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ATWATER ELEMENTARY SCHOOL DISTRICT

A Tradition of Excellence

**Agenda
Regular Board Meeting
Tuesday, December 8, 2015**

Open Session: Following Special/Organizational Session
Atwater Elementary School District Board Room, 1401 Broadway Avenue, Atwater, CA 95301

MISSION STATEMENT

**To Provide a Learning Environment Where Students
Develop the Skills Needed for Success**

I. CALL TO ORDER

II. REVISION/ORDERING/ACCEPTANCE OF AGENDA ACTION

MOTION by _____ SECONDED by _____

Proposed Action: Approve Agenda

Fincher: _____ Hendrickson: _____ Lee: _____ Whitney: _____ Wilson: _____

III. PRESENTATIONS/RECOGNITION

Karen Camp, Interim Principal, Thomas Olaeta School will showcase her school.

IV. SUPERINTENDENT'S REPORT

Heart of Service Award (*Sandra Schiber, Superintendent*)

V. PUBLIC PARTICIPATION

The Board welcomes public comments at our recorded meetings on items within the subject matter. Please step to the podium when called upon. Comments are limited to 3 minutes per person and 20 minutes per item. The Board may grant additional time per Bylaw 9323.

VI. CONSENT AGENDA

All items on the consent agenda are enacted by one vote. There is no discussion unless a specific item is removed and examined separately. The consent agenda will be adopted as recommended by the administration.

A. Personnel Action:

1. Certificated Employee Approvals:

- a. Appointment of Amy Webster, Temporary Teacher for Kindergarten/First Grade at Bellevue Elementary School, effective November 30, 2015.

2. Classified Employee Approvals:

- a. Appointment of Kyle Lee as Special Circumstance Associate at Thomas Olaeta, effective November 30, 2015.
- b. Appointment of Stacey Hughes as Instructional Assistant at Peggy Heller, effective November 16, 2015.
- c. Appointment of Graciela Jimenez as Bilingual Instructional Assistant (short-term) at Mitchell Senior Elementary, effective November 18, 2015.
- d. Appointment of Aurora Espinosa as Personnel Specialist for Human Resources, effective December 14, 2015.
- e. Appointment of Johanna Zazueta-Dominguez as Instructional Assistant for the After School Program at Mitchell Senior Elementary, effective December 2, 2015.
- f. Appointment of Desiree Davis as Campus Supervisor at Thomas Olaeta Elementary, effective December 1, 2015.
- g. Promotion of Deanna Bond from Instructional Assistant at Aileen Colburn to Library Media Specialist at Aileen Colburn
- h. Resignation from Edith Rodriguez, Instructional Assistant at Mitchell K-6, effective December 18, 2015.
- i. Resignation from Carmen Alvarez, Instructional Assistant for the After School Program at Mitchell Senior Elementary and Instructional Assistant at MK6, effective December 18, 2015.
- j. Resignation from Isiah Ramirez as Night Custodian at Bellevue Elementary School, effective December 4, 2015.
- k. Resignation from Anna Maria Caccia, Food Service Assistant I at Bellevue Elementary, effective November 30, 2015.
- l. Request to extend a Leave of Absence for Employee No. 5109, effective November 30, 2015 till June 3, 2016.
- m. Resignation received from Grace Diaz, Instructional Assistant at Elmer Wood Elementary, effective December 16, 2015.
- n. Resignation received from Shirley Olson, Instructional Assistant for the Homework Club at Peggy Heller Elementary, effective December 31, 2015.

B. Approval of Current Expenditures for November 2015.

| <u>Fund</u> | <u>Title</u> | <u>Amount</u> |
|-------------|-------------------------------------|-----------------|
| 01 | General Fund | \$ 1,164,488.30 |
| 12 | Child Development Fund | \$ 43,221.20 |
| 13 | Cafeteria Fund | \$ 387,911.10 |
| 25 | Capital Facilities Fund | \$ 0.00 |
| 40 | Special Reserve Capital Outlay Fund | \$ 0.00 |

C. Approval of the 2014-2015 Financial Audit Report and Accept Audit Certification.

D. Ratification of Atwater Educational Enrichment Foundation Donations for Mini-Grants for teachers.

E. Approval of Communication Plan.

F. Approval of Contribution to P-16 Council for 2015-2016 School Year.

- G. Approval to enter into contract with Teter Architect Firm.
- H. Approval of School Facility Fees Report for 2014-2015.
- I. Approval of Outdoor Education Nurse for Bellevue and Shaffer Schools.
- J. Approval of Inter-Agency Agreement between MCOE and AESD for Food Services.
- K. Approval of Contract for Depth of Knowledge (DOK) training for K-2 teachers with Martha Kaufeldt.
- L. Approval of Regular Board Meeting Minutes of November 10, 2015.

MOTION by _____ SECONDED by _____
Proposed Action: Approve Consent Agenda Items, Expenditures and Minutes
Fincher: ___ Hendrickson: ___ Lee: ___ Whitney: ___ Wilson: ___

VII. REGULAR AGENDA – INFORMATION/ACTION ITEMS

A. Educational Services (Ana Boyenga, Assistant Superintendent)

1. Single Plans for Student Achievement ACTION

The Board will be presented the Single Plans for Student Achievement revisions with an update by each principal on their site plan.

MOTION by _____ SECONDED by _____
Proposed Action: Approve Single Plans for Student Achievement
Fincher: ___ Hendrickson: ___ Lee: ___ Whitney: ___ Wilson: ___

2. GATE Update DISCUSSION

An update of the September 8, 2015 GATE program timeline will be presented.

3. Educator Effectiveness Plan-Senate Bill 103 ACTION

Senate Bill 103, the Education Budget Trailer Bill, was signed into law on September 22, 2015. This will provide the district with funds for teacher and administrative support. Ana Boyenga, Assistant Superintendent Educational Services, presented the required plan as an information item on November 10, 2015 for the Board and public.

MOTION by _____ SECONDED by _____
Proposed Action: Approve Educator Effectiveness Plan
Fincher: ___ Hendrickson: ___ Lee: ___ Whitney: ___ Wilson: ___

B. Human Resources *(Sylvia Nelson, Assistant Superintendent)*

1. Director of Accountability, Assessment and Innovation **ACTION**

To help ensure the success of AESD students, staff and the LCAP, the position of Director of Accountability, Assessment and Innovation would provide additional assistance with the California Assessment of Student Performance and Progress, Digital Library Resources, Interim Comprehensive Assessments, Interim Assessment Blocks, and Local Control Accountability Plan.

MOTION by _____ **SECONDED** by _____
Proposed Action: Approve Director of Accountability, Assessment and Innovation
Fincher: ____ **Hendrickson:** ____ **Lee:** ____ **Whitney:** ____ **Wilson:** ____

C. Business Services *(Linda Levesque, Assistant Superintendent)*

1. First Interim Budget 2015-2016 **ACTION**

The Board will receive the First Interim Report with detailed information that clarifies the significant changes from the Budget adopted in June, 2015. The Board will be asked to approve the First Interim Report.

MOTION by _____ **SECONDED** by _____
Proposed Action: Approve First Interim Budget 2015-2016
Fincher: ____ **Hendrickson:** ____ **Lee:** ____ **Whitney:** ____ **Wilson:** ____

D. Superintendent *(Sandy Schiber Ed. D., Superintendent)*

1. Board Policies **ACTION**

As part of the CSBA Manual Maintenance Service Agreement we are sent revisions of our policies/administrative regulations/exhibits as the laws change. Revisions are sent five times per year and reviewed by Administration to ensure alignment with District objectives. The Board is asked to approve these policies for adoption.

- | | | |
|-----------------------|---|------------|
| 1. Series 0000 | Philosophy, Goals, Objectives and Comprehensive Plan | |
| BP 0420 | Schools Plans/Site Councils | (Revision) |
| 2. Series 1000 | Community Relations | |
| BP 1312.3 | Uniform Complaint Procedures | (Revision) |
| 3. Series 4000 | Personnel | |
| BP 4040 | Employee Use of Technology | (Revision) |
| BP 4231 | Staff Development | (Revision) |
| 4. Series 3000 | Students | |
| BP 5131.2 | Bullying | (Revision) |
| BP 5148.2 | Before and After-School Programs | (Revision) |
| BP 5148.3 | Preschool/Early Childhood Education | (Revision) |

5. Series 6000 Instruction
BP 6163.4 Student Use of Technology (Revision)

MOTION by _____ SECONDED by _____
Proposed Action: Approve revised policies for adoption.
Fincher: _____ Hendrickson: _____ Lee: _____ Whitney: _____ Wilson: _____

VIII. COMMUNICATION, INFORMATION AND FUTURE AGENDA ITEMS

A. Board

B. Superintendent

IX. ADJOURN

Government Code Section 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need this agenda provided in an alternative format, please contact the Atwater Elementary School District Executive Secretary at (209) 357-6100 x305 at least 72 hours in advance of the scheduled meeting.

NOTE: Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session on this agenda will be made available for public inspection in the District Office located at 1401 Broadway Avenue, Atwater, during normal business hours.

Calendar of Events

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|--|---|
| November 30- December 11 | Pennies for Presents |
| December 7 th -11 th , 2015 | MSE Production of Cinderfella, 7 pm, Rm 116 |
| December 21-January 1, 2016 | Winter Break-No School |
| January 15 th and 16 th , 2016 | MSE Playhouse Merced performances |

Board Meeting Schedule 2015-2016

January 12, 2016
February 9, 2016
March 8, 2016
April 12, 2016
May 10, 2016
June 14, 2016
June 28, 2016