



Application Process for Tuition Assistance Shekinah Christian School



We are thankful for your interest in Shekinah Christian School. We recognize that private Christian education requires a serious commitment and investment in the spiritual wellbeing and intellectual training of your child.

In order to formally express interest in financial aid for the 2016-2017 school year, please take the following steps. Most steps are required. Be sure to follow them carefully so that your application can be processed in a timely manner.

Step #1

Write a letter addressed to Mr. Kauffman and the school board

The letter should include the following information:

- A) Describe your exact level of financial aid need
- B) Describe the circumstances that have contributed to the need for aid
- C) Provide the reason(s) that you desire to send your child/children to Shekinah
- D) Answer the questions: What is your preferred "form" of financial aid? Do you possess services/skills (such as carpentry, cleaning, painting, mechanical, technical, teaching, other??) that you would be willing to use to benefit the school? Are you seeking a scholarship? Or would a modified payment plan meet your needs?

We encourage you to share any other information or documentation you think the board and administration will find helpful as they consider your application.

Step #2

E-mail the letter to the administrator: bkauffman@shekinahchristian.org

Step #3

Look for an e-mail confirming that a preliminary review of your letter has been conducted.

Step #4

Provide additional information or answer additional questions as requested by school officials.

Step #5

Wait until the next board meeting for the school board of directors to deny or approve your tuition assistance application.

Step #6

Respond to a letter announcing the board's decision by signing and returning the Tuition Assistance Decision Letter

Any family at SCS is eligible to apply for tuition assistance. While Shekinah Christian School desires to help every family who expresses verifiable financial need, limited funds prevent any guarantee of assistance. Assistance may be offered through grants, scholarships, work opportunities, or modified payment plans.