

RED LION AREA BOARD OF SCHOOL DIRECTORS
MAY 15, 2014
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RED LION AREA BOARD OF SCHOOL DIRECTORS
MEETING AGENDA
(SUBJECT TO CHANGE)
MAY 15, 2014
7:30 p.m.
EDUCATION CENTER BOARD ROOM

- I. Call to Order
- II. Pledge of Allegiance
- III. Approval of the Minutes (Motion Required) 15-21
- IV. Presentation
 - A. Senior High Updates – MARK SHUE
- V. Board Member/Committee Reports
- VI. Discussion Items 5
 - A. Student Handbooks – ABBY GOLD, TODD MCCLIMANS, KEVIN PETERS, and MARK SHUE
 - B. Global Data Consultants Project Change – DR. SCOTT DEISLEY
 - C. Policy Revisions – TERRY ROBINSON
 - D. Transportation Software Update – GAIL SULLIVAN
 - E. School Express Transportation Contract – GAIL SULLIVAN
 - F. 2014-15 District General Operating Budget – TERRY ROBINSON
 - G. Student Representative Report – ELLIE LYONS
 - H. Other Items/Public Comment

VII. Personnel

A. Retirement (Motion Required)

It is recommended the following retirement be accepted:

Support Staff

1. JUDY M. KING as full-time custodian at North Hopewell-Winterstown Elementary School effective May 30, 2014. She has been with the district 11 years.

B. Resignations (Motion Required)

It is recommended the following resignations be accepted:

Professional

1. JENNIFER L. SEUFERT as a grade 4 teacher at Locust Grove Elementary School effective the end of the 2013-2014 school year.

Ratify

Support Staff

1. CHAWNA G. GRIFFITH as a part-time building assistant at Larry J. Macaluso Elementary School, effective May 5, 2014 as per her verbal resignation received on May 4, 2014.

C. Substitute Teachers (Motion Required)

It is recommended the following name be added to the Substitute Teacher List effective for the 2013-2014 school year:

1. STEPHANIE M. FREY, 365 W. Chestnut Street, Dallastown, PA 17313, pending receipt of current PA teaching certificate, Pre K-4.
2. MORGAN POFF, 9 Steeple Avenue, Red Lion, PA 17356, pending receipt of current PA teaching certificate, Pre K-4.
3. AMY J. WHITESEL, 86 E. Frederick Street, Dallastown, PA 17313 pending receipt of current PA teaching certificate, Middle Level Education 4-8 English concentration.

D. Creation of Position (Roll Call Vote)

It is recommended the following creation of position be approved:

Support Staff

1. One full-time district maintenance/energy manager position, 8 hours per day, 12 months per year, effective July 1, 2014.

E. Correction to Created Position (Roll Call Vote)

It is recommended the following correction to a created position be approved:

Administrative

1. One elementary principal position from 215 days to 261 days. BRIAN RAAB will remain in this position.

F. Transfers (Roll Call Vote)

It is recommended the following transfers be approved:

Professional

1. ANDREW L. CONOVER from full-time regular professional learning support teacher at Red Lion Area Junior High School to full-time regular professional learning support teacher in an elementary school to be determined on step 8 of the salary scale with a Master's Degree plus 45 credits and 10 years of credited experience at the negotiated salary for the position effective August 11, 2014. This is due to a change in enrollment needs.
2. AMANDA J. DANSBERRY from full-time regular professional learning support teacher at Red Lion Area Junior High School to full-time regular professional learning support teacher at an elementary school to be determined on step 6 of the salary scale with a Master's Degree plus 30 credits and 7 years of credited experience at the negotiated salary for the position effective August 11, 2014. This is due to a change in enrollment needs.
3. TRINDA S. GULLEY from full-time regular professional instructional support teacher at Mazie Gable and North Hopewell-Winterstown Elementary Schools to full-time regular professional learning support teacher at an elementary school to be determined on step 11 of the salary scale with a Master's Degree and 24 years of credited experience at the negotiated salary for the position effective August 11, 2014. This is due to the transfer of Mary Frey.
4. MARY W. FREY from full-time regular professional learning support teacher at Clearview Elementary School to full-time regular professional instructional support teacher at Clearview Elementary School on step 5 of the salary scale with a Master's Degree and 6 years of credited experience at the negotiated salary for the position effective August 11, 2014. This is due to the transfer of Trinda Gulley.
5. JASON E. MCINTYRE from full-time regular professional learning support teacher at Red Lion Area Junior High School to full-time regular professional learning support teacher at an elementary school to be determined on step 9 of the salary scale with a Bachelor's Degree plus permanent certification and 14 years of credited experience at the negotiated salary for the position effective August 11, 2014. This is due to a change in enrollment needs.

6. SARAH C. BEHOUNEK from full-time temporary professional learning support teacher at Red Lion Area Junior High School to full-time temporary professional instructional support teacher at Red Lion Area Junior High School on step 2 of the salary scale with a Bachelor's Degree and 2 years of credited experience at the negotiated salary for the position effective August 11, 2014. This is a new position.
7. ERIN M. SHIFFER from full-time regular professional learning support teacher at Red Lion Area Senior High School to full-time regular professional learning support teacher at an elementary school to be determined on step 8 of the salary scale with a Master's Degree plus 15 credits and 10 years of credited experience at the negotiated salary for the position effective August 11, 2014. This is due to a change in enrollment needs.

F. Appointments (Roll Call Vote)

It is recommended the following appointments be approved:

Professional

1. SARAH L. MARKEL, 2780 Thornbridge Road, York, PA 17408 as a full-time substitute grade 5 teacher at Mazie Gable Elementary School on step 1 of the salary scale with a Bachelor's Degree and 0 years of credited experience at the negotiated salary for the position, effective August 11, 2014 through the end of the 2014-2015 school term, pending receipt of current PA teaching certificate. This is due to the professional development leave of absence of Dawn Persing.
2. EMILY K. HEISLER, 67 Park Ridge Drive, Elizabethtown, PA 17022 as a full-time regular professional learning support teacher at the Red Lion Area Junior High School on step 5 of the salary scale with a Bachelor's Degree and 5 years of credited experience at the negotiated salary for the position effective August 11, 2014. This is due to the retirement of Ann Anderson.
3. KELLY L. MADDOX, 2140 Slagel Road, Spring Grove, PA 17362 as a full-time temporary professional elementary instructional support teacher on step 1 of the salary scale with a Master's Degree plus 15 credits and 0 years of credited experience at the negotiated salary for the position, effective August 11, 2014, pending receipt of current Act 151 and FBI fingerprint clearances. This is due to the retirement of Susan Wolgemuth. (Present placement: North Hopewell-Winterstown.)
4. STEPHANIE M. FREY, 365 West Chestnut Street, Dallastown, PA 17313 as a full-time temporary professional elementary teacher on step 1 of the salary scale with a Bachelor's Degree and 0 years of credited experience at the negotiated salary for the position effective August 11, 2014, pending receipt of current PA teaching certificate. This is due to the resignation of Jennifer Seufert. (Present placement: Locust Grove Elementary School, grade 4.)

Support Staff

1. AUSTIN F. WRIGHT, 531 Locust Grove Road, York, PA 17402 as a full-time custodian, 7.5 hours per day, 12 months per year at the rate established for the position effective May 16, 2014. This is due to the resignation of Kevin Schmuck. (Present placement: Red Lion Area Senior High School)
2. DUSTIN M. BOYD, 304 South Franklin Street, Red Lion, PA 17356 as District Desktop Technician, 8 hours per day, 12 months per year at the salary established for the position, effective July 1, 2014 pending receipt of acceptable Acts 34, 151, and FBI fingerprint clearances. This is due to the resignation of Joe Shaull.

VIII. Conference Attendance Requests (Roll Call Vote)

- A. DR. KRISTA ANTONIS to attend E-Learning Revolution in Lancaster, PA on June 24 & 25, 2014.

IX. Building and Grounds Usages (Motion Required)

- A. The Locust Grove Elementary School P.T.O. requests permission to use the Locust Grove Elementary School library on Monday, June 2, 2014 from 7:00 p.m. to 9:00 p.m. for a P.T.O. meeting. A custodian will be on duty for security purposes.
- B. The Red Lion Area Band Booster Club requests permission to use the Red Lion Area Senior High School student commons area on Saturday, April 18, 2015 from 10:00 a.m. to 6:00 p.m. for a band parents' craft fair. A custodian will be on duty for security purposes.
- C. The Red Lion Area Recreation Commission requests permission to use Horn Field on Tuesday, May 27, 2014, Saturdays, June 17, 14, and 28, 2014, and Thursday, June 26, 2014 from 6:15 p.m. to 9:30 p.m. for baseball.
- D. The Boy Scouts of America request permission to use the Larry J. Macaluso Elementary School cafeteria on Tuesday, May 20, 2014 from 6:30 p.m. to 7:30 p.m. for recruitment. Also requested is the Locust Grove Elementary School all-purpose room on Wednesday, May 21, 2014 from 6:30 p.m. to 7:30 p.m. for recruitment. A custodian will be on duty for security purposes.

Ratify

- E. The Boy Scouts of America request permission to use the Clearview Elementary School cafeteria on Thursday, May 15, 2014 from 6:30 p.m. to 7:30 p.m. for recruitment. A custodian will be on duty for security purposes.

X. Other Business

A. Approval of Policy Changes (Roll Call Vote)

It is recommended the following policies be approved:

1. Policy 611, Purchases Budgeted
2. Policy 803, School Calendar
3. Policy 804, School Day
4. Policy 811, Bonding
5. Policy 812, Property Insurance
6. Policy 813, Other Insurance
7. Policy 818, Contracted Services
8. Policy 915, School Affiliated Organizations

B. Approval of Revised Job Descriptions (Roll Call Vote)

It is recommended the following revised job descriptions be approved:

Administrative

1. Supervisor of Pupil Services (See attached.)
2. Director of Curriculum, Instruction, and Assessment (See attached.)

Support Staff

1. General Secretary (See attached.)
2. District Maintenance/Energy Manager (See attached.)

XI. Finance

A. Student Accident and Sports Insurance (Roll Call Vote)

It is recommended the voluntary student accident insurance and secondary students all-interscholastic sports program accident insurance proposal offered by Christian-Baker Company Insurance and underwritten by Ace American Insurance Company be approved for the 2014-15 school year. Premiums are as follows:

School Time – All Grades	\$22.00
Twenty-Four Hour Coverage	\$88.00
Dental Coverage	\$8.50
Secondary Students (Interscholastic)	\$11,481.00

B. Exoneration of Tax Collectors (Roll Call Vote)

Tax collectors have declared the following number of per capita taxes as uncollectable for the stated reason:

Moved.....	2875
Deceased.....	232
Duplication	140
Armed Forces.....	45
Paid Elsewhere.....	10
Indigent.....	0
Non-Resident	28
Incarcerated.....	4
Deleted.....	1
Minors.....	6
Unknown.....	9
Delayed Billing.....	0
Total.....	3350
Occupational Exonerations.....	5369

A total of 5108 names will be turned over to the proper authorities for collection of per capita and occupation taxes.

		<u>Section 679</u>	<u>Act 511</u>	<u>Occupation</u>	<u>Totals</u>
		<u>Per Capita</u>	<u>Per Capita</u>	<u>Tax</u>	
Chanceford Twp.	\$	4,695.00	4,695.00	9,390.00	18,780.00
Felton Borough	\$	335.00	335.00	1,860.00	2,530.00
Lower Chanceford	\$	1,415.00	1,415.00	3,120.00	5,950.00
North Hopewell	\$	1,830.00	1,830.00	5,240.00	8,900.00
Red Lion Borough	\$	8,300.00	8,300.00	8,405.00	25,005.00
Windsor Borough	\$	1,355.00	1,355.00	1,485.00	4,195.00
Windsor Township	\$	7,025.00	7,025.00	13,080.00	27,130.00
Winterstown Borough	\$	585.00	585.00	2,440.00	3,610.00

C. Construction Quality Assurance Program (Roll Call Vote)

It is recommended Quality Assurance Plus, 401 East Winding Road, Mechanicsburg, PA be employed to provide quality assurance testing and inspection services related to the construction of secure entrance projects at the Clearview, Windsor Manor, and North Hopewell-Winterstown Elementary Schools. Cost for the services is \$23,196.00.

D. Global Data Consultants Project Change (Roll Call Vote)

It is recommended the Global Data Consultants project change be approved. (See attached.)

E. Corporate Sponsorship Agreement (Roll Call Vote)

It is recommended the three year (\$2,000 per year) Corporate Sponsorship Agreement between the Red Lion Area School District and CGA Law Firm, York, PA be approved. (See attached.)

F. Resolution Authorizing Proposed Final Budget Display and Advertising and Per Capita Tax Notice (Roll Call Vote)

RESOLVED, by the Board of School Directors of Red Lion Area School District, as follows:

1. The 2014-2015 proposed Final Budget sets expenditures and revenues at \$85,800,000.00.
2. The proposed Final Budget of the School District for the 2014-2015 fiscal year on form PDE 2028 as presented to the School Board shall be considered the proposed Final Budget of the School District for the 2014-2015 fiscal year and shall be made available for public inspection after this date.
3. At least ten (10) days before the date scheduled for adoption of the Final Budget, the Secretary shall advertise Final Budget Notice and Per Capita Tax Notice in substantially the form as presented to the School Board. The Notice shall be advertised once in a newspaper of general circulation and shall be posted conspicuously at the School District Offices.

G. Capital Improvement Account Creation (Roll Call Vote)

1. The administration requests permission to create a new Capital Improvement account entitled Horn Field Scoreboard Replacement and to close the Capital Improvement account entitled Corporate Sponsorship, and transfer the balance of \$47,506.13 into the new account.

H. Capital Improvement Account Transfer (Roll Call Vote)

1. The administration requests permission to transfer \$107,500.00 from the Capital Improvement Future Debt account to the Horn Field Scoreboard Replacement account. These funds will be repaid using scoreboard advertising revenue.

I. General Fund Transfer (Roll Call Vote)

1. The administration requests permission to transfer \$22,823.32 from the General Fund to the Capital Improvement Horn Field Scoreboard Replacement account. The funds represent insurance and scrap metal proceeds, and donations related to the Horn Field Scoreboard.

J. Treasurer's Report (Roll Call Vote)

K. Budget Transfers (Roll Call Vote)

L. School Depositories Report (Roll Call Vote)

M. Cash Receipts (No Action Required)

- N. Expenditures (Roll Call Vote)
 - 1. Cafeteria
 - 2. General
 - 3. Capital Improvement Fund

- O. Allied Finance Report (Roll Call Vote)
 - 1. Junior High School
 - 2. Senior High School

- P. Adult Education Report (Roll Call Vote)

XII. Future Agenda Items

- A. Voices of the Pride
- B. All-State Orchestra Award
- C. Curriculum

XIII. Other Materials Attached

- A. Dawn's Early Light (Board Members Only)
- B. Personnel Materials (Board Members Only)

XIV. Announcements

- A. TUESDAY, MAY 20, 2014 – Clearview Elementary School Academic Recognition, 7:30 a.m. – Christine Crone, Cynthia Herbert
- B. WEDNESDAY, MAY 21, 2014 – North Hopewell-Winterstown Elementary School Academic Recognition, 7:30 a.m. – Jeff Fix, Cynthia Herbert
- C. WEDNESDAY, MAY 21, 2014 – Red Lion Area Senior High School Academic Recognition, 6:00 p.m. – Joel Ogle, Cynthia Herbert, Christine Crone
- D. FRIDAY, MAY 30, 2014 – Red Lion Area Junior High School Academic Recognition, 8:00 a.m. – Joel Ogle, Cynthia Herbert, Ed Miller
- E. WEDNESDAY, JUNE 4, 2014 – Next Regular Meeting, Education Center, 7:30 p.m.
- F. THURSDAY, JUNE 5, 2014 – Baccalaureate, Red Lion Area Senior High School Auditorium, 7:00 p.m.
- G. FRIDAY, JUNE 6, 2014 – Graduation Ceremony, Horn Field, 6:45 p.m.