the step.)

Title III Year 2 and Year 4 Improvement Plan Template

Timeline Notes: (500 character limit)

Intervention programs are offered in both the fall and spring each year.
This process will continue indefinitely.

Audience: (255 character limit; who will receive the identified PD?)

EL coordinators/administrators, EL teaching staff, BIAs, Intervention program(s) teaching staff.

Responsible: (Note: For a person to show up on the list in CAIS, he or she must have been previously added to CAIS as a user.)

Michele Krantz, Director of Special Programs

Tags: (select one) T3Y2 T3Y4

Add/Edit a **Budget Item** (Supports the Action Step.)

Title: (71 character limit)

Strategy #1 & Strategy #2 – BIA Translators; addt'l curriculum; Acer Notebooks

Funding Sources: (Before you can select a funding source, the district must have entered the funding source into CAIS, so that it will show up in this drop-down menu in CAIS.)

Notes: (600 character limit)

BIA Translators for parent meetings.....\$	106.00
Addt'l Curriculum	\$1,860.00
Acers.....	\$134,126.00
Indirect Expenses at \$1407	

Quantity:
(How many?)

Unit:
(What is it?)

Unit Cost:
(How much is each one?)

OR

Budgeted Cost:
(Enter the amount)

Actual Cost:
(Entered later.)

Edit a **Goal 2C** AMAO 3 - AYP for ELs in English Language Arts

Description: (500 character limit; please note that letters and spaces count)

By June 2014, the percentage of English Learners performing at proficient or above in ELA as measured by AYP will increase from 43.3% to 55%.

Strategy#1

Title: (50 character limit)

Description: (1,000 character limit)

Inform and Inspire EL Sub-Group students who believe they are fluent

Review with students their 2012 and their 2013 STAR scores in ELA and Math, and any 10th Grade CAHSEE scores in Math and ELA, and set goals with the students for improvement.. Insure student's awareness of resources available (web based programs to develop curriculum fluency) and how to access these continued resources.

Action Step #1

Title: (50 character limit)

Individual Reports

Start Date: (mm/dd/yyyy)

1/14/2013

Description: (1,000 character limit)

Prepare individual reports of testing scores on multiple state tests, focusing on **ELA** scores.

Counselors and EL Coordinators will meet with EL/FEP sub-group students not scoring proficient or above in small groups to review previous results of their CSTs in **English Language Arts (ELA)**. They will instruct students on the achievement bands, as well as the accepted meaning of "proficiency" and set an improvement goal of 10%. They will discuss challenges and brainstorm solutions to the challenges of test-taking, ensuring the test truly measures the student ability.

End Date: (mm/dd/yyyy)

5/30/2014

Requires Funding? (Check the box if the action step requires funding. Once the box is checked, you may add budget items for this step.)

Professional Development Needed?:
(Check the box if professional development will be needed to accomplish the step.)

Audience: (255 character limit; who will receive the identified PD?)

Counselors and EL Coordinators will continue to receive PD to meet this goal.

Timeline Notes: (500 character limit)

This process will continue indefinitely

Responsible: (Note: For a person to show up on the list in CAIS, he or she must have been previously added to CAIS as a user.)

Michele Krantz, Director of Special Programs

Tags: (select one) T3Y2 T3Y4

Task #1

Title: (50 character limit)

Action Step #1 - Student Meetings

Status: (Not Begun, In Progress, Completed, Suspended)

In Progress

Description: (255 character limit)

Meetings will be initiated within 30 days from time student report is generated to communicate meaning of "proficient". Counselors will inform students about resources available to assist with subject matter fluency. Inspire student to make use of these resources.

Due Date: (mm/dd/yyyy)

5/30/2014

Responsible: (Note: For a person to show up on the list in CAIS, he or she must have been previously added to CAIS as a user.)

Michele Krantz, Director of Special Programs

Action Step #2

Title: (50 character limit)

Convene Counselors

Start Date: (mm/dd/yyyy)

1/14/2013

Description: (1,000 character limit)

Prepare counselors to work with English Learner students, to hold them accountable, inform, guide, and set goals.

District EL team will attend a District counselors' meeting to review why we need to share with students their scores in small groups or individually and how to facilitate a goal setting session. EL Coordinators will focus on their classroom students, while counselors will be primarily responsible for EL students in mainstream English classes and RFEPs who are not yet demonstrating proficiency on the ELA and Math CSTs. Counselors will inform students about resources available to assist with subject matter fluency. Inspire student to make use of these resources

End Date: (mm/dd/yyyy)

3/28/2013

Requires Funding? (Check the box if the action step requires funding. Once the box is checked, you may add budget items for this step.)

Professional Development Needed?:
(Check the box if professional development will be needed to accomplish the step.)

Audience: (255 character limit; who will receive the identified PD?)

Counselors and EL Coordinators will continue to receive PD to meet this goal.

Timeline Notes: (500 character limit)

This process will continue indefinitely.

Responsible: (Note: For a person to show up on the list in CAIS, he or she must have been previously added to CAIS as a user.)

Michele Krantz, Director of Special Programs

Tags: (select one) T3Y2 T3Y4

Task #1

Title: (50 character limit)

Individual Reports Testing Scores– Math Focus

Status: (Not Begun, In Progress, Completed, Suspended)

In Progress

Description: (255 character limit)

Counselors and EL Coordinators will meet with EL sub-group students in small groups to review previous results of their CSTs in **mathematics** (Algebra). They will instruct students on the achievement bands, as well as the accepted meaning of "proficiency", and set an improvement goal of 10%. They will discuss challenges and brainstorm solutions to the challenges of test-taking, ensuring the test truly measures what they know.

Due Date: (mm/dd/yyyy)

05/30/2014

Responsible: (Note: For a person to show up on the list in CAIS, he or she must have been previously added to CAIS as a user.)

Michele Krantz, Director of Special Programs

Strategy#2

Title: (50 character limit)

ELA Targeted Instruction

Description: (1,000 character limit)

In anticipation of the implementation of the Common Core State Standards, and the increased rigor in reading and writing expectations, all teachers will instruct students on research based pre-reading, during reading and post-reading strategies.

Action Step #1

Title: (50 character limit)

ELA Instruction

Start Date: (mm/dd/yyyy)

01/30/2013

Description: (1,000 character limit)

Teachers will provide appropriate ELA instruction for EL learners in every English or ELD class

Ongoing Professional Development will continue to support staff in implementation of Strategy #2 to reach Goal 2C - AMAO 3 - AYP for ELs in English Language Arts.

End Date: (mm/dd/yyyy)

05/30/2014

Requires Funding? (Check the box if the action step requires funding. Once the box is checked, you may add budget items for this step.)

Professional Development Needed?:
(Check the box if professional development will be needed to accomplish the step.)

Audience: (255 character limit; who will receive the identified PD?)

Counselors and EL Coordinators will continue to receive PD to meet this goal.

Timeline Notes: (500 character limit)

This process will continue indefinitely.

Responsible: (Note: For a person to show up on the list in CAIS, he or she must have been previously added to CAIS as a user.)

Michele Krantz, Director of Special Programs

Tags: (select one) T3Y2 T3Y4

Task #1

Title: (50 character limit)

Reading Strategies

Status: (Not Begun, In Progress, Completed, Suspended)

In Progress

Description: (255 character limit)

Teachers will utilize reading strategies (before, during, after) learned in professional development, beginning with modeling the strategy in front of the class

Due Date: (mm/dd/yyyy)

02/01/2013

Responsible: (Note: For a person to show up on the list in CAIS, he or she must have been previously added to CAIS as a user.)

Michele Krantz, Director of Special Programs

Task #2

Title: (50 character limit)

Writing strategies

Status: (Not Begun, In Progress, Completed, Suspended)

In Progress

Description: (255 character limit)

Teachers will utilize writing strategies learned in professional development, beginning with modeling the strategy in front of the class.

Due Date: (mm/dd/yyyy)

02/01/2013

Responsible: (Note: For a person to show up on the list in CAIS, he or she must have been previously added to CAIS as a user.)

Michele Krantz, Director of Special Programs

Task #3

Title: (50 character limit)

Accountability

Status: (Not Begun, In Progress, Completed, Suspended)

In Progress

Description: (255 character limit)

Administrators will monitor classrooms and indicate on classroom walkthrough checklists quarterly. District database of walkthrough data. As needed, students intervention

Due Date: (mm/dd/yyyy)

05/30/2014

Responsible: (Note: For a person to show up on the list in CAIS, he or she must have been previously added to CAIS as a user.)

Michele Krantz, Director of Special Programs

Strategy#3

Title: (50 character limit)

Utilize Math Intervention to Increase Math Achievement

Description: (1,000 character limit)

Identify types of math intervention available at each site (parallel, after school, before school) and give EL students priority enrollment.

Action Step #1

Title: (50 character limit)

Increase Number of Students in Math Intervention

Start Date: (mm/dd/yyyy)

01/14/2013

Description: (1,000 character limit)

Identify types of math intervention available at each site (parallel, after school, before school) and give EL students priority enrollment.

End Date: (mm/dd/yyyy)

06/02/2013

Requires Funding? (Check the box if the action step requires funding. Once the box is checked, you may add budget items for this step.)

Title III Year 2 and Year 4 Improvement Plan Template

Timeline Notes: (500 character limit)

This process will continue indefinitely.

Professional Development Needed?:

(Check the box if professional development will be needed to accomplish the step.)

Audience: (255 character limit; who will receive the identified PD?)

Director and Site administrators

Responsible: (Note: For a person to show up on the list in CAIS, he or she must have been previously added to CAIS as a user.)

Michele Krantz, Director of Special Programs

Tags: (select one) T3Y2 T3Y4

Task #1

Title: (50 character limit)

Pre-teaching of Concepts

Status: (Not Begun, In Progress, Completed, Suspended)

In Progress

Description: (255 character limit)

Utilize math intervention time to pre-teach math concepts so EL students are at the level of their English Only peers in their regular math class.

Due Date: (mm/dd/yyyy)

02/01/2013

Responsible: (Note: For a person to show up on the list in CAIS, he or she must have been previously added to CAIS as a user.)

Michele Krantz, Director of Special Programs

Task #2

Title: (50 character limit)

Increase Math Fluency

Status: (Not Begun, In Progress, Completed, Suspended)

In Progress

Description: (255 character limit)

Intervention teachers will focus in increasing math fluency using programs such as ReflexMath. Student fluency will be regularly measured to show progress. Peer tutors will be assigned to students whose fluency is not at acceptable standards

Due Date: (mm/dd/yyyy)

02/01/2013

Responsible: (Note: For a person to show up on the list in CAIS, he or she must have been previously added to CAIS as a user.)

Michele Krantz, Director of Special Programs

Title III Year 2 and Year 4 Improvement Plan Template

Add/Edit a **Budget Item** (Supports the Action Step.)

Title: (71 character limit)

Strategy #1/Action # 2/Task #1: Online Resources & Webinar PD Training

Notes: (600 character limit)

ReflexMath site licenses for 12 sites and 1 alternative school. Web based software tool made available to students and teachers to increase math fluency in curriculum; teacher resources and training
ReflexMath (13 sites @ \$3,186.375)... \$41,422.88
KutaSoftware - Infinite Math – teachers resource used to create assignments, quizzes, tests, etc.
Based on curriculum with ability to address student deficiencies directly.
KutaSoftware InfiniteMath (8 sites).....\$4472.40
Indirect Expenses at \$1407

Funding Sources: (Before you can select a funding source, the district must have entered the funding source into CAIS, so that it will show up in this drop-down menu in CAIS.)

Quantity:
(How many?)

Unit:
(What is it?)

Unit Cost:
(How much is each one?)

OR

Budgeted Cost:
(Enter the amount)

Actual Cost:
(Entered later.)

Goal # 2D (High Quality Professional Development)

Description: (500 character limit; please note that letters and spaces count)

By June 2014, 100% of teachers and administrators will be provided with high quality professional development on the new Common Core Standards and ELD standards, and assessment practices that mirror the new state exams and provide academic and learning feedback for teachers to respond to.

Strategy #1

Title: (50 character limit)

Description: (1,000 character limit)

District provided professional development on how to transition to the new California Common Core State Standards and new ELD Common Core Standards to ensure EL students are able to demonstrate proficiency within the more rigorous requirements of the new standards.

Action Step #1

Title: (50 character limit)

Start Date: (mm/dd/yyyy)

Title III Year 2 and Year 4 Improvement Plan Template

Description: (1,000 character limit)

All teachers will be provided time to meet to examine and compare the types of questions and tasks that will appear on the new assessments, and develop appropriate pacing calendars, common benchmark assessments and review instructional strategies to make achieving the new standards realistic for EL students.

End Date: (mm/dd/yyyy)

12/15/2013

Requires Funding? (Check the box if the action step requires funding. Once the box is checked, you may add budget items for this step.)

Professional Development Needed?:
(Check the box if professional development will be needed to accomplish the step.)

Timeline Notes: (500 character limit)

Staff will meet for two full days in the spring of 2013 for targeted professional development and collaboration, and as needed throughout the summer of 2013 for collaboration, but no more than 4 half days.

Audience: (255 character limit; who will receive the identified PD?)

ELD Teachers, Site EL Administrators, Bilingual Instructional Assistants

Responsible: (Note: For a person to show up on the list in CAIS, he or she must have been previously added to CAIS as a user.)

Michele Krantz, Director of Special Programs

Tags: (select one) T3Y2 T3Y4

Task #1

Title: (50 character limit)

ELD Teacher Team attend LACOE training on ELD Common Core Standards

Status: (Not Begun, In Progress, Completed, Suspended)

In Progress

Description: (255 character limit)

Team of 3 teachers will attend training with other ELD Teachers in Hacienda/LaPuente on the new ELD Common Core Standards

Due Date: (mm/dd/yyyy)

05/13/2013

Responsible: (Note: For a person to show up on the list in CAIS, he or she must have been previously added to CAIS as a user.)

Michele Krantz, Director of Special Programs

Task #2

Title: (50 character limit)

Full Day PD Preparation & Administration

Status: (Not Begun, In Progress, Completed, Suspended)

In Progress

Description: (255 character limit)

Prepare training materials which include handouts, presentations and activities in preparation for Full Day PD.

ELD Coordinators will plan with site PD team – training and execution of all teachers at the site level.

Due Date: (mm/dd/yyyy)

05/13/2013

Responsible: (Note: For a person to show up on the list in CAIS, he or she must have been previously added to CAIS as a user.)

Michele Krantz, Director of Special Programs

Title III Year 2 and Year 4 Improvement Plan Template

Add/Edit a **Budget Item** (Supports the Action Step.)

Title: (71 character limit)

N/A

Funding Sources: (Before you can select a funding source, the district must have entered the funding source into CAIS, so that it will show up in this drop-down menu in CAIS.)

Quantity:
(How many?)

Unit:
(What is it?)

Unit Cost:
(How much is each one?)

OR

Budgeted Cost:
(Enter the amount)

Actual Cost:
(Entered later.)

Notes: (600 character limit)

Goal # 2E (Parent and Community Participation)

Description: (500 character limit; please note that letters and spaces count)

By 2014, 50% of parents of English Learners will attend at least one parent workshop related to ELD and students' academic success as measured by sign-in sheets.

Strategy #1

Title: (50 character limit)

Communicate opportunities for parent workshops

Description: (1,000 character limit)

Some parents of English Learners need to become involved in their students' academic lives. School sites will regularly invite EL parents to their meetings, but Bilingual Instructional Assistants must also attend in order to be useful in keeping parents informed regarding academic priorities and possible future opportunities for their EL students.

Action Step #1

Title: (50 character limit)

Research community parent workshops

Start Date: (mm/dd/yyyy)

03/01/2013

Description: (1,000 character limit)

End Date: (mm/dd/yyyy)

Many organizations in our region have parent workshops available. We need to communicate with them and distribute information and invitations as expeditiously as possible.

05/30/2014

Requires Funding? (Check the box if the action step requires funding. Once the box is checked, you may add budget items for this step.)

Title III Year 2 and Year 4 Improvement Plan Template

Timeline Notes: (500 character limit)

Professional Development Needed?:

(Check the box if professional development will be needed to accomplish the step.)

Audience: (255 character limit; who will receive the identified PD?)

ELD Teachers, Site EL Administrators, Bilingual Instructional Assistants

Responsible: (Note: For a person to show up on the list in CAIS, he or she must have been previously added to CAIS as a user.)

Michele Krantz, Director of Special Programs

Tags: (select one) T3Y2 T3Y4

Task #1

Title: (50 character limit)

Create mailing Lists and Mail

Status: (Not Begun, In Progress, Completed, Suspended)

In Progress

Description: (255 character limit)

Create mailing list of all EL students.
Create a second list of 'at risk' EL students. Students will be defined as "at risk" by GPA, attendance, behavior, missing assignments, low test scores, and CST results.

Due Date: (mm/dd/yyyy)

03/14/2013

Responsible: (Note: For a person to show up on the list in CAIS, he or she must have been previously added to CAIS as a user.)

Michele Krantz, Director of Special Programs

Task #2

Title: (50 character limit)

Set-up Website

Status: (Not Begun, In Progress, Completed, Suspended)

In Progress

Description: (255 character limit)

Set-up website to communicate additional means to communicate resource and EL activities to parents, community and students..

Due Date: (mm/dd/yyyy)

05/30/2013

Responsible: (Note: For a person to show up on the list in CAIS, he or she must have been previously added to CAIS as a user.)

Michele Krantz, Director of Special Programs

Add/Edit a **Budget Item** (Supports the Action Step.)

Title: (71 character limit)

N/A

Funding Sources: (Before you can select a funding source, the district must have entered the funding source into CAIS, so that it will show up in this drop-down menu in CAIS.)

Quantity:
(How many?)

Title III Year 2 and Year 4 Improvement Plan Template

Unit: (What is it?) Unit Cost: (How much is each one?)

OR

Budgeted Cost: (Enter the amount) Actual Cost: (Entered later.)

Goal # 2F (Parental Notification)

Description: (500 character limit; please note that letters and spaces count)

By June 2014, William S. Hart UHSD will notify 100% of parents of EL students of the District Title III accountability status and will inform them of the content of the Title III plan.

Strategy #1

Title: (50 character limit) Communicate Title III PI Plan to Parents and Community

Description: (1,000 character limit)

Prepare letters and website to inform the parents and the community of the Title III Improvement Plan which has been implemented to move our district into the next phase of expected academic success utilizing the new California Department of Education's Common Core Standards.

Action Step #1

Title: (50 character limit)

Parent Communication

Description: (1,000 character limit)

Prepare letters in English and Spanish to be mailed home to all EL students, and those in our EL Sub-group, informing all that we are in Program Improvement for the 4th year and what we are implementing to move out of that status.

Prepare a link on the district website to inform all in the community of the Title III Improvement Plan for increasing EL student success.

Site ELACs and DELAC meetings must refer to the website and to the printed letters which went home.

Start Date: (mm/dd/yyyy)

04/01/2013

End Date: (mm/dd/yyyy)

06/02/2013

Requires Funding? (Check the box if the action step requires funding. Once the box is checked, you may add budget items for this step.)

Professional Development Needed?:
(Check the box if professional development will be needed to accomplish the step.)

Title III Year 2 and Year 4 Improvement Plan Template

Timeline Notes: (500 character limit)

Once a list is generated, counselors and EL Coordinators will prioritize contacts by need and distribute notifications as required.

Audience: (255 character limit; who will receive the identified PD?)

District Administrator, site counselors and EL Coordinators.

Responsible: (Note: For a person to show up on the list in CAIS, he or she must have been previously added to CAIS as a user.)

Michele Krantz, Director of Special Programs

Tags: (select one) T3Y2 T3Y4

Task #1

Title: (50 character limit)

Create mailing Lists and Mail

Status: (Not Begun, In Progress, Completed, Suspended)

In Progress

Description: (255 character limit)

Create mailing list of all EL students.
Create a second list of 'at risk' EL students. Students will be defined as "at risk" by GPA, attendance, behavior, missing assignments, low test scores, and CST results.

Due Date: (mm/dd/yyyy)

03/14/2013

Responsible: (Note: For a person to show up on the list in CAIS, he or she must have been previously added to CAIS as a user.)

Michele Krantz, Director of Special Programs

Task #2

Title: (50 character limit)

Set-up Website

Status: (Not Begun, In Progress, Completed, Suspended)

In Progress

Description: (255 character limit)

Set-up website to communicate additional means to communicate resources and EL activities to parents, community and students..

Due Date: (mm/dd/yyyy)

05/30/2013

Responsible: (Note: For a person to show up on the list in CAIS, he or she must have been previously added to CAIS as a user.)

Michele Krantz, Director of Special Programs

Title III Year 2 and Year 4 Improvement Plan Template

Add/Edit a **Budget Item** (Supports the Action Step.)

Title: (71 character limit)

N/A

Funding Sources: (Before you can select a funding source, the district must have entered the funding source into CAIS, so that it will show up in this drop-down menu in CAIS.)

Quantity:
(How many?)

Unit:
(What is it?)

Unit Cost:
(How much is each one?)

OR

Budgeted Cost:
(Enter the amount)

Actual Cost:
(Entered later.)

Notes: (600 character limit)

Edit a **Goal 5A:** (Increase graduation rates of EL students.)

Description: (500 character limit; please note that letters and spaces count)

By June 2014, the graduation rate for English learners will increase from 99% to 100% for students who enter 12th grade.

Add/Edit a **Strategy** (Actions needed to accomplish the Goal. Remember to assign a number!)

Title: (50 character limit) Inform 11th grade ELs of graduation status

Description: (1,000 character limit)

Inform all 11th grade ELs (who have not yet passed CAHSEE or are behind in their credits for graduation) what is needed for their completion of 12th grade and graduation, prior to leaving 11th grade. Student will understand counselors and ELD Administrators and ELD Teacher/Coordinators will observe and monitor the appropriate academic success for 12th graders in order that they will be able to graduate. Identify opportunities available to them during the summer and before/after school for academic success.

Action Step #1 (Steps needed to implement the Strategy. Remember to assign a number!)

Title: (50 character limit)

Master schedule

Start Date: (mm/dd/yyyy)

7/01/13

Description: (1,000 character limit)

Ensure there are intervention classes in ELA/ELD and math as well as CAHSEE preparation classes built into master schedules for 12th graders to enroll and have the chance to be successful.

End Date: (mm/dd/yyyy)

6/1/14

Requires Funding? (Check the box if the action step requires funding. Once the box is checked, you may add budget items for this step.)

Title III Year 2 and Year 4 Improvement Plan Template

Timeline Notes: (500 character limit)

Updated annually for the use at the beginning of the school year

Professional Development Needed?:
(Check the box if professional development will be needed to accomplish the step.)

Audience: (255 character limit; who will receive the identified PD?)

EL Administrators, Counselors, EL Coordinators and Teachers, as well as CAHSEE and other Intervention staff.

Tags: (select one) T3Y2 T3Y4

Responsible: (Note: For a person to show up on the list in CAIS, he or she must have been previously added to CAIS as a user.)

Add/Edit a **Budget Item** (Supports the Action Step.)

Title: (71 character limit)

N/A

Funding Sources: (Before you can select a funding source, the district must have entered the funding source into CAIS, so that it will show up in this drop-down menu in CAIS.)

Notes: (600 character limit)

Quantity:
(How many?)

Unit:
(What is it?)

Unit Cost:
(How much is each one?)

OR

Budgeted Cost:
(Enter the amount)

Actual Cost:
(Entered later.)

Goal 5B: (Decrease the Drop-Out Rate of EL Students.)

Description: (500 character limit; please note that letters and spaces count)

By June 2014, the drop-out rate for English learners will decrease from 3.1% to 2.0%

Strategy # 1 (Actions needed to accomplish the Goal. Remember to assign a number!)

Title: (50 character limit) Drop-Out Task Force

Description: (1,000 character limit)

Brainstorm with community organizations which students are dropping out and how to prevent drop outs. Use Action Family Programs, our Homeless Liaisons, local legal counsels, as well as our Family and Child Resource Center to understand and intervene prior to a student dropping out.

Title III Year 2 and Year 4 Improvement Plan Template

Action Step #1 (Steps needed to implement the Strategy. Remember to assign a number!)

Title: (50 character limit)

Schedule Meetings

Start Date: (mm/dd/yyyy)

5/1/13

Description: (1,000 character limit)

Meet with community organizations.
Identify reasons for dropping out.

Establish options for students in various situations

End Date: (mm/dd/yyyy)

6/1/14

Requires Funding? (Check the box if the action step requires funding. Once the box is checked, you may add budget items for this step.)

Timeline Notes: (500 character limit)

Continue indefinitely on regular basis as determined by task force.

Professional Development Needed?:
(Check the box if professional development will be needed to accomplish the step.)

Audience: (255 character limit; who will receive the identified PD?)

Community organizers, Homeless Liaison, EL district administrator, counselors.

Tags: (select one) T3Y2 T3Y4

Responsible: (Note: For a person to show up on the list in CAIS, he or she must have been previously added to CAIS as a user.)

Add/Edit a Budget Item (Supports the Action Step.)

Title: (71 character limit)

N/A

Funding Sources: (Before you can select a funding source, the district must have entered the funding source into CAIS, so that it will show up in this drop-down menu in CAIS.)

Notes: (600 character limit)

Quantity:
(How many?)

Unit:
(What is it?)

Unit Cost:
(How much is each one?)

OR

Budgeted Cost:
(Enter the amount)

Actual Cost:
(Entered later.)