

**REGULAR BOARD MINUTES  
BOARD OF TRUSTEES  
FLORENCE COUNTY SCHOOL DISTRICT NO. TWO  
HANNAH-PAMPLICO HIGH SCHOOL  
September 24, 2012  
7:05 p.m.**

A regular meeting of the Board of Trustees of Florence County School District No. Two was held in the Media Center at Hannah-Pamplico High School of Florence County School District No. Two on Monday, September 24, 2012.

**Those present:**        **Mr. Raleigh O. Ward, Jr.**  
                              **Dr. W. L. Coleman**  
                              **Mr. Johnny R. Jenkins**  
                              **Mrs. Mona Lisa M. Andrews**  
                              **Mr. Lawrence S. Kennedy, Jr.**

**Absent:**                **Mr. Thadis D. Calcutt, Jr.**  
                              **Mrs. Elleveen T. Poston**

**Call to Order**

Mr. Raleigh O. Ward, Jr., called the meeting to order at 7:05 p.m. by welcoming the visitors. Mr. Johnny R. Jenkins, served as secretary.

**Recognition of Visitors**

Mr. Sullivan announced to the Board that the **State Superintendent, Dr. Mick Zais** will be conducting a three-district tour consisting of Lake City, Johnsonville, and Pamplico on Wednesday, September 26, 2012. Dr. Zais will visit Hannah-Pamplico High School from 2:15 p.m. - 3:15 p.m. He stated this is an honor because this is Dr. Zais' first visit to Pamplico. Dr. Zais will talk to Mr. Sullivan and Mr. Gibbs for forty minutes and then take a twenty minutes tour of the high school. Mr. Sullivan informed the Board that the media has been contacted concerning Dr. Zais' visit.

**Minutes**

Dr. Coleman asked a question concerning the off-duty officers (Page 2, 8/27/12, Board Minutes). He wanted to know if the county could provide officers to handle the security at extra-curricular activities. Dr. Coleman gave an example of how officers were stationed at the Cypress Festival held in Pamplico on Saturday, September 22, 2012. Mr. Sullivan said those officers were being provided by the Town of Pamplico. Mr. Sullivan reiterated that all off-duty officers would have to be paid now through payroll by the district. The county does not pay for this type of service to school districts. A motion was made by Mr. Lawrence S. Kennedy, Jr., and seconded by Dr. W. L. Coleman to accept the August 27, 2012, minutes as written. The motion carried 5-0.

**Regular Board Meeting**  
**September 24, 2012**  
**Page Two**

**Communication to the Board**

Mr. Sullivan informed the Board of the **South Carolina School Boards Association (SCSBA) Legislative Advocacy Conference** on December 1, 2012, to be held at the Sonesta Resort, formerly the Crowme Plaza in Hilton Head. A motion was made by Dr. W. L. Coleman and seconded by Mr. Johnny R. Jenkins to appoint Mr. Thadis D. Calcutt, Jr., to serve as the delegate. The motion carried 5-0. Mr. Calcutt has served as a delegate for the past three years. A copy of the Official Voting Delegates Certification Form is on file in the Superintendent's office. *(See the 9/26/11 & 11/29/11 Board Minutes)*

The Office of School Facilities made their final inspection of the **CATE Building** on August 23, 2012, and Hannah-Pamplico High School has now received its **Certificate of Occupancy** for the building. Currently the district's maintenance staff is running the conduit for the technology infrastructure from the existing building to attach to the new building. Mr. Sullivan invited the Board to take a tour. He also said an Open House will be scheduled at a later date. Beginning 2<sup>nd</sup> semester, the students will be able too utilized the building. A copy of the Certificate of Occupancy is on file in the Superintendent's office. *(See 09/28/09, 02/22/10, 03/22/10, 06/28/10, 08/23/10, 09/27/10, 10/25/10, 03/28/11, 08/22/11, 09/26/11, 10/24/11, 11/29/11, 12/8/11, 01/23/12, 02/27/12, and 07/23/12 Board Minutes)*

Mr. Sullivan informed the Board that Hannah-Pamplico Elementary/Middle School will be establishing a committee to review some concerns with the present **Policy ADF - School Wellness**. The key concerns were with the following bullets in reference to student morale and rewards: *(1) Schools will not use foods or beverages as rewards for academic performance or good behavior and will not withhold food or beverages as a punishment. (2) Schools will not deny a student participation in recess or other physical activities as a form of discipline or for classroom make up time. Schools will not use physical activity (e.g., running laps, pushups) as a form of punishment.* Mr. Sullivan stated the administration does not have any problems legal references pertaining to student food allergies. The committee will review a new model of Policy ADF. The committee will consist of staff from both schools to include food service personnel and community members. Mr. Ward asked that Dr. Coleman be prepared to serve on this committee. Our current policy was adopted on February 23, 2009. *(See 8/27/12 & 2/23/09 Board Minutes)*

Mr. Sullivan presented the Board with the **23-Day Enrollment as of September 19, 2012**. Currently, Florence School District Two has 1,167 for grades K-12 (HPS - 347 & HPEM - 820). There is a total of 69 students in the Child Development Education Pilot Program (CDEPP). Mr. Hyman gave a breakdown of the type of classes being held in the Old Hannah-Pamplico Middle School Buildings as follows: Building on the Left Side - 0-2 Year Olds (Two classes - presently there are only 2 Year Olds in this program), and 3 Year Olds (Two classes). Building on the Right Side (next to the church) - CDEPP - 4K (Four classes), Manager's office, Adult Education Program (Monday - Thursday 4 p.m. - 8 p.m.), and an after-school computer lab. Mr. Hyman stated one of

**Regular Board Meeting**  
**September 24, 2012**  
**Page Three**

the classrooms has been converted into a cafeteria and is being used by the 3-4 year olds. The 2 year olds eat their meals in the classroom. As for the gymnasium, it is being leased by the Florence County Recreational Department, but Head Start and CDEPP use it for physical education and other school programs. He also said the back of the building is being used for storage. Mr. Hyman said the collaborative effort with the Pee Dee Community Action Agency (PDCAA) has been a big success since the 1995-1996 school year. He stated both the district and PDCAA share the cost for the programs to be able to operate. PDCAA pays for the lights, phone, food, food transportation, and student transportation. The district currently reimbursement PDCAA for their portion of food, transportation, and other incurred expenses.

Mr. Sullivan informed the Board that the **2012-2013 SCSBA Policy and Legislative Updates** are ready to be reviewed by the Administration. Once the review is completed, the policies will be brought to the Board for review and first reading. Mr. Sullivan emphasized that the court decisions on these policies were very important. Mr. Sullivan advised the Board that they could begin to go online to review these policy and legislative updates. (Visit the South Carolina School Boards Association Website at: <http://www.scsba.org/> )

Mr. Sullivan gave to the Board as information the **Youth Leadership Contract with Circle Park**. He said Ms. Renee Wiley, Coordinator has afforded the schools with \$3,000 in grant money to implement a youth leadership team as part of the Drug-Free Communities Support Program (DFCSP). This contract will run from August 2012 through May 2013. He said the schools will be meeting in the next few days to designate a sponsor.

Mr. Sullivan reminded the Board concerning his upcoming **Superintendent Contract Evaluation** which is due on **January 28, 2013**. Mr. Sullivan has provided the Board Chair with a copy of his past evaluations.

**Report of the Superintendent**

Mr. Sullivan announced to the Board that the **Schools- Staff Development/Report Card/Test Scores Presentation** will be on **October 22, 2012**. Mr. Carter, Mr. Richardson, Mr. Gibbs, and Mr. Hyman will give a presentation on each topic for their individual schools.

**Regular Board Meeting**  
**September 24, 2012**  
**Page Four**

Mr. Sullivan updated the Board on the **Education Evaluation** presented by **Dr. David Blackman**, Retired Professor from Coker College who is the 4<sup>th</sup> Judicial Circuit State Board of Education Member. Mr. Sullivan stated this new evaluation system is very important for principals and teachers. He stated the district has no problem with accountability for teaching our children. However, he stated with small school districts a cost analysis and a review of due process rights will need to be first evaluated. He stated Dr. Blackman who meets regularly with the superintendents at the Pee Dee Education Center is a friend of public education. At this time, a survey conducted by South Carolina Association of School Administrators (SCASA) shows 2% agree with this new evaluation implementation. Mr. Sullivan highlighted from Dr. Blackman's email that all consideration of endorsing the June 2012 version of the Educator Evaluation is deferred until such time that the following takes place:

1. Teachers and administrators are granted ample opportunities for input at times and locations convenient to school work schedules;
2. That private and public institutions with teacher education programs have input;
3. That members of the State Board of Education are a party to the process;
4. That a legal review of the application of "due process: rights be included; and
5. That a full cost analysis of implementation be made.

Mr. Sullivan presented the Board with the **Booster Club - Weight Room Payment Update**. He gave the Board a copy of the receipt of the third payment for the Weight Room. The Booster Club balance is now \$3,775. Mr. Sullivan commended the Booster Club for the tremendous job in supporting our athletics. The Board will acknowledge the Booster Club officers at the October Meeting. *(See 9/26/11 & 1/28/08 Board Minutes)*

Mr. Sullivan has been elected as the **Pee Dee Education Center - Mr. Robert E. Sullivan, Jr., 2012-2013 Chairman**. His term is for two years.

Mr. Sullivan made an announcement to the Board on the upcoming **FMU/FDTEC "Dual Enrollment" Meeting** (9/27/12) with Dr. Carter and Dr. Gould. The meeting will be held at the Pee Dee Education Center at 8:30 p.m. *(See 8/27/12 Board Minutes)*

Mr. Sullivan informed the Board that it was time for the **Premium and Risk Reduction (PARR) - 5% Reduction Workers' Compensation**. Mr. Sullivan stated the SCSBIT members' insurance is rising. This year, the district can choose from 1% - 5% which discount percentage they will deduct. The cost is causing districts to make an assessment and analyze an employee's daily routine during an eight-hour workday, for example, standing, bending, and lifting. He stated the district will look at teachers, custodians, and maintenance and food service personnel. He said many of the claims are being reported due to teacher injuries across the state. . The **Risky Business Seminar** is scheduled for October 24-26, 2012, at the Marriott at Grande Dunes in Myrtle Beach. Mr. Richardson is scheduled to attend the seminar.

**Regular Board Meeting**  
**September 24, 2012**  
**Page Five**

Mr. Sullivan provided the Board with the **Health Cost** for the 2012-2013 school year. The new rates will help with the calculation used in the district's budgetary process. Mr. Sullivan stated the employer's premium cost has increased by \$32,000 for the district. He said the fringe benefits play a key role in driving cost up. He said the employee pays one-third of the coverage. At this time, the retirement premium for the district is 15.15%. Mr. Sullivan told the Board that the employee portion is 7% for the 2012-2013 school year, but will increase next year to 7.5%. Mr. Sullivan stated the 15.15% perpetuate retirement for those employees who will retire and those who have already retired. *(See 9/26/11 Board Minutes)*

Mr. Sullivan distributed to the Board the **Finance Update**. The reports included the first two months of the 2012-2013 school year (July/August). The cashflow sheet has a revenue balance of \$1,998,201.90 as of August 31, 2012. The current revenue balance for the month of August is \$875,770.82 and the expenditure balance is \$578,070.27.

Mr. Sullivan offered to the Board as information the following:

**Out-of-District Travel - October 2012**  
**Raider Ramble Newsletter - August/September 2012**

Copies of these documents are available in the Superintendent's office.

**Old Business**

Mr. Sullivan reviewed the **Board Stipend - IRS Compliance** information with the Board. He presented the Board with two options they will have to choose from - (1) Their Board expense stipend would have to be processed through payroll and they would receive a W-2 at the end of each year or (2) They would not receive a Board expense stipend and their work on the Board would be considered a community service. Mr. Sullivan reminded the Board that their trips' mileage and meals would still be reimbursable. Dr. Coleman asked if the Board's stipends could be allotted to another program like the Athletic Department. Mr. Sullivan said he would contact Mr. Brown concerning his request. Mr. Sullivan said he would send Policy BID - Board Member Compensation and Expenses in the Board's follow-up package and they will discuss the options again during the October Board Meeting.

Mr. Sullivan presented the Board with **Freedom of Information Response** from the Alliance Defending Freedom - For Faith For Justice (ADF) Mr. Sullivan encouraged the Board to share this information with community members. He stated all Pee Dee Superintendents have now received both the Freedom of Information Request (ACLU-SC) and Response (ADF). The (ACLU -SC) request was a statewide comprehensive request seeking materials relating to certain policies and practices pertaining to documentation of religious activities during school-sponsored events. The (ADF) response presented a legal perspective to the ACLU-SC request in which it defends the First Amendment rights of students, teachers, and administrators at school. Mr. Sullivan stated an additional presentation may need to be addressed in the next few weeks. *(See 8/27/12 Board Minutes)*

**Regular Board Meeting  
September 24, 2012  
Page Six**

**New Business**

A motion was made by Dr. W. L. Coleman and seconded by Mr. Lawrence S. Kennedy, Jr., to grant Ms. Deborah K. Floyd permission to proceed with the itinerary and fund-raising endeavors for the **Out-of-State/Overnight Field Trip**. The Hannah-Pamplico High School Rhythmic Raiders is scheduled for a 2013 New York Tour on May 16-20, 2013. This is the third trip the group has taken to New York. They will use *A Coast Tours* for transportation. This is the same bus transportation used by the group in their earlier trips to New York. The motion carried 5-0. A copy of the field trip request and itinerary is on file in the Superintendent's office.

On recommendation of the Administration, a motion was made by Mr. Johnny R. Jenkins and seconded by Dr. W. L. Coleman to grant Mrs. Angela Tanner and Mr. Charles Hyman permission to send the **Gifted/Talented Academic/Artistic Plan** to the State Department of Education. Mr. Hyman told the Board he would be glad to make each member a complete copy of the plan if they needed to review. The motion carried 5-0. A copy of the plan is on file in the Superintendent's office.

Mr. Ward gave a special thanks to Mr. Gibbs and his staff for their hospitality. He asked the visitors to invite more people to the upcoming board meetings.

The following documents were mailed to the Board on **September 12, 2012**, as information.

1. **Board Minutes - August 27, 2012 [Please Review]**
2. **Freedom of Information Act - American Civil Liberties Union (ACLU) Response**
3. **ACLU of South Carolina's Religious Freedom Goes to School Campaign**
4. **SCSBA 2012-2013 Calendar of Events**
5. **HPEM Calendar of Events - September 2012**
6. **HPSH Calendar of Events (*Distributed Earlier*)**
7. **Out-of-District Travel - September 2012 (*Distributed Earlier*)**

Copies of these documents are available in the Superintendent's office.

**Adjournment**

At 8:11 p.m., Dr. W. L. Coleman made the motion to adjourn. The motion was seconded by Mr. Lawrence S. Kennedy, Jr. The motion carried 5-0.

**Regular Board Meeting**  
**September 24, 2012**  
**Page Seven**

*In accordance with the South Carolina Code of Laws, 1976, Section 30-4-89 (d), as amended, the following have been notified of the time, date, place and agenda of this meeting: Morning News, Florence County School District No. Two, Faculty, Staff, Parents, and Administrators of Florence County School District No. Two.*

There being no further business to discuss, on motion duly made and seconded, the meeting adjourned at 8:11 p.m.

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Mr. Raleigh O. Ward, Jr.  
Board Chairman

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Mr. Johnny R. Jenkins  
Secretary