

**ST. Mary's School: OVER THE COUNTER MEDICATION FORM**  
**Over the Counter (OTC) or Non-prescription medication**

Only those medications that are medically necessary during school hours for a student's attendance should be sent to school. School personnel are not responsible for any ill effects which might occur from this medication.

Persons who may assist your child with medications include the school nurse (RN) and trained campus staff. Parent/guardian must give a written request. The medication must be in the original container and properly labeled with student's first and last name.

**NOTE:** THE VERY FIRST DOSE OF THIS MEDICATION FOR CURRENT CONDITION/ILLNESS MAY NOT BE GIVEN AT SCHOOL.

**OVER-THE-COUNTER MEDICATIONS NEEDED DAILY FOR LONGER THAN TWO WEEKS MUST HAVE REVIEW AND APPROVAL OF THE SCHOOL NURSE AND MAY REQUIRE A PHYSICIAN'S ORDER.**

NAME OF STUDENT: \_\_\_\_\_ DOB: \_\_\_\_\_

*Must write name of student on medication container*

TEACHER: \_\_\_\_\_ GRADE: \_\_\_\_\_

NAME OF MEDICATION: \_\_\_\_\_

DOSAGE: (amount) \_\_\_\_\_

TIME TO BE GIVEN AT SCHOOL: \_\_\_\_\_

FREQUENCY ALLOWED TO BE GIVEN AT SCHOOL: \_\_\_\_\_

REASON/SYMPTOM/HEALTH PROBLEM: \_\_\_\_\_

MEDICATION TO BE GIVEN:

FROM: DATE: \_\_\_\_\_ TO: \_\_\_\_\_

OR:  AS NEEDED THROUGHOUT THE SCHOOL YEAR

HOW IT IS TAKEN: \_\_\_\_\_

(Example: by mouth, by inhaler, with food or after meals, lotion, cream)

WHEN WAS FIRST DOSE OF THIS MEDICATION GIVEN? \_\_\_\_\_

\_\_\_\_\_  
PARENT'S/GUARDIAN SIGNATURE

\_\_\_\_\_  
DAYTIME PHONE

\_\_\_\_\_  
PHYSICIAN'S NAME

\_\_\_\_\_  
PHYSICIAN'S PHONE

Reviewed by RN: \_\_\_\_\_ Staff \_\_\_\_\_ may/\_\_\_\_\_ may not administer \_\_\_\_\_

\_\_\_\_\_  
RN (Print Name)

\_\_\_\_\_  
RN Signature