

**OUR SAVIOR LUTHERAN SCHOOL
EXTENDED DAY CARE APPLICATION**

Please complete BOTH SIDES of this form (leaving NO blanks) and return it to a Day Care staff member to reserve a space for your child. Virginia State requires that there are two emergency contacts for each child.

Program Desired
(Please mark both AM and PM if applicable)

Times	AM	PM
	/ / 7:00 – 8:15	/ / 3:00 – 4:00
	/ / 7:30 – 8:15	/ / 3:00 – 5:00
		/ / 3:00 – 6:00

Child's Name: _____

Address: _____

Grade: _____ Age: _____ Date of Birth _____

Allergies or intolerance to food, medications, etc... _____

Child's Physician: _____ Phone: _____

Adult Contacts (other than parents) in case of Emergency: Please fill in both spaces

Name: _____ Relationship: _____

Address: _____ Phone: _____

Name: _____ Relationship: _____

Address: _____ Phone: _____

Person(s) Authorized to pick up child:

Person(s) NOT Authorized to pick up child: (Attach appropriate paperwork) _____

Mother's Name: _____ Home Phone: _____

Address (if different): _____

Employer: _____ Work Phone: _____

Occupation: _____ Normal Work Hours: _____

Father's Name: _____ Home Phone: _____

Address (if different): _____

Employer: _____ Work Phone: _____

Occupation: _____ Normal Work Hours: _____

Legal Custodian (other than parent): _____

Address: _____ Home Phone: _____

Employer: _____ Work Phone: _____

Occupation: _____ Normal Work Hours: _____

Agreements

1. The extended Day Care agrees to notify the parent/guardian whenever the child becomes ill, and the parent/guardian agrees to pick up the child thereafter as soon as possible.
2. The parent/guardian authorizes the extended day care center to obtain immediate medical care if any emergency occurs when he/she cannot be located immediately.

Parent/Guardian: _____ Date: _____
(signature)

Date Child Entered Care: _____ Left Care: _____

OSLS office has child's health records on file. Staff initials _____

OFFICE USE ONLY IDENTITY VERIFICATION

Place of Birth	Birth Date	Birth Certificate Number	Date Issued
Other Form of Proof			