

**SECAUCUS BOARD OF EDUCATION
REGULAR MEETING AGENDA
DATED: OCTOBER 20, 2016**

- A. **Call to Order – Mr. John Gerbasio , President, at 4PM**
- B. **Open Public Meeting Act Statement**
- C. **Flag Salute**
- D. **Roll Call**
- E. **Executive Session**

WHEREAS, the Open Public Meetings Act allows for the exclusion from discussion as the public portion of a meeting certain matters as outlined below, and

WHEREAS, the Secaucus Board of Education wishes to discuss such matters made and will make such discussion public when a proper conclusion has been reached:

NOW, THEREFORE, BE IT RESOLVED, that the Secaucus Board of Education will hold a Closed Executive Session on this date, in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8) for the purpose(s) as outlined and described below. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies:

1. Confidential Matters per Statue or Court Order
2. Impact Rights to Receive Federal Funds
3. Unwarranted Invasion of Individual Privacy
4. Acquisition of Real Property or Investment of Funds
5. Public Safety Procedures
6. Litigation or Contract Matters or Attorney/Client Privilege
7. Personnel Matters
8. Board Members Training: School Ethics, District Goals, Self-Evaluation

- F. **Regular Meeting 7:00PM**
- G. **Approval of Regular Meeting Minutes of September 22, 2016**
Introduced by _____, seconded by _____,
- H. **Organization Reports**
- I. **Correspondence**
- J. **Superintendent Report:**

Recommended action on resolutions and motions to be presented under Committee Reports.

Harassment/Intimidation/Bullying Report for the period September 12, 2016 to October 19, 2016

**Introduced by _____, seconded by _____,
Motion to accept the Harassment/Intimidation/Bullying findings as reported
by the Superintendent, and are available at the Administrative Offices for
review.**

K. Showcase for Success:

- Alyssa Curry
- Assemblymen Prieto
- Mayor Michael Gonnelli
- Carl Leppin
- Angelo Moniello

L. Business Administrator/Board Secretary Report

Recommended action on resolutions and motions to be presented under Committee Reports

Public Forum regarding Agenda Items

This meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. Residents wishing to speak on such items must sign the register provided for this purpose, and are required to state their names, addresses and subject matter. Comments are limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy No. 1100, the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

1. School Government:

**Introduced by _____, seconded by _____, to accept the
recommendation of the Superintendent to approve and adopt Resolutions R1.1
through R1.8 and Motion M1.1 through M1.3 as described below for the following:**

R1.1 Approval to appoint the following individuals to Per Diem positions for the 2016-17/SY:

Name	Position	Rate
Courtney Curko	Substitute Teaching Certificate	\$ 85 per day
Tooba Shaida	Substitute Teaching Certificate	\$ 85 per day
Kristel Vargas	Substitute Teaching Certificate	\$ 85 per day
Patricia Sottarelli	Standard Certificate Teacher of the Handicapped, Standard Supervisor, CE; Principal	\$ 90 per day
Kailyn Sadivar	Per Diem School Bus Driver	\$16.45 per hr.
Rene Rivas	Security Guard	\$20 per hr
Steve Conti*	Security Guard	\$20 per hr
James Finnegan*	Security Guard	\$20 per hr

*pending background verification

R1.2 Approval to appoint the following individual to Extra Curricular positions for the 2016-17/SY:

School	Name	POSITION	2016-17
High School	Alexis Chisari	Saturday Detention	\$35/hr.
High School	Mihriban Gulistan	Freshman Class Advisor	\$2,875*
High School	Toni Ann Palmisano	UNICO	\$500
High School	Alexis Chisari	Business Club	\$1,400
High School	Alexis Chisari	AM/PM Detention	\$35/hr.
High School	Amanda DeAngelo	AM/PM Detention	\$35/hr.
High School	Denise McKenna	AM/PM Detention	\$35/hr.
High School	Danielle Roberto	AM/PM Detention	\$35/hr.
High School	Edward Roesing	AM/PM Detention	\$35/hr.
High School	Fury Baker	AM/PM Detention	\$35/hr.

High School	Allison Urbanovich	AM/PM Detention	\$35/hr.
High School	Martha Rodriguez	AM/PM Detention	\$35/hr.
Middle School	Allison Cunniff	Character Education	\$1,150
Middle School	Donald Somerset	Chess Club	\$750
Middle School	Jessica Franko	Technology Club	\$1,150
Clarendon	Dawn Doering	Newspaper Club	\$1,350*
Clarendon	Dawn Doering	Peacekeepers	\$1,150*

**Shared Stipend*

R1.3 Approval to appoint the following individual to Co-Curricular coaching positions for the 2016-17/SY:

Name	Position	Stipend
Krystal Snarski	Swimming Head Coach	\$4,870
Chelsea Cullen	Swimming – Asst. Coach	\$3,590
Joseph Verducci Jr.	Band Assistant Instructor	\$3,945

R1.4 Approval to rescind the appointment of the following individuals appointed at the September 22, 2016 Board Meeting, Resolution R1.2, from the

School	Name	POSITION	2016-17
High	Keith Schneider	Saturday Detention	\$35/Hour
High	Allison Urbanovich	Saturday Detention	\$35/Hour
Middle	Bayu Sutrisno	Web-Site Manager	\$1,600

R1.5 Approval to amend the appointment Sara Sciscilo as Marching Band Assist in Resolutions 1.6 from the September 22, 2016 agenda and Allison Alvarez as Marching Band Assist in Resolution 1.6 from the July 21, 2016, to a shared positions with shared stipend of \$3,994

R1.6 Approval to create and revise job descriptions for the following positions:

- Administrative Assistant to the Business Administrator
- Administrative Assist to the Superintendent
- Human Resources Administrative Assistant
- District Data Manager

- Clerk – Part Time Administrative Offices

R1.7 Approval to of Maternity Leave for:

Employee #	Leave Date	Tentative RTW
4067	12/24/2016	9/1/2017

R1.8 Approval to of Medical Leave for:

Employee #	Leave Date	Tentative RTW
4322	10/17/2016	12/23/2016

M1.1 Motion to accept with regret the retirement of

Name	Location	Effective Date
Laurie Ann Michaels	Huber Street School	01/01/2017

M1.2 Motion to accept with regret the resignation of Juliet Fidrych Swimming Head Coach

M1.3 Motion to post for the following:

- Spring Coaching Positions
- Middle School and High School Web Site Manager
- Elementary Resource Long Term Replacement Teacher (L. Michaels)
- Elementary Resource Teacher effective 1/1/2017
- District Data Manager and Assessment Coordinator (District Data Manager)
- Clerk – Part time

2. Curriculum Committee:

Introduced by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt Resolutions R2.1 through R2.5 as described below for the following:

R2.1 Approval of Field Trips

R2.2 Approval to adopt Comprehensive Test of Phonological Processing (CTOPP) screening tool for dyslexia for grades 3 and above

R2.3 Approval to dispose of books no longer in circulation

R2.4 Approval adopt a pro bono lunchtime Meditation Club.

R2.5 Approval of the submission of the NJQSAC Statement of Assurance (SOA) for school year 2016-2017.

3. **Finance Committee:**
Introduced by _____, seconded by _____, to accept the recommendation of the Business Administrator/Board Secretary to approve and adopt Resolutions R3.1 through R3.6 as described below for the following:

R3.1 Approval of Check Register

R3.2 Approval of Budgetary Transfer Report

R3.3 Approval of July Financial Reports

R3.4 Approval of Out of District Travel for Board Members and Administration

R3.5 Approval of contract with Bergen County Special Services for Home Instruction services

R3.6 Approval of contract with Rethink Learning Management Platform and Services for training modules, resources and data management for the period November 1, 2016 to October 31, 2017.

4. **Safety/Security/Buildings & Grounds Committee**
Introduced by _____, seconded by _____, to accept the recommendation of the Business Administrator/Board Secretary to approve and adopt Resolutions R4.1 through R4.3 and Motions 4.1 through 4.2 as described below for the following:

R4.1 Approval of mandatory school bus emergency evacuation drills

R4.2 Approval to enter into Joint Transportation Agreement with Hudson County Schools of Technology for School year 2016-2017

R4.3 Approval of Change Orders for additions/renovations at Middle/High School

M4.1 Motion to dispose of obsolete and/or irreparable technology equipment from Huber, Middle and High School

M4.2 Motion to accept a donation of a refrigerator for the Middle School faculty break room from the Town of Secaucus through Home Depot

5. **Technology Committee**
No action to be taken

6. **Policy Committee**
No action to be taken

7. **Athletic Committee**

8. **Shared Services Committee**
No action to be taken

9. Legislative Report

Public Forum – General This meeting is open to the public for the purpose of addressing any subject matter that is pertinent to and/or directly related to the operation of the Secaucus Public School District. Residents wishing to speak on such items must sign the register provided for this purpose, and are required to state their names, addresses and subject matter. Comments are limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate.

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10. Board Member Comments

11. Adjournment