

MINUTES
FENTON CHARTER PUBLIC SCHOOLS
BOARD OF DIRECTORS MEETING

May 2, 2013

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, May 2nd, 2013, at 4:30 p.m. in the studio of Fenton Avenue Charter School, 11828 Gain Street, Lake View Terrace, CA 91342.

I. PRELIMINARY

A. Call to Order – Chairperson of the Board – Joe Lucente

The Board of Directors meeting was called to order at 4:40 p.m. by Chair Lucente.

B. Roll Call – Secretary of the Board – Angie Castellana Ferri

Secretary Angie Castellana Ferri called the roll.

Board Members Present

Cile Borman, *Community Representative*
Jacqueline Elliot, *Community Representative*
Gabriela Hernandez, *Parent Representative*
Lilly T. Hernandez, *Parent Representative*
Yvette King-Berg, *Community Representative*
Joe Lucente, *Community Representative*
Donald Parker, *Community Representative*
Marcella Solorio, *Parent Representative*
Walter Wallace, *Community Representative*

Board Members Not Present

Gary Borden, *Community Representative*

C. Flag Salute – Chair Lucente

Chair Lucente led the Board and the public in the Pledge of Allegiance.

D. Additions/Corrections to the Agenda – Chair Lucente

Irene Sumida requested revisions to items IV.D. and IV.E. Revisions were sent digitally to all Board members and staff on Tuesday, April 30, and hard copies were distributed to Directors and Officers, and available at the door.

E. Minutes of Previous Regular Meeting – Chair Lucente

On **MOTION** of Gabriela Hernandez, **SECONDED** by Yvette King-Berg and **CARRIED** by a vote of 9 (YES) and 0 (NO), the minutes of the April 11, 2013 Regular Meeting of the Board of Directors were approved.

II. COMMUNICATIONS

A. Presentations from the Public – Chair Lucente

There were no presentations from the public.

B. Committee/Council Reports

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

There were no further reports by committees/councils.

C. Treasurer/CFO's Report -

Paul Khoury, Treasurer and CFO, presented.

D. Directors' Reports -

Fenton Primary Center – Richard Parra, Director, reported.

Fenton Avenue Charter School – Michelle Rappino, Director, reported.

Santa Monica Boulevard Community Charter School - Vahe Markarian, Director of Operations, and David Riddick, Director of Instruction/Managing Director, reported.

E. Executive Director's Report -

Fenton Charter Public Schools – Irene Sumida, Executive Director, reported.

III. CONSENT AGENDA ITEMS

A. Recommendation to approve hiring of Daisy Ramos for the position of Office Assistant for Fenton Avenue Charter School.

On **MOTION** of Yvette King-Berg, **SECONDED** by Lily T. Hernandez and **CARRIED** by a vote of 9 (YES) and 0 (NO), the consent calendar was approved.

IV. ITEMS SCHEDULED FOR ACTION

A. Recommendation to approve 2013-2014 draft budgets for Fenton Avenue Charter School, Fenton Primary Center and Santa Monica Boulevard Community Charter School.

On **MOTION** of Walter Wallace, **SECONDED** by Jacqueline Elliott and **CARRIED** by a vote of 9 (YES) and 0 (NO) the recommendation to approve the 2013-2014 draft budgets for Fenton Avenue Charter School, Fenton Primary Center and Santa Monica Boulevard Community Charter School was approved.

B. Recommendation to approve calendars for selected certificated and classified staff at Santa Monica Boulevard Community Charter School.

On **MOTION** of Yvette King-Berg, **SECONDED** by Donald Parker and **CARRIED** by a vote of 9 (YES) and 0 (NO) the recommendation to approve the calendars for current selected certificated and classified staff at Santa Monica Boulevard Community Charter School for the 2013-2014 school year was approved.

C. Recommendation to approve the appointment of Marcela Guerrero, current Office Assistant, to the position of Office Manager of Santa Monica Boulevard Community Charter School.

On **MOTION** of Gabriela Hernandez, **SECONDED** by Yvette King-Berg and **CARRIED** by a vote of 9 (YES) and 0 (NO) the recommendation to approve the appointment of Marcela Guerrero, current Office Assistant, to the position of Office Manager of Santa Monica Boulevard Community Charter School was approved.

D. Recommendation to implement any salary increases for teachers for the 2013-2014 school year based on meeting annual minimum percentage level of 96.5% as committed to in each Fenton charter.

On **MOTION** of Walter Wallace, **SECONDED** by Cile Borman and **CARRIED** by a vote of 9 (YES) and 0 (NO) the recommendation to approve the following effective July 1, 2013 was approved: Any teacher who has maintained a cumulative average ADA (Average Daily Attendance) at the charter baseline of 96.5% or above for the entire 2012-13 (as determined by the annual end of year calculation of average daily attendance per classroom) will participate in any salary increase, which may occur for the 2013-2014 school year. Those teachers who do not meet the baseline will be ineligible for such increases.

It was further recommended and approved that once implemented, those teachers who did not initially qualify for any salary increase for the 2013-2014 school year will receive a pro-rated increase for the second half of the school year if their students maintain a cumulative average ADA of 98.5% or above (measured as noted above) from July 1, 2013 to December 31, 2013.

Additionally, it was approved that on a case-by-case basis, when a teacher can demonstrate good faith and diligent efforts to maintain or improve student attendance, but such efforts fail, the Director may exempt from the calculation such students solely for purposes of determining the salary increase noted herein.

E. Recommendation to approve mandatory participation by teachers in the Independent Study process.

On **MOTION** of Cile Borman, **SECONDED** by Gabriela Hernandez and **CARRIED** by a vote of 9 (YES) and 0 (NO) the recommendation to approve the following effective July 1, 2013 was approved:

1) Participation by teachers in fully effectuating the FCPS Independent Study Program, when appropriate, is mandatory for all register-carrying teachers at all FCPS schools.

2) It is the expressed intent of FCPS to maintain an average ADA in all its schools of 99.0% or above to maximize student achievement and revenue. Consistent with stakeholder input and the mandates of the FCPS petitions, the Board declares as policy the following:

Any salary increase and/or participation in step and column increases (if reinstated) for the 2014-2015 school year and beyond for any register-carrying teacher will be contingent upon that teacher's students maintaining an average ADA of 98.5% or above for the entire year.

Additionally, on a case-by-case basis, when a teacher can demonstrate good faith and diligent efforts to maintain or improve student attendance, but such efforts fail, the Director may exempt from the calculation such students solely for purposes of determining the salary increase noted herein.

F. Recommendation to approve inter-organization loans to two pending FCPS start-up charter schools.

On **MOTION** of Jacqueline Elliot, **SECONDED** by Yvette King-Berg and **CARRIED** by a vote of 9 (YES) and 0 (NO) the recommendation to approve an inter-organization loan from Santa Monica Boulevard Community Charter School to the Fenton Academy for Social and Emotional Learning in the amount of \$500,000, and a second loan to the Fenton Academy: Elementary Center for Science, Technology, Engineering and Math in the amount of \$500,000 with specific terms and provisions as specified in the loan documents was approved.

G. Recommendation to approve revision of FCPS bylaws by adding "Qualifications of Directors" which encourages the yearly minimum donation of \$100 by each Board member.

On **MOTION** of Yvette King-Berg, **SECONDED** by Gabriela Hernandez and **CARRIED** by a vote of 9 (YES) and 0 (NO) the recommendation to approve the revision of FCPS bylaws by adding "Qualifications of Directors" which encourages the yearly minimum donation of \$100 by each Board member was approved.

H. Recommendation to approve Internal Revenue Service Form 990 for the Fenton Primary Center for the 2011 tax year.

On **MOTION** of Lily T. Hernandez, **SECONDED** by Gabriela Hernandez and **CARRIED** by a vote of 9 (YES) and 0 (NO) the recommendation to approve Internal Revenue Service Form 990 for the Fenton Primary Center for the 2011 tax year was approved.

V. ITEMS SCHEDULED FOR INFORMATION

A. Quote from Kaiser Permanente and HealthNet for employee medical benefits for 2013-2014 school year.

This was an information item only and no action was taken.

B. Submission of Walton Family Foundation grant requests for Fenton Academy for Social and Emotional Learning (FASEL) and Fenton STEM Academy: Elementary Center for Science, Technology, Engineering and Math (STEM).

This was an information item only and no action was taken.

VI. ADJOURNMENT

The meeting was adjourned at 5:52 p.m.

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on June 6, 2013 at 4:30 p.m. in the auditorium of Santa Monica Boulevard Community Charter School.

Respectfully
submitted:

Angie Castellana Ferri
Secretary of the Board