

GARVEY SCHOOL DISTRICT
Rosemead, California

Minutes of Regular Meeting
August 8, 2013

The Garvey Board of Education met in regular session on August 8, 2013, at the Education Center, 2730 N. Del Mar Ave., Rosemead, California.

CALL TO ORDER

The meeting was called to order at 6:31 p.m., by Board President Tony Ramos.

ROLL CALL

Present at the meeting were Mr. Bob Bruesch, Ms. M. Janet Chin, Mr. Henry Lo, Mr. Tony Ramos, Mr. John Yuen, and Superintendent Dr. Sandra Johnson.

Also in attendance were Mr. Genaro Alarcon, Mr. Robert McEntire, Dr. Mary Suzuki, and Ms. Maria De La Cruz.

VISITORS PRESENT

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and which is hereby made an official part of these minutes.

PLEDGE OF ALLEGIANCE TO THE FLAG

John Yuen led the recitation of the Pledge of Allegiance.

COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT

Dr. Sandra Johnson reported that the Facilities Department did a masterful job at cleaning the District Office facilities before schools starts and they are well ahead of schedule doing excellent work. Dr. Johnson indicated that the District just finished two days of leadership meetings.

Bob Bruesch stated he just returned from vacation. He asked if parents will need to be reminded of the traffic being curtailed for two weeks due to the Alameda Corridor construction on San Gabriel and New Avenue, as well as, Walnut Grove. Dr. Johnson stated this information will be posted on the web site.

Janet Chin spoke of the recent National Night Out sponsored by the City of Rosemead with many exhibitors present and a lot of our students and families were learning about safety and how to get involved in the community.

Ms. Chin stated that she will forward to Dr. Johnson to send to Board members information regarding a video by a media learning company offering a program online that teaches kids about video game designing. Ms. Chin will also forward to Dr. Johnson information regarding First Tee, a golfing organization willing to provide more golf equipment and professional development to teachers interested in teaching golf. Dr. Johnson stated she has already forwarded the information from Ms. Chin to our principals. Ms. Chin spoke of a Navy program that does grant-funding to teach marine life to students.

Bob Bruesch announced a Saturday luncheon and a speech given by the Navy regarding the SEA Perch Program. Henry Lo indicated it is a STEM Program outreach by the Navy Commander from Montebello who will be giving talks to schools in Southern California to teach students robotics and careers in the Navy. Dr. Johnson indicated, when received, this information will be forwarded to principals. Mr. Bruesch stated that ~~teacher~~ Mr. Naka's class will be presenting at the Saturday luncheon.

Henry Lo stated he enjoyed visiting the recent National Night Out events by the cities of Rosemead, San Gabriel, and Monterey Park. Mr. Lo stated that about a week ago he met with the newly assigned Council General from the People's Republic of China who is starting a term representing their government in Los Angeles County to discuss education and its structure in the United States.

REPORTS AND INFORMATION ITEMS: None

REPORT FROM UNION REPRESENTATIVES

- **Garvey Education Association (GEA)**

Mike Kenny, GEA Executive Board Representative and member of GEA's bargaining team, thanked Dr. Sandra Johnson and Board Member John Yuen for attending the last bargaining session. Mr. Kenny stated that he spent time learning about the Local Control Funding Formula (LCFF) which looks like a net gain for Garvey although with complicated regulations. Mr. Kenny hopes that negotiations will work to a rational agreement and union contract. Mr. Kenny talked about Orientation Day and his hope that there is an opportunity to recognize Alice Nishimoto, Teacher of the Year.

Dr. Sandra Johnson stated that both Alice Nishimoto, Teacher of the Year, and Sandy Gomez, Classified Employee of the Year will be joining Cabinet on all their visits on Orientation Day.

John Yuen thanked GEA members for the recent invitation to join the bargaining team meeting.

- **California School Employees Association (CSEA)**

Olivia De Leon, president of CSEA, Chapter 292, addressed the Board regarding a change in job title recommendation from Coordinator of Technology and Coordinator of Learning Support Services, to Director I, Technology and Director I, Learning Support Services. Ms. De Leon shared a concern if these changes would result in an increase in salary now or in the future, but said they support if they do not. Ms. De Leon spoke about insurance quotes being reviewed from VEBA, CalPERS, and CVT.

REPORT FROM HEAD START REPRESENTATIVE

Carolyn Wong, Director of Child Development, gave a report regarding a literacy event on July 23, 2013, and an organization that donated books to children – "In a World with Books" – at Duff School. Ms. Wong summarized monitoring results for education and facilities showing that we are in compliance with LACOE. Ms. Wong stated that we have 40 children left to enroll by August 26, 2013. Part-Day teachers will be returning August 19th; assistants will return on August 20th. The first day of part-day classes is August 26th. Ms. Wong reported good news that the non-federal share for last year that was required was \$898,665, and the District earned \$944,000. The next Head Start Policy Committee meeting will be on August 21, 2013.

Janet Chin asked about the plan to fill the rest of the Head Start vacancies. Ms. Wong stated that staff continues to work with local markets, the Rosemead City Hall, libraries, and community centers, and went to a Garvey Community Center meeting. Calls are being received daily, and staff will be making more calls to the public and different agencies.

Bob Bruesch asked about a recruitment banner. Ms. Wong indicated that she needs to get a quote and a one million-dollar insurance required by the cities of Rosemead and Monterey Park. Mr. McEntire stated that the type of insurance is a specific sub-category for banners. Janet Chin proposed that next year a banner be available for the City of Rosemead's 4th of July parade. Mr. Bruesch stated that staff should have been

recruiting at the recent National Night Out events. Ms. Chin indicated that there are city events coming up sometime this month. Ms. Wong asked to let her know of any upcoming city events.

REPORTS FROM DISTRICT REPRESENTATIVES

- **Garvey Council PTA:** None

HEARING OF PERSONS IN THE AUDIENCE: None

PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS: None

MOTION TO GO INTO CLOSED SESSION

On the motion of Janet Chin, seconded by John Yuen, and carried by a vote of 5 to 0, the Board adjourned at 6:52 p.m. to closed session and addressed those items posted on the agenda.

RECONVENE INTO PUBLIC SESSION

The Board reconvened in public at 7:19 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Tony Ramos indicated the following action taken during the closed session:

On the motion of Henry Lo, seconded by Tony Ramos, and carried by a vote of 5 to 0, the Board voted to appoint Albert Castillo, Coordinator, Learning Support Services.

CONSENT AGENDA

On the motion of Henry Lo, seconded by Bob Bruesch, and carried by a vote of 5 to 0, the Board approved the Consent Agenda as listed below:

Consent Agenda

A. Board/Superintendent

1. Approval of Minutes

On the motion of Bob Bruesch, seconded by Tony Ramos, and carried by a vote of 5 to 0, the Board approved the minutes as corrected.

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Bob Bruesch made a correction to the minutes, page 6, 3rd paragraph from bottom, change to "... students will be able to access funds which will be a financial literacy lesson for them, because managing a budget is an asset in financial literacy."

2. Conference/Convention Attendance - Revised

It is recommended that the Board of Education approve requests for conference and convention attendance as presented. Approved.

3. Accept Fund Raising Monies

It is recommended that the Board of Education accept fund raising monies from Garvey Intermediate School's ASB Account. Approved.

B. Human Resources

1. Personnel Assignment Order - Revised
It is recommended that the Board of Education approve the Personnel Assignment Report No. 13-14-02 as presented. Approved.
2. Change in Job Titles
On the motion of Henry Lo, seconded by Tony Ramos, and carried by a vote of 5 to 0, the Board approved the change of job titles for the Coordinator of Technology to Director I-Technology and the Coordinator of Learning Support Services to Director I-Learning Support Services.

On a question from Henry Lo regarding the change in titles, Genaro Alarcon stated that this title change is specifically for these two directors .

C. Learning Support Services

1. Memorandum of Understanding – Foothill Family Services
It is recommended that the Board of Education approve a Memorandum of understanding with Foothill Family Services. Approved.
2. AVID Center Contract Increase
It is recommended that the Board of Education approve an increase from \$6,670.00 to \$6,770.00 to the 2013-2014 AVID Center Contract previously Board approved on May 16, 2013. Approved.
3. Contract with RISE Educational Services
It is recommended that the Garvey Board of Education approve the contract with RISE Educational Services in the amount of \$60,000 to be paid by District and Site Title I Funds. Approved.
4. Contract for Online Assessment Reporting System (OARS)
It is recommended that the Board of Education approve the contract with Red School House Software for Online Assessment Reporting System (OARS) from July 1, 2013 to June 30, 2014. Approved.

D. Business Services

1. Purchase Order Report
It is recommended that the Board of Education approve Purchase Order Report No.13-14-02 as presented. Approved.
2. Ratify renewal of Pest Control Contract with Agricultural Commissioner/Weights and Measures Department
Ratify renewal of Pest Control Contract with Agricultural Commissioner/Weights and Measures Department of the County of Los Angeles. Contract is effective July 25, 2013 to July 25, 2014. Approved.
3. Ratify contract with Parlant Technology, Inc., dba ParentLink
It is recommended that the Board of Education ratify the contract with Parlant Technology, Inc. dba ParentLink from June 28, 2013 through June 28, 2016. Approved.

ACTION ITEMS

1. Board Policy/Administrative Regulations 1312.3-Uniform Complaint Procedures
On the motion of Bob Bruesch, seconded by Tony Ramos, and carried by a vote of 5 to 0, the Board approved the first reading of revisions to Board Policy 1312.3 & Administrative Regulations 1312.3-Uniform Complaint Procedures as presented.

Genaro Alarcon explained that this year we had our visit from the Federal Program Monitor. They reviewed our existing UCP – Uniform Complaint Procedures - and made many recommendations that were updated. The revised regulations were brought to the Board in March to be compliant. Recently, we learned of another change in the policy from the California Department of Education adding the student fees that can be charged and those that cannot. The UCP process allows parents to use if they feel they were charged unfairly. Mr. Alarcon will provide a copy of a recent memo from the California Department of Education that explains these changes.

PUBLIC AGENDA ITEMS: None

FUTURE MEETINGS

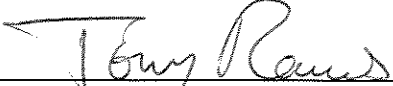
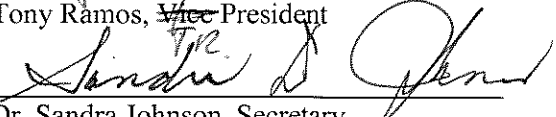
Bob Bruesch asked for information related to the Williams Act relating to textbooks and laptops. Dr. Mary Suzuki stated that the regulation states that if we are able to provide the laptops for every single student to take home and use, it can replace the need to give them a textbook. Mr. Bruesch asked if there were 100 percent compliance with laptops, would this show any savings. Mr. McEntire stated that there has not been an internal evaluation on this matter. Dr. Johnson noted that some parents do not want to have their children take laptops home. Mr. Bruesch addressed the recent costs related to textbooks and the need for a study on these costs. John Yuen stated that aside from doing a cost analysis, we need to seek ways to overcome a lot of obstacles with textbooks, software, and laptops. Tony Ramos asked that this be an item of discussion at the next Board meeting.

The following are future Board meetings and agenda topics. Public session will begin at 6:30 p.m., and closed session to begin at 7:00 p.m.

Meeting Date	Agenda Topic
August 29, 2013	Honor Retirees
September 19, 2013	
October 10, 2013	
October 31, 2013	Possibly move meeting to October 30, 2013
November 21, 2013	
December 12, 2013	Board Reorganization

ADJOURNMENT

There being no additional items, the meeting was adjourned at 7:38 p.m.

 8-29-2013
Tony Ramos, ~~Vice~~ President

Dr. Sandra Johnson, Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Hing Kee Chow
Mike Kenny
Olivia De Leon
Ted Saulino
Carolyn Wong