

HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

MINUTES OF REGULAR BOARD MEETING

June 13, 2017

BOARD MEMBERS
PRESENT:

Bonnie Castrey
Dr. Duane Dishno
Susan Henry
Kathleen Iverson
Dr. Michael Simons

BOARD MEMBERS
ABSENT:

None

ADMINISTRATIVE
PERSONNEL PRESENT:

Dr. Clint Harwick, Superintendent
Dr. Carolee Ogata, Deputy Superintendent, Human Resources
Dr. Owen Crosby, Assistant Superintendent, Educational Services
Carrie Delgado, Assistant Superintendent, Business Services
Kristen Duggins, Executive Secretary, Educational Services

ADMINISTRATIVE
PERSONNEL ABSENT:

Carole Thomas, Executive Assistant

PLACE AND DATE OF
MEETING:

District Office
June 13, 2017

CALL TO ORDER:

The Board President, Dr. Simons, called the meeting to order at 6:18 p.m.

CLOSED SESSION: (I)

The Board recessed to Closed Session at 6:18 p.m. to consider Student Expulsions: Education Code section 48918; and Public Employee Appointment/Assignment/Reassignment/Discipline/Dismissal/Release – Government Code section 54957 and Education Code sections 44896 and 44951, 3. Hearing re Complaint Against Public Employee: Board Policy 1312.1, Administrative Regulation 1312.1, and Government Code section 54957 and Negotiations - Conference with Labor Negotiators concerning DEA, CSEA, HBPSA and non-represented contracts – Government Code section 54957. Present were Dr. Clint Harwick, Dr. Carolee Ogata, Dr. Owen Crosby and Dr. Dan Bryan.

RECONVENED:

The meeting was reconvened at 7:34 p.m. Dr. Simons announced that no action was taken in Closed Session.

APPROVAL OF
MINUTES: (III-A)

It was moved by Mrs. Iverson, seconded by Dr. Dishno, to approve the minutes of the May 9, 2017 Board meeting as presented.

Motion unanimously carried.

BOARD COMMITTEE
REPORTS AND
ACTIVITIES: (III-B)

Board members representing the district on various committees presented reports and discussed activities.

SUPERINTENDENT'S
REPORT: (III-C)

Dr. Harwick acknowledged the community involvement in our schools including all of our Volunteers in Public Schools (VIPS) and staff.

Dr. Harwick introduced Dr. Rocky Murray as the new Executive Director of Curriculum, Instruction and Categorical Programs and welcomed him back to the Huntington Beach Union High School District family. Dr. Murray will start on July 1, 2017.

STAFF PRESENTATION
– 2017-18 DISTRICT
PROPOSED BUDGET:
(III-D)

Carrie Delgado, Assistant Superintendent of Business Services, presented an outline of key assumptions and components of the 2017-18 proposed budget prior to the public hearing.

PUBLIC HEARING –
2017-18 PROPOSED
BUDGET: (III-E)

A public hearing for the 2017-18 proposed budget was held. Dr. Simons gavelled the hearing open. There being no input, the hearing was declared closed.

STAFF PRESENTATION
– LOCAL CONTROL
ACCOUNTABILITY
PLAN: (III-F)

Dr. Owen Crosby, Assistant Superintendent of Educational Services, Dr. Connie Mayhugh, Executive Director of Curriculum and Instruction, and Marlene Kline, Special Projects Administrator, presented the proposed Local Control Accountability Plan (LCAP) to the Board.

PUBLIC HEARING –
LOCAL CONTROL
ACCOUNTABILITY
PLAN (LCAP): (III-G)

As part of the LCFF, the Legislature included an accountability component known as the Local Control Accountability Plan or LCAP. Each school district, in developing its LCAP, must address eight state priorities and solicit input and consult with parents, teachers, school administrators, school employees, students and employee organizations. As part of the process, each school district is required to hold at least one public hearing to solicit the recommendations and comments of the members of the public regarding the specific actions and expenditures proposed to be included in the LCAP. The LCAP is available for review in Educational Services.

Dr. Simons gavelled the hearing open. There being no input, the hearing was declared closed.

PUBLIC COMMUNICATION TO THE BOARD: (IV-F)	Mark Baskin, parent, addressed the Board with a concern about his student attending Extended School Year (ESY).
	Riley Jolley, student, Pam Rozolis, James Rozolis, grandparents, Jennifer Rozolis-Hill, Tom Rozolis-Hill, and Cindy Noe, parents, addressed the Board concerning an athletic situation at Huntington Beach High School.
CONSENT CALENDAR: (IV)	It was moved by Ms Castrey, seconded by Mrs. Henry, to approve the Consent Calendar as presented.
	Motion unanimously carried.
PURCHASE ORDERS: (IV-A)	Approval was granted for purchases orders in the amount of \$6,202,625.85 as presented.
PERSONNEL REPORT: (IV-B)	Approval was granted for the Certificated and Classified Personnel Report No. 12 as presented.
PROFESSIONAL AND OFFICIAL BUSINESS ACTIVITIES: (IV-C)	Approval was granted for the Professional and Official Business activities as presented.
FIELD TRIPS: (IV-D)	Approval was granted for the field trips as presented.
CONTRACTS AND CONSULTING AGREEMENTS: (IV-E)	The Board determined that the listed individuals or contractors are specially trained, experienced, and competent to provide services and advice in the noted areas. Such services are not available free of charge from public agencies, and such services and advice are needed on a limited or occasional basis. Approval was granted for the consultants and/or contractors as presented.
NEW BASIC TEXTBOOK ADOPTION – THIRD LIST: (IV-F)	Approval was granted to adopt the new basic textbooks (Third List) for the 2016-2017 school year. The 30-day review period had been completed according to district policy.
ACCEPTANCE OF FUNDS – CAREER TECHNICAL EDUCATION INCENTIVE GRANT: (IV-G)	Approval was granted to accept funds to support the Career Technical Education programs from the Orange County Department of Education for the 2016-2019 school years in the amount of \$2,065,139. No district matching funds are required. Authorization to expend funds upon receipt was granted.

AWARD OF BID
NO. 1151 – FOOD
SERVICES PAPER
PRODUCTS –
YEAR 3: (IV-H)

Approval was granted to renew Bid No. 1151 – Food Services Paper Products for the period July 1, 2017 – June 30, 2018.

AGREEMENT –
TEACHER
INNOVATION
INDUCTION
PROGRAM –
RIVERSIDE COUNTY
SUPT. OF SCHOOLS:
(IV-I)

Approval was granted for the Memorandum of Understanding and Agreement for the high school district's participation in the Center for Teacher Innovation Induction Program provided by the Riverside County Superintendent of Schools effective for the 2017-18 school year. This program is replacing the West Orange County BTSA Induction Consortium composed of Huntington Beach City SD, Ocean View SD, Westminster SD, and Huntington Beach UHSD that was created in 2010 and is closing June 2017.

STUDENT TEACHING
AGREEMENTS:
(IV-J)

Approval was granted for a student teaching agreement between the high school district and the following universities for the periods indicated. The agreements are similar to those previously approved for the training of student teachers of various institutions:

<u>Institution</u>	<u>Term</u>
Chapman University	08/01/17 – 09/01/22
CSU – Long Beach	06/01/17 – 06/30/20
Hope International University	06/01/17 – 6/30/19
University of Redlands	06/01/17 – 06/30/19
New York University	06/13/17 – 06/30/20

INSURANCE AND
LIABILITY CLAIMS:
(IV-K)

Approval was granted to reject the following insurance and liability claims: MHS04142017 and HBHS10252016. Claim information is available in the Insurance Department.

APRIL 2017
DISBURSEMENTS:
(IV-L)

A recap of payments processed during the month of April 2017 was presented.

STUDENT
EXPULSIONS:
(IV-M)

Approval was granted for the expulsion and enrollment following the expulsion period for the cases as presented. It was further moved that the students be placed within a Huntington Beach Union High School District program, placed in an Orange County Department of Education alternative education program, or, in the case of a Special Education student, an IEP team will convene to determine placement. Materials had been given individually to all Board members for review and consideration. Student confidentiality required that discussion, if needed, take place in Closed Session.

RESOLUTION-
ELECTRONIC
VENDOR
CLAIMS/ORDERS:
(IV-N)

Approval was granted to adopt a resolution authorizing the designated district employees to approve vendor payments electronically effective June 13, 2017.

RESOLUTION
NO. 17:

AYES: IVERSON, DISHNO, HENRY, CASTREY, SIMONS
NOES: NONE
ABSENT: NONE

Resolution unanimously adopted.

RESOLUTION-
ELECTRONICALLY
PRINTED CHECKS:
(IV-O)

Approval was granted to adopt a resolution authorizing the designated district employees' signatures to be printed electronically on vendor checks produced by the Orange County Superintendent of Schools effective June 13, 2017.

RESOLUTION
NO. 18:

AYES: IVERSON, DISHNO, HENRY, CASTREY, SIMONS
NOES: NONE
ABSENT: NONE

Resolution unanimously adopted.

RESOLUTION -
UPDATE OF
AUTHORIZED
SIGNATURES -
COUNTY: (IV-P)

Approval was granted to adopt a resolution updating authorized signatures for the District, Cafeteria and/or WOCCE accounts as required by the County. Staff changes have made this update necessary.

RESOLUTION
NO. 19:

AYES: IVERSON, DISHNO, HENRY, CASTREY, SIMONS
NOES: NONE
ABSENT: NONE

Resolution unanimously adopted.

RESOLUTION –
UPDATE OF
AUTHORIZED
SIGNATURES –
CLEARING
ACCOUNT AND
REVOLVING CASH
ACCOUNT: (IV-Q)

Approval was granted to adopt a resolution updating authorizations for signatures for the Custodian of the Clearing Account and Revolving Cash Account. Staff changes have made this update necessary.

RESOLUTION
NO. 20:

AYES: IVERSON, DISHNO, HENRY, CASTREY, SIMONS
NOES: NONE
ABSENT: NONE

Resolution unanimously adopted.

RESOLUTION –
UPDATE OF
AUTHORIZED
SIGNATURES –
CAFETERIA
ACCOUNT: (IV-R)

Approval was granted to adopt a resolution updating authorizations for signatures for the Custodian of the Cafeteria Account. Staff changes have made this update necessary.

RESOLUTION
NO. 21:

AYES: IVERSON, DISHNO, HENRY, CASTREY, SIMONS
NOES: NONE
ABSENT: NONE

Resolution unanimously adopted.

RESOLUTION –
UPDATE OF
AUTHORIZED
SIGNATURES –
WORKERS’
COMPENSATION
TRUST ACCOUNT:
(IV-S)

Approval was granted to adopt a resolution updating the names of the district administrators authorized to reject, settle, compromise, and approve Workers’ Compensation claims filed against the district, and to sign warrants drawn against the District’s Insurance Trust Fund.

RESOLUTION
NO. 22:

AYES: IVERSON, DISHNO, HENRY, CASTREY, SIMONS
NOES: NONE
ABSENT: NONE

Resolution unanimously adopted.

CONFIRMATION AND APPROVAL OF SALARY SCHEDULES FOR CSEA, DEA, HBPSA, CERTIFICATED ADMINISTRATORS, CLASSIFIED MANAGEMENT, CONFIDENTIAL EMPLOYEES, AND BOARD OF TRUSTEES - 2017-18 SCHOOL YEAR: (V-A)

It was moved by Ms Castrey, seconded by Mrs. Iverson to confirm the revisions of all salary schedules which include the negotiated increase of .5%, effective July 1, 2017.

Motion unanimously carried.

BOARD POLICY: (VI-A)

It was moved by Dr. Dishno, seconded by Mrs. Iverson, to approve the listed Board policies for first reading in the continued revision of existing policies and administrative regulations.

NEW BUSINESS: (VII)

None.

ANY OTHER PUBLIC COMMUNICATION TO THE BOARD: (VIII)

None.

CLOSED SESSION: (X)

There was no closed session.

ADJOURNMENT:

The meeting was adjourned at 8:51 p.m.



Clerk



Secretary