

## School Annual Education Report (AER) Cover Letter

November 1, 2012

Dear Parents and Community Members:

We are pleased to present you with the Annual Education Report (AER) which provides key information on the 2011-2012 educational progress for G.T. Norman Elementary School. The AER addresses the complex reporting information required by federal and state laws. The school's report contains information about student assessment, Adequate Yearly Progress (AYP) and teacher quality. If you have any questions about the AER, please contact the office of the principal at 231-832-5548 for assistance.

The AER is available for you to review electronically by visiting the following web site [www.reedcity.k12.mi.us](http://www.reedcity.k12.mi.us) or you may review a copy located in the office at G.T. Norman Elementary.

For the 2011-2012 school year, G.T. Norman Elementary School made Adequate Yearly Progress (AYP) in English Language Arts and Mathematics. While we are pleased to have attained this goal, we are continuously working to improve. We appreciate the support of parents, community members, and staff in this effort.

State law requires that we also report additional information. G.T. Norman Elementary assigns all students, based on all of the state guidelines for age appropriate placement. We also accept and place students in the proper grade, if they transfer into G.T. Norman Elementary.

Over the past school year and summer, we have reviewed and updated our school improvement plan to better meet the needs of our students, including those who are defined as economically disadvantaged. This special population allows us to qualify as a Title I school building, creating more opportunities for success in addressing the needs of students in our community. This plan is reviewed each year.

Parents and students can access the newly adopted state Common Core Curriculum, by stopping into the front office of our building. Along with the curriculum, parents can ask to view our student data on state assessments.

Parent-Teacher Conferences represent a great opportunity for parents to fully understand the progress of their student by meeting their child's teacher. At G.T. Norman, the attendance for parent teacher conferences averages at 90% or better attendance for the 690 students enrolled in our building.

As principal of G.T. Norman Elementary, I am very pleased with our parents and community and the support they demonstrate toward our elementary school. It is truly wonderful to watch, as parents and staff work together for the students in our community. We will continue to work to meet the expectations that the state requires of our school.

Sincerely,

Tonya Harrison  
Principal, G.T. Norman Elementary