

UNOFFICIAL MINUTES

**Long-Range Facilities Master Plan  
Oversight Committee**  
San Gabriel Unified School District  
San Gabriel, CA  
November 21, 2013  
7:05 p.m.

The Long-Range Facilities Master Plan Oversight Committee of San Gabriel Unified School District in Los Angeles County met in regular session at the time and on the date above with attendance as follows:

Present:	Jerry Schwartz	Chairman
	Cynthia Juvinall	Member
	Mickey Scannell	Member
	Kathay Feng	Member
	Quyen Phan	Member
	Armando Pacheco	Member
	Mike Cammarano	Member
	Robert Fujisaki	Member

Absent:	Lee Freeman	Member
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Others Present:

Bill Gile	Director of Maintenance and Operations
Nonette Martin	Asst. Supt., Business Services

**I. GENERAL FUNCTIONS**

**A. Call to Order**

Chairman Jerry Schwartz called the meeting to order at 7:05 p.m. and led the Pledge of Allegiance.

**B. Approval of Agenda**

Cynthia Juvinall moved, Mickey Scannell seconded, agenda approved.

**C. Meeting Minutes**

July 18, 2013 and October 17, 2013 Held over (not available).

**D. Requests to address the Committee; Public Comment:**

None.

**E. Next Meeting: December 19, 2013 Regular Meeting** (rescheduled from 12<sup>th</sup> on 2013 calendar)

**II. REPORTS**

**A. Chairman's report.** Bond issue goes to LA County 10/22/13.

**B. Construction update by Bill Gile.**

Jefferson is still behind schedule. Orchestra / band room painting to be done during Thanksgiving break. Goal to catch up by January.

McKinley: Bill Gile meeting with D.S.A. to clear up 2005 and 2007 missing paperwork

Gabrielino: Soil sample from 1519 San Gabriel Blvd. property being sent to the California Department of Toxic Substances Control.

### III. ACTION ITEMS

- A. **Recommendation to the select a Vice Chair.** Tabled to next meeting.
- B. **Recommendation to approve Technology Report and forward to the Governing Board.** Mickey Scannell reviewed the report; in Technology, our District is ahead of others of similar size. Cynthia Juvinall moved and Robert Fujisaki seconded that the report be presented to the Board in January, with a notation that ‘the committee desires to do periodic Technology reviews’, and spelling correction to Juvinall. During discussion, it was observed that 20 year capital outlay for relatively short lived technology might not be ideal in a perfect situation, but there was no other possible funding. However, the committee agreed short term costs should be funded from general funds, not bond funds, including software license fees, maintenance costs, etc. Motion carried unanimously.
- C. **Recommendation to the Governing Board Regarding Committee Bylaws**  
Due to lateness of the hour, Cynthia Juvinall moved and Armando Pacheco seconded to table action item. Motion passed unanimously.

### IV. ADJOURNMENT

Chairman Schwartz adjourned the meeting at 8:58 P.M.