



"KIDS FIRST – Every Student, Every Day"

WALNUT VALLEY UNIFIED SCHOOL DISTRICT
DISTRICT EDUCATION CENTER
880 S. Lemon Avenue,
Walnut, CA 91789
909/595-1261 ~ www.wvusd.k12.ca.us

Regular Board Meeting
District Education Center

January 17, 2018
6:00 PM

AGENDA

I. **PRELIMINARY**

1. PROCEDURAL MATTERS

A. Call to order by presiding chairperson, _____
at _____ p.m. in the District Education Center Board Room.

B. Pledge of Allegiance led by _____ .

C. Roll Call – Board

Cynthia “Cindy” M. Ruiz, President _____

Larry L. Redinger, Vice President _____

Helen M. Hall, Clerk _____

Layla Abou-Taleb, Member _____

Dr. Yi “Tony” Torng, Member _____

Dr. Robert P. Taylor, Superintendent _____

2. AGENDA

A. Approve Agenda for the Regular Board Meeting of January 17, 2018.

Action: _____ Motion: _____ Second: _____

Vote: Ayes _____ Nays _____ Abstentions _____

Any individual requiring (disability related) accommodation to participate in a Board Meeting may request assistance by contacting the Superintendent’s Office at (909) 595-1261 x31315 at least 24 hours in advance of the meeting.
Please turn off ALL electronic devices before the Board Meeting. This meeting may be audio recorded.

PROCEDURAL MATTERS (continued)

D. Oral Communications on Closed Session Items: During this time, persons (residents of the District, representatives of community organizations, and/or representatives of District employee organizations) may, without prior arrangement, make representations to or address the Board on any topic appearing on the Closed Session Agenda.

Please complete a Request to Address Card, which is available in the lobby, and give to the Secretary. **Please read back of card for additional information.**

1) Audience Requests to Address –

II. CLOSED SESSION

Recess for Closed Session at _____ p.m. to discuss the following items:

1. Discuss Student Disciplinary Matters pursuant to Education Code §35146 and/or §48918
2. Discuss Negotiations pursuant to Government Code §3549.1 and/or §54957.6 – Chief Negotiator Dr. Matthew L. Witmer, Deputy Superintendent of Human Resources
3. Discuss Pending Litigation (one case) pursuant to Government Code 54956.9(a), significant exposure to Litigation (one potential case) pursuant to Government Code §54956.9(b), and whether to initiate Litigation (one potential case) pursuant to Government Code §54956.9(c)
4. Discuss Employee Matters pursuant to Government Code §54957 – Public Employee Discipline/Dismissal/Release

While these sessions are usually informational, should the Board take action, the results will be announced in the reconvened Open Session.

Regular Board Meeting reconvened at _____ p.m.

OPEN SESSION – 7:00 PM – DEC Board Room

III. REPORT OUT OF CLOSED SESSION

PRELIMINARY (continued)

PROCEDURAL MATTERS (continued)

E. Roll Call Students

Student Representatives

Austin Hyun – Diamond Bar High School _____

Grace He – Walnut High School _____

F. Introduction of Guests/Board Awards:

- 1) C.J. Morris Elementary School – Holiday Art Contest Winner Madeline Toh
- 2) Walnut Elementary School – Super Star Student Quinton Mendoza
- 3) Walnut Elementary School – Partner in Education Molly Mendoza
- 4) Ron Hockwalt Academies – Super Star Student Demetrius Lowery
- 5) Ron Hockwalt Academies – Partner in Education Ernie Quejado

3. SUPERINTENDENT'S REPORT

4. PRESENTATION

A. Annual Financial and Compliance Audit – Assistant Superintendent Kenneth Goodson

5. ORAL COMMUNICATIONS

Oral Communications on Open Session Items: During this time, persons (residents of the District, representatives of community organizations, and/or representatives of District employee organizations) may, without prior arrangement, make representations to or address the Board on any topic appearing on the Open Session Agenda or of District related concern.

Please complete a Request to Address Card, which is available in the lobby, and give to the Secretary. **Please read back of card for additional information.**

A. Audience Requests to Address –

B. ROP Report – Helen Hall

PRELIMINARY (continued)

6. STUDENT REPRESENTATIVE REPORTS

- A. Grace He – Walnut High School
- B. Austin Hyun – Diamond Bar High School

7. CONSENT CALENDAR

NOTICE: All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion.

All matters listed under the Consent Calendar will be enacted by a single motion unless there is a request to delete an item from the Consent Calendar for separate action.

REFERENCE ONLY: Public requests for comment, on agenda items, will be handled in accordance with Board Policies.

Approve/Ratify//Receive items on the Consent Calendar as follows:

- A. Minutes – None
- B. Instruction – Items 1, 2, 3, 4, 5, 6, 7, and 8
- C. Human Resources – Item 1
- D. General Business – Items 2, 3, 4, 5, 6, 7, 8, and 9
- E. Administration – None

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

IV. MINUTES

1. MINUTES (12/13/17)

- A. Approve Minutes for the Organizational/Regular Board Meeting of December 13, 2017.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

V. INSTRUCTION

C 1. OBSOLETE/DAMAGED TEXTBOOKS/MATERIALS (DISPOSAL) REF I-1

A. Approve Request to Dispose of Obsolete and/or Damaged Textbooks/Materials from the following sites: Westhoff Elementary School and Diamond Bar High School.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 2. SERVICES (PROFESSIONAL DEVELOPMENT) REF I-2

A. Approve Services for WVUSD by Anti-Defamation League of B'nai B'rith ("ADL"), a Not-for-Profit Corporation, for Professional Development Services (Mini-University 5.0), effective on February 23, 2018, in an amount not to exceed \$1,700.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 3. SERVICES (LANGUAGE ARTS CURRICULUM) REF I-3

A. Approve Services for WVUSD by The Imagination Machine, for Language Arts Curriculum Services (Quail Summit Elementary School), effective on February 28, 2018, in an amount not to exceed \$1,125.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 4. SERVICES (LANGUAGE ARTS CURRICULUM) REF I-4

A. Approve Services for WVUSD by The Imagination Machine, for Language Arts Curriculum Services (Castle Rock Elementary School), effective on May 25, 2018, in an amount not to exceed \$1,210.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 5. SERVICES (PROFESSIONAL DEVELOPMENT) REF I-5

A. Approve Services for WVUSD (Walnut Valley Consortium – Teacher Induction Program) by the following, for Professional Development Services (Mini-Professional Development Conference), effective on February 15, 2018, in an amount not to exceed \$450: Sarah Carlton, Robert Placencia, and Julie Tonkovich.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

INSTRUCTION (continued)

C 6. SERVICES (CHARACTER DEVELOPMENT) REF I-6

A. Approve Services for WVUSD by Lorraine Temple, for Character Development Services (Evergreen Elementary School), effective on March 16, 2018, in an amount not to exceed \$800.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 7. SERVICES (SUPPORT) REF I-7

A. Ratify Services for WVUSD by Assessment, Consultation & Treatment (ACT) Psychology, for Special Education Support Services (Special Education Department), effective January 8, 2018, through June 30, 2018, in an amount not to exceed \$15,000.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 8. SERVICES (MENTOR SUPPORT) REF I-8

A. Ratify Services for WVUSD (Walnut Valley Consortium – Teacher Induction Program) by the following, for One-to-One Mentor Support Services, effective July 1, 2017, through June 30, 2018, in an amount not to exceed \$2,000: Ashleigh Morris (Oxford School) and Veronica Smith (Pomona USD).

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

VI. HUMAN RESOURCES

C 1. HR REPORT (NUMBER 17 – 2017/2018) REF HR-1

A. Approve/Ratify Human Resources Report Number 17 for 2017/2018.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

2. SCHOOL CALENDAR (2018/2019) REF HR-2

A. Approve Revised WVUSD 2018/2019 School Calendar.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

HUMAN RESOURCES (continued)

3. SCHOOL CALENDAR (2019/2020) REF HR-3

A. Approve Revised WVUSD 2019/2020 School Calendar.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

4. SCHOOL CALENDAR (2020/2021) REF HR-4

A. Approve Revised WVUSD 2020/2021 School Calendar.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

5. P.C. RULES AND REGULATIONS (RULE I) REF HR-5

A. Approve Revised Personnel Commission Rules and Regulations (2018) – Rule I – Definitions.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

VII. GENERAL BUSINESS

1. GIFTS/DONATIONS REF B-1

A. Accept/Acknowledge the following gift(s) on behalf of the District:

1) from Dedicated to Learning, Inc., to WVUSD Leadership Team
– a monetary donation in the amount of: \$ 1,000.00

2) from Walnut Valley Educational Foundation to Quail Summit ES
– a monetary donation in the amount of: \$ 7,899.50

2017/2018 Total: \$ 88,450.41 Total Current Donation: \$ 8,899.50

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 2. PURCHASE ORDERS (P18 and CP18) REF B-2

A. Approve/Ratify Purchase Orders P18-01911 through P18-02063 and CP18-00090 through CP18-00102, for a total amount of \$438,483.19.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

GENERAL BUSINESS (continued)

C 3. SALARY WARRANTS (NOVEMBER) REF B-3

A. Ratify Salary Warrant Schedules, for the month of November 2017, in the total amount of \$8,602,655.81.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 4. COMMERCIAL WARRANTS (NOVEMBER) REF B-4

A. Ratify Commercial Warrant Schedules, for the month of November 2017, in the total amount of \$4,106,103.57.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 5. FINANCIAL STATEMENTS/REPORTS (STUDENT BODY FUNDS) REF B-5

A. Receive Financial Statements/Reports for Student Body Funds for the following schools:

- Chaparral Middle School
- South Pointe Middle School
- Suzanne Middle School
- Diamond Bar High School
- Walnut High School

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 6. BALANCE SHEETS (ALL DISTRICT FUNDS – NOVEMBER) REF B-6

A. Receive Balance Sheets, for All District Funds, as of November 30, 2017.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 7. FINANCIAL STATEMENTS (NUTRITION SERVICES – OCTOBER) REF B-7

A. Receive Financial Statements, for District Nutrition Services, for the month of October 2017.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

GENERAL BUSINESS (continued)

C 8. OBSOLETE/DAMAGED ITEMS (DISPOSAL) REF B-8

- A. Approve Request to Dispose of Obsolete and/or Damaged Furniture, Equipment, and/or Materials from the following sites:

Quail Summit Elementary School
Chaparral Middle School
DEC – Technology Department

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 9. APPROPRIATION/FUND TRANSFERS (GENERAL FUND) REF B-9

- A. Approve Appropriation/Fund Transfers, for a net change of \$0, to the General Fund.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

10. AGREEMENT (SERVICES) REF B-10

- A. Rescind the March 15, 2017, Approval of Architectural Services Agreement between WVUSD and DC Architects, for Architectural Services (Quail Summit Elementary School New Kindergarten Building), effective on January 18, 2018.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

11. FINANCIAL AND COMPLIANCE AUDIT (2016/2017) REF B-11

- A. Accept Annual Financial and Compliance Audit for the 2016/2017 Fiscal Year.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

VIII. ADMINISTRATION

1. BOARD DISCUSSION ITEMS/GENERAL COMMENTS

- A.
- B.
- C.
- D.
- E.

ADMINISTRATION (continued)

2. DATES TO REMEMBER

- A. Wednesday, February 7, 2018
Regular Board Meeting/Study Session ~ Castle Rock Elementary School
6:00 PM – Closed Session ~ 7:00 PM – Open Session
- B. Thursday, February 8, 2018
Personnel Commission Meeting
4:00 PM ~ DEC Board Room
- C. Monday, February 19, 2018
Presidents' Day/Holiday
- D. Wednesday, February 21, 2018
Joint Meeting w/Personnel Commission ~ DEC Staff Development Room
5:00 PM
- E. Wednesday, February 21, 2018
Regular Board Meeting ~ DEC Board Room
6:00 PM – Closed Session ~ 7:00 PM – Open Session
- F. Thursday, March 8, 2018
Personnel Commission Meeting
4:00 PM ~ DEC Board Room
- G. Sunday, March 11, 2018
Daylight Savings Time begins
- H. Wednesday, March 14, 2018
Regular Board Meeting ~ DEC Board Room
6:00 PM – Closed Session ~ 7:00 PM – Open Session
- I. Monday-Friday, April 2-6, 2018
Spring Break
- J. Thursday, April 12, 2018
Personnel Commission Meeting
4:00 PM ~ DEC Board Room
- K. Wednesday, April 18, 2018
Regular Board Meeting ~ DEC Board Room
6:00 PM – Closed Session ~ 7:00 PM – Open Session

IX. ADJOURNMENT

Time: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____