

**JEFFERSON-MORGAN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
FEBRUARY 20, 2018 6:30 P.M.
LEGISLATIVE MEETING
JOHN E. MURPHY MEMORIAL ELEMENTARY LIBRARY**

Members Present: John Shaffer , Mark Pochron, Bob Mitchell, Donna Brow, Brittany Morrison, Debbie Phillips and Lisa Mattish

Absent: Dan Wagner and Cindy Jento

Mr. Pochron called the meeting to order at 6:33 p.m.

Motion to accept the minutes.

Motion: Mr. Shaffer
Second: Mrs. Brown
Yes: 7
No: 0

Motion to accept the agenda.

Motion: Mrs. Brown
Second: Mr. Shaffer
Yes: 7
No: 0

Public Comments

Student Council gave a brief activity update.

Athletic Director, Scot Moore, gave a brief athletic update.

Charlie from Cypher & Cypher gave the 2017 audit presentation.

Motion for the board to enter into executive session at 6:55 p.m. to discuss personnel.

Motion: Mrs. Mattish
Second: Mr. Mitchell
Yes: 9
No: 0

The board returned from executive session at 7:27 p.m.

Financial Report

Motion to accept the Treasurer's Report as 1-31-2018:

- Revenue YTD 2017-18 \$ 9,344,176.66
- Expenditures YTD 2017-18 \$ 7,111,716.53
- Liquid Funds Available \$ 4,778,266.14
- PLGIT Acct. \$ 69,678.20
- Donna M. Furnier Scholarship Fund \$ 10,680.13

Motion: Mrs. Phillips

Second: Mr. Shaffer

Yes: 7

No: 0

Motion to accept the Transfer of Payroll:

January 5, 2018

- \$ 53,215.36 from General Fund to Tax Clearing
- \$ 124,983.96 from General Fund to Payroll

January 19, 2018

- \$ 56,035.94 from General Fund to Tax Clearing
- \$ 131,794.13 from General Fund to Payroll

Motion: Mrs. Phillips

Second: Mr. Mitchell

Yes: 7

No: 0

Motion to accept the Payment of Bills:

General Fund	\$ 278,273.67
Athletic Fund	\$ 6,185.96
Cafeteria Fund	\$ 22,242.03
Capital Reserve	\$ 0.00
Capital Projects Fund	\$ 0.00
PLGIT/Renovations	\$ 39,132.11

Motion: Mrs. Phillips

Second: Mrs. Brown

Yes: 7

No: 0

Motion to accept the payment of bills to True Value in the amount of \$ 64.18.

Motion: Mrs. Phillips

Second: Mrs. Brown

Yes: 6

No: 0

Abstain: 1 - Pochron

Administrative Reports

Joseph Orr reported SEG will attend our Wellness day and administration continues to review safety procedures.

Sam Silbaugh reported federal programs audit is underway and the spring federal meeting went well.

Jennifer Foringer reminded the board about their ethics statements and reported the access audit is underway.

Brandon Robinson reported the cafeteria tv's have been installed.

Sam Silbaugh reported the early childhood fair is coming up.

Cassandra Bozek reported ESY dates have been determined.

Doug Headley reported the elevator certification has been renewed and the surge protector installed.

Jacob Shingle - absent

Sherry Kottke reported the backpack program received \$200 from Greene County Foundation and church food donations.

Board Committee Reports

Buildings, Grounds & Safety – Feb. 12, 2018

Athletics & Activities – Feb. 13, 2018

Education – Feb. 14, 2018

JOC – Feb. 14, 2018

General Authorizations

Board Agreements, Contracts, Policies and Proposals

Request approval of the revised 2017-2018 school calendar. See attached.

Motion: Mrs. Phillips

Second: Mrs. Mattish

Yes: 7

No: 0

Request approval of the proposed 2018-2019 school calendar. See attached.

Motion: Mrs. Phillips

Second: Mrs. Mattish

Yes: 7

No: 0

Request approval to transfer \$5,000 from the General Fund to the Cafeteria Fund.

Motion: Mrs. Phillips
Second: Mr. Shaffer
Yes: 7
No: 0

Request approval for Tracy Sypin, Prevention Specialist from Greene County Drug and Alcohol Program, and Mrs. Clayton, Elementary Guidance Counselor, to meet with 6th Grade students to present a drug and alcohol program. A pre and post test will be administered and is included. Permission forms will be sent home and an alternate activity provided if needed.

Motion: Mrs. Phillips
Second: Mrs. Mattish
Yes: 7
No: 0

Request approval to wave the 2016 and 2017 unpaid school taxes, penalties and interest on parcel 17-12-132; in addition to the 2018 real estate taxes for the Redevelopment Authority of the County of Greene.

Motion: Mrs. Phillips
Second: Mr. Mitchell
Yes: 7
No: 0

Request approval of the Resolution to nominate Robert L. Mitchell to stand for election to the Intermediate Unit #1 Board of Directors. See Attached.

Motion: Mrs. Brown
Second: Mrs. Mattish
Yes: 7
No: 0

Request approval to hire Kimberly Coles as Jefferson Borough Tax Collector for the 2018-2019 school year.

Motion: Mr. Shaffer
Second: Mrs. Mattish
Yes: 7
No: 0

Request approval of the second & final reading of Policy 209 with regards to "accepting reports of private physical and dental exams completed within one year prior to a student's entry" into a grade where such an exam is required, as allowed by the PDE Secretary of Health.

Motion: Mr. Shaffer
Second: Mrs. Brown
Yes: 7
No: 0

Request approval of the 2018-2019 Intermediate Unit #1 General Operational Budget reflecting a contribution of \$6,879.56 by the Jefferson-Morgan School District. See Attached.

Motion: Mrs. Brown
Second: Mr. Shaffer
Yes: 7
No: 0

Curriculum and Instruction

Request approval of the 2018-2019 school year Course Catalog for Jefferson-Morgan Middle School and High School.

Motion: Mrs. Phillips
Second: Mr. Shaffer
Yes: 7
No: 0

Personnel

Support Personnel

Request approval to ratify the actions of Superintendent Joseph Orr in adding Erica Bair, Debra Ostrich and Arthur Cage to the substitute support staff list for the 2017-18 school year. All requirements have been met.

Motion: Mrs. Phillips
Second: Mr. Shaffer
Yes: 7
No: 0

Request approval to ratify the actions of Superintendent Mr. Orr in adding Cheryl Block to the substitute bus drivers' list for the 2017-18 school year. All requirements have been met.

Motion: Mrs. Phillips
Second: Mr. Shaffer
Yes: 7
No: 0

Request approval to hire Megan Ostrich as a Personal Care Aide, pending drug screening.

Motion: Mrs. Phillips
Second: Mr. Shaffer
Yes: 7
No: 0

Request approval to hire Jordan Kovach as a Personal Care Aide, pending drug screening.

Motion: Mrs. Phillips

Second: Mr. Shaffer

Yes: 6 – Mattish, Morrison, Shaffer, Mitchell, Brown, Pochron

No: 1 - Phillips

Extracurricular Personnel

Request approval to hire Lisa Olson as an Assistant Softball Coach for the 2017-2018 school year at a salary of \$2,250.00, per the terms of the JMEA collective bargaining unit agreement.

Motion: Mrs. Mattish

Second: Mr. Mitchell

Yes: 7

No: 0

Request approval for Jake Earnest to volunteer as a Weight Room Coach, as part of WVU Sports Medicine requirement. All required clearances to be completed and on file prior to placement.

Motion: Mrs. Mattish

Second: Mr. Mitchell

Yes: 7

No: 0

Request approval for Troy Barnhart to serve as a volunteer in the Football Program for the 2018-19 school year.

Motion: Mrs. Mattish

Second: Mr. Mitchell

Yes: 7

No: 0

Staff and Student Activities

Professional Conferences

Request approval for Diana Moskola, Lori Gamble, and Heather Wise to attend IU 1 Math content workshop at Intermediate Unit 1 on Friday, February 23rd. The total cost of this action is \$75.00 registration and \$ 330.00, for 3 substitute teachers, as budgeted.

Motion: Mrs. Phillips

Second: Mr. Mitchell

Yes: 7

No: 0

Request approval for Lindsay Shay to attend "Unpacking the Keystone Algebra 1 Assessment" at Intermediate Unit 1 on Tuesday, March 6, 2018. The total cost for this action is \$135.00, \$25.00 for registration, and \$110.00 for one substitute teacher, as budgeted.

Motion: Mrs. Phillips
Second: Mr. Mitchell
Yes: 7
No: 0

Request approval for the following staff, Courtney Ignaski, Kelly Keruskin, Andrea Devecka, Sam Silbaugh and 4 parents to attend the Fayette/Greene Federal Program Coordinators Spring Parent Workshop, "Safe Cyber Sites and Apps for Kids" at Lakeside Party Center, McClellandtown, PA on Monday, March 19, 2018. Total cost of this action is \$730.00, \$400.00 for attendance and \$330.00 for substitutes.

Motion: Mrs. Phillips
Second: Mr. Mitchell
Yes: 7
No: 0

Request approval to ratify the actions of Joseph Orr, Superintendent, in allowing Danielle Shrader to attend "PSSA Math Open-Ended" at Intermediate Unit 1 on Thursday, February 15, 2018. The total cost for this action is \$135.00, \$25.00 for registration, and \$110.00 for one substitute teacher, as budgeted.

Motion: Mrs. Phillips
Second: Mr. Mitchell
Yes: 7
No: 0

Request approval for Mr. Shingle and Mrs. Bozek to attend the 2018 PDE Data Summit at Hershey from March 25, 2018 to March 28, 2018 at a cost of \$600 for registration and \$892.44 for lodging.

Motion: Mrs. Phillips
Second: Mr. Mitchell
Yes: 7
No: 0

Student Activities

Request approval for 3rd grade class under the supervision of the following teachers, Susan Tretinik, Tracy Tonkavitch, Heather Wise, Rebecca Capozza, 3 Personal Care Aides, and School Nurse to attend a field trip to the Pittsburgh Zoo on Thursday, May 24, 2018. Approximately 60 students will be attending, 12 additional chaperones. The total cost is \$620.00 as budgeted.

Motion: Mrs. Phillips
Second: Mr. Mitchell
Yes: 7
No: 0

Request approval for Mrs. Rogers and a chaperone to take up to 25 Library Club members to West Virginia University to see "The Three Musketeers" at 7:30pm on Friday, April 13, 2018. Tickets and Transportation will be paid for by the Library Club. This will be at no cost to the district.

Motion: Mrs. Phillips
Second: Mr. Mitchell
Yes: 7
No: 0

Request approval for Katy Herold, HS Guidance Counselor, to take interested 10th, 11th & 12th grade students, including the Career Ed classes, to the Penn Commercial Career Fair on Friday, April 20, 2018. An additional teacher will chaperone. One bus and all lunches would all be provided for by Penn Commercial. The cost of this action is \$110.00 for a substitute teacher, as budgeted.

Motion: Mrs. Phillips
Second: Mr. Mitchell
Yes: 7
No: 0

Items of Information

Scheduled Meetings:

Mar. 12, 2018: Buildings, Grounds & Safety – 5:30 PM
Mar. 13, 2018: Athletics & Activities – 5:30 PM
Mar. 14, 2018: Education – 5:30 PM
Mar. 14, 2018: JOC – 6:00 PM
Mar. 19, 2018: Legislative Meeting--6:30 PM

New Business

Request approval to ratify the actions of the Superintendent, Mr. Orr, in accepting the resignation of Emily Brichetti as a Personal Care Aide, effective February 16, 2018.

Motion: Mr. Shaffer
Second: Mrs. Mattish
Yes: 7
No: 0

Request approval to hire Blair Thistlethwaite as a Personal Care Aide, pending drug screening.

Motion: Mr. Shaffer
Second: Mrs. Mattish
Yes: 5 – Pochron, Mattish, Shaffer, Morrison, Mitchell
No: 2 – Brown, Phillips

Request approval to hire Marti Kern as the school nurse on Step 7 with a Bachelors +15 Degree on the salary schedule and under the terms and conditions of the collective bargaining unit agreement with JMEA, effective immediately.

Motion: Mrs. Mattish
Second: Mr. Shaffer
Yes: 7
No: 0

Request approval to hire Ernie DeHaas of DeHaas Law LLC of Uniontown, PA as district solicitor with no change to the current engagement with the district effective March 1, 2018.

Motion: Mrs. Brown
Second: Mrs. Phillips
Yes: 7
No: 0

Request approval to approve the PSBA Resolution that Mr. Orr proposed.

Motion to TABLE: Mr. Shaffer
Second: Brown
Yes: 7
No: 0

***Motion was TABLED**

Request approval to adjourn the meeting.

Motion: Mrs. Phillips
Second: Mrs. Brown
Yes: 7
No: 0

Meeting was adjourned at 7:51 p.m.

Prepared by Jennifer Foringer

President, Mark Pochron

Secretary, Donna Brown

