

HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

MINUTES OF REGULAR BOARD MEETING
September 13, 2016

BOARD MEMBERS PRESENT: Dr. Duane Dishno
Susan Henry
Kathleen Iverson
Dr. Michael Simons

BOARD MEMBERS ABSENT: Bonnie Castrey

ADMINISTRATIVE PERSONNEL PRESENT: Dr. Alan Rasmussen, Interim Superintendent
Carrie Delgado, Assistant Superintendent, Business Services
Dr. Carolee Ogata, Deputy Superintendent, Human Resources
Owen Crosby, Assistant Superintendent, Educational Services
Carole Thomas, Executive Assistant

ADMINISTRATIVE PERSONNEL ABSENT: None

PLACE AND DATE OF MEETING: District Office
September 13, 2016

CALL TO ORDER: The Board President, Dr. Dishno, called the meeting to order at 6:32 p.m.

CLOSED SESSION: (I) The Board recessed to Closed Session at 6:33 p.m. to consider Public Employee Appointment/Assignment/Reassignment/ Discipline/ Dismissal/ Release – Government Code section 54957 and Education Code sections 44896 and 44951. Present were Dr. Alan Rasmussen, Dr. Carolee Ogata and Owen Crosby.

RECONVENED: The meeting was reconvened at 7:32 p.m. Dr. Dishno announced that no action was taken in Closed Session.

PLEDGE OF ALLEGIANCE: (II) The Pledge was led by the Student Representative to the Board, Nancy Pham.

APPROVAL OF
MINUTES: (III-A)

It was moved by Dr. Simons, seconded by Mrs. Henry, to approve the minutes of the Regular Board meeting held August 9, 2016.

Motion carried 4-0.
Ms Castrey was absent.

Dr. Dishno indicated that Ms Castrey was absent due to travel.

BOARD COMMITTEE
REPORTS AND
ACTIVITIES: (III-B)

Board members representing the district on various committees presented reports and discussed activities.

STUDENT BOARD
REPRESENTATIVE
REPORTS: (III-C)

Nancy Pham, newly appointed Student Representative to the Board from Westminster High School, was introduced by Mr. Owen Crosby. Student representatives from each school site were also introduced by Miss Pham and presented reports on their campus activities:

Edison High School – Izzy Larson
Huntington Beach High School – Scarlett Anderson
Ocean View High School – Jazmyne Hodges
Fountain Valley High School – Cody Do
Marina High School – Leilani Traviglia
Valley Vista High School – Aris Vazquez
Coast High School – Myrya Tahay and Emily Haugen

SUPERINTENDENT'S
REPORT: (III-D)

Dr. Rasmussen thanked staff and the Huntington Beach High School ASB for coordinating the graduation ceremony for Mr. Allen Seaberry at Huntington Beach High School's football game the previous Friday.

Mrs. Bonnie Bruce, Chairperson of the Personnel Commission, was acknowledged as being in attendance.

Dr. Rasmussen reported that he had attended the Leadership Retreat and the New Teacher Breakfast.

Thanks were expressed to Alyssa Griffiths and Gen Naydo for assisting ESS with the Superintendent Profile which would be appearing later on the agenda.

PUBLIC HEARING –
ENERGY SERVICES
CONTRACT: (III-E)

A public hearing to enter into an energy services contract with AECOM Technical Services, Inc. was held. Dr. Dishno gaveled the hearing open. There being no input, the hearing was declared closed.

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| STAFF PRESENTATION – EDUCATIONAL SERVICES: (III-F) | Owen Crosby, Assistant Superintendent of Educational Services, and Marlene Kline, Special Program Administrator, Assessment and Evaluation, presented information on Student Achievement to the Board. |
| STAFF PRESENTATION – WHS: (III-G) | Joseph Fraser, the principal at Westminster High School, and students, gave a presentation to the Board on strategies used at Westminster High School to enhance student learning. |
| PRESENTATION – PERSONNEL COMMISSION ANNUAL REPORT: (III-H) | Mrs. Bonnie Bruce, Chairperson of the Personnel Commission, presented highlights of the annual Personnel Commission Report 2015-2016. |
| PUBLIC COMMUNICATION TO THE BOARD: (III-I) | Gina Clayton-Tarvin, President of the Ocean View School District Board of Trustees, spoke in support of the Ocean View School District Bond Measure which was on the evening's agenda. |
| CONSENT CALENDAR: (IV) | It was moved by Mrs. Henry, seconded by Mrs. Iverson, to approve the Consent Calendar as presented. Motion unanimously carried by those members present. Ms Castrey was absent. |
| PURCHASE ORDERS: (IV-A) | Approval was granted for purchases orders in the amount of \$5,667,566.19 as presented. |
| PERSONNEL REPORT: (IV-B) | Approval was granted for Personnel Report No. 3 as presented. |
| PROFESSIONAL AND OFFICIAL BUSINESS ACTIVITIES: (IV-C) | Approval was granted for the Professional and Official Business activities as presented. |
| FIELD TRIPS: (IV-D) | Approval was granted for the field trips as presented. |

CONTRACTS AND
CONSULTING
AGREEMENTS:
(IV-E)

The Board determined that the listed individuals or contractors are specially trained, experienced, and competent to provide services and advice in the noted areas. Such services are not available free of charge from public agencies, and such services and advice are needed on a limited or occasional basis.

Approval was granted for the consultants and/or contractors as presented.

NON-PUBLIC
SCHOOL/AGENCY
CONTRACTS/
ADDENDA -
WOCCE: (IV-F)

Approval was granted to enter into the non-public school/agency contracts/addenda as presented, and the West Orange County Consortium for Special Education was authorized to receive invoices and process payment.

TEACHING
INTERNSHIP
AGREEMENT:
(IV-G)

Approval was granted for a teaching internship agreement between the high school district and California State University, Long Beach, from August 25, 2016 through July 1, 2018. The purpose of this agreement is to resolve the district's need for a special education moderate/severe teacher due to a limited list of qualified candidates and the recommendation of CSULB to provide the requisite education and training for a candidate who is pursuing their valid Education Specialist Instruction: Moderate/Severe teaching credential.

STUDENT TEACHING
AGREEMENT:
(IV-H)

Approval was granted for a student teaching agreement between the high school district and Loyola Marymount University from September 1, 2016 through July 31, 2019. The agreement is similar to those previously approved for the training of teachers.

UNIVERSITY OF
LAVERNE/
DISTRICT
FIELDWORK
AGREEMENT:
(IV-I)

Approval was granted for the university/district fieldwork agreement between the high school district and the University of Laverne from July 1, 2016 through July 1, 2019. The agreement is similar to those previously approved for the training of teachers and practicum experiences and/or fieldwork experiences in the areas of pupil personnel and administration.

CONFIDENTIAL
GENERAL RELEASE
AND SETTLEMENT
AGREEMENT –
SPECIAL EDUCATION
STUDENT CASE NO.
Y29-16/17: (IV-J)

Approval was granted for the confidential General Release and Settlement Agreement between the Huntington Beach Union High School District and a special education student and the parent. Under the terms and agreement, the district agrees to fund a residential treatment center placement through June 2017.

COURSE-BASED
INDEPENDENT
STUDY: (IV-K)

Approval was granted for adoption of the proposed courses and classes offered through Course-Based Independent Study for the 2016-2017 school year.

NEW BASIC
TEXTBOOK
ADOPTION –
FIRST LIST: (IV-L)

Approval was granted to commence the adoption of the new basic textbooks (First List) for the 2016-2017 school year according to district policy.

ACCEPTANCE OF
GRANT FUNDING –
ARTS, MEDIA AND
ENTERTAINMENT
MODEL SCHOOL
(AME) GRANT – APA
HBHS: (IV-M)

Approval was granted to accept the grant funding of \$15,000 from the Arts, Media and Entertainment Model School (AME) for the 2016-2017 school year. The funding will allow the Academy of Performing Arts (APA) program at Huntington Beach High School to increase the presence in the community. No matching funds were required. Authorization to expend funds upon receipt was granted.

NOTICES OF
COMPLETION:
(IV-N)

Approval was granted to accept Purchase Orders No. J74R3314 and J74R3315 – Fieldturf USA Inc., as complete, and authorize the Notice of Completion to be filed with the County Recorder.

JUNE 2016
DISBURSEMENTS:
(IV-O)

A recap of the payments processed during the month of June 2016 was presented.

RESOLUTION –
ADJUSTING NET
2016-17 BEGINNING
FUND BALANCES,
EXPENDITURES &
RESERVES FOR
FINAL UNAUDITED
ACTUALS
REPORTING: (IV-P)

Approval was granted to adopt a resolution adjusting 2016-17 Beginning Fund Balances, Expenditures and Reserves for the fiscal year 2016-17 as a result of final Unaudited Actual Reporting.

RESOLUTION NO. 2:

AYES: IVERSON, HENRY, SIMONS, DISHNO
NOES: NONE
ABSENT: CASTREY

Resolution unanimously adopted.
Ms Castrey was absent.

RESOLUTION -
ELECTRONIC
VENDOR PAYMENTS:
(IV-Q)

Approval was granted to adopt a resolution authorizing the designated district employees to approve vendor payments electronically effective September 13, 2016.

RESOLUTION NO. 3: AYES: IVERSON, HENRY, SIMONS, DISHNO
NOES: NONE
ABSENT: CASTREY

Resolution unanimously adopted.
Ms Castrey was absent.

RESOLUTION –
AUTHORIZATION TO
ENTER INTO AN
ENERGY SERVICES
CONTRACT: (V-A)

A representative from AECOM was present to answer questions. Following a public hearing, it was moved by Mrs. Iverson, seconded by Mrs. Henry, to adopt a resolution authorizing the district to enter into an energy services contract with AECOM Technical Services, Inc., in the amount of \$2,105,000.

Resolution unanimously adopted.
Ms Castrey was absent.

RESOLUTION NO. 4: AYES: IVERSON, HENRY, SIMONS, DISHNO
NOES: NONE
ABSENT: CASTREY

Resolution unanimously adopted.
Ms Castrey was absent.

GANN RESOLUTION:
(V-B)

It was moved by Mrs. Henry, seconded by Mrs. Iverson, to adopt the resolution establishing the GANN Amendment Appropriations Limit for 2015-16 and 2016-17.

RESOLUTION NO. 5: AYES: IVERSON, HENRY, SIMONS, DISHNO
NOES: NONE
ABSENT: CASTREY

Resolution unanimously adopted.
Ms Castrey was absent.

SCHOOL DISTRICT
CERTIFICATION 2015-
2016 UNAUDITED
ACTUAL FINANCIAL
REPORT: (V-C)

It was moved by Mrs. Henry, seconded by Mrs. Iverson, to approve the 2015-16 Unaudited Actual Financial Report as presented, pursuant to Education Code section 42100. This school district elects to use the single budget adoption cycle for the 2016-17 budget year, pursuant to Education Code section 42127(i).

Motion unanimously carried.
Ms Castrey was absent.

RESOLUTION –
OCEAN VIEW SCHOOL
DISTRICT GENERAL
OBLIGATION BOND OF
2016: (VI-A)

It was moved by Mrs. Iverson, seconded by Ms. Henry, to support the Ocean View School District's General Obligation Bond in the amount of \$169 million.

RESOLUTION NO. 6: AYES: IVERSON, HENRY, SIMONS, DISHNO
NOES: NONE
ABSENT: CASTREY

Resolution unanimously adopted.
Ms Castrey was absent.

SUPERINTENDENT
SEARCH LEADERSHIP
PROFILE RESULTS:
(VII-A)

Dr. Rasmussen introduced the consultants working on the Superintendent Search. Board members discussed the recommended Leadership Profile with the consultants. Prior to approval, Board members offered three changes to the Leadership Profile that was developed by Education Support Services (ESS) from the results of the survey that staff and the community completed over the month of August. One thousand, one hundred and fifty-five surveys (1,155) were completed, identifying those characteristics most sought after in a Superintendent.

It was moved by Mrs. Iverson, seconded by Mrs. Henry to approve the Leadership Profile with the suggested changes made by the Board.

This profile, together with the application, was to be posted the following day. It would be advertised in ACSAs EdCal beginning September 19. Dr. Rasmussen described how the process would proceed.

Motion unanimously carried.
Ms Castrey was absent.

BOARD POLICY:
(VIII-A)

It was moved by Mrs. Iverson, seconded by Dr. Simons, to approve the following Board Policy with the recommended changes for second reading and adoption in the continued revision of existing policies and administrative regulations:

BP 1312.3 – Community Relations
Uniform Complaint Procedures

Additional information had been added since the first reading. The following programs and activities that are subject to the UCP were added to the list on page 1: “After School Education and Safety, Physical Education Instructional Minutes, Tobacco – Use Prevention Education.”

Motion unanimously carried.
Ms Castrey was absent.

BOARD POLICY:
(VIII-B)

It was moved by Mrs. Henry, seconded by Dr. Simons, to approve the following Board Policy for first reading in the continued revision of existing policies and administrative regulations:

BP 6163.4 – Instruction
Student Use of Technology

This policy was being updated in order to address obsolete technology with current technology.

Motion unanimously carried.
Ms Castrey was absent.

BOARD POLICY:
(VIII-C)

It was moved by Dr. Simons, seconded by Mrs. Iverson, to approve the following Board Policy for first reading and deletion in the continued revision of existing policies and administrative regulations:

BP 5131.8 – Students
Electronic Signaling Devices

Motion unanimously carried.
Ms Castrey was absent.

NEW BUSINESS: (IX) Because Mr. Seaberry was unable to attend this evening's Board meeting, Dr. Simons asked if Mr. Seaberry would be invited to the next Board meeting. Dr. Rasmussen responded that he would.

Mrs. Iverson discussed some confusion with the Board members' attendance at both the RBO and TBC meetings. She indicated that Ms Castrey and Mrs. Henry were listed as being the representatives to TBC, when it should have been Ms Castrey and her.

Dr. Dishno asked if there would be an enrollment update. Ms Delgado stated it would be ready the following day.

ANY OTHER PUBLIC COMMUNICATION TO THE BOARD: (X)

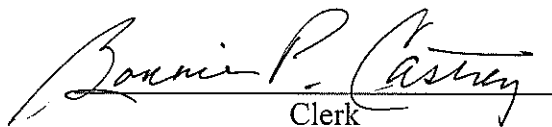
None.

CLOSED SESSION: (XI)

The Board recessed to Closed Session at 9:16 p.m. to continue with the item listed on page one. No action was anticipated.

ADJOURNMENT:

The meeting was adjourned at 9:57 p.m.


Clerk


Secretary