

CERTIFICATION ** Please print your name <i>exactly</i> as it appears on your teaching certificate _____				
TYPE OF CERTIFICATE Elementary, Secondary, Etc.	TEACHING FIELDS	DATE ISSUED	EXPIRATION DATE	STATE

For Non-Texas Certified Applicants:

If you do not hold a valid Texas certification, Check the certification option you are requesting:

- out-of-state certificate
- emergency permit (deficiency plan required)
- alternative certification program (type) _____

For Texas Certified Applicants?

Has your employment with any Texas public school caused you to be placed on a permit or one-year certificate?

Yes No

If a recent college graduate, have you passed all required ExCETS/TEExES? Yes No

EXPERIENCE AND EMPLOYMENT RECORD

List all positions held in chronological order beginning with current position.

TEACHING EXPERIENCE AND SUBSTITUTE

FROM Mo./Yr.	TO Mo./Yr.	Name and Address of School	Subject/Grades	Principal/ supervisor	Reason for leaving

***TOTAL CREDITABLE YEARS OF EXPERIENCE (full-time teaching in college, public or accredited private school)**

STUDENT TEACHING

DATE: _____	NAME OF SCHOOL: _____
ADDRESS: _____	TELEPHONE: _____
PRINCIPAL: _____	SUPERVISING TEACHER: _____
COLLEGE/UNIVERSITY SUPERVISOR: _____	
GRADE OR SUBJECT TAUGHT: _____	

NON-TEACHING EXPERIENCE FOR ALL OTHER POSITIONS

FROM Mo./Yr.	TO Mo./Yr.	Name and Address of School	Position	Supervisor

REFERENCES

NAME	POSITION/TITLE	INSTITUTION	CURRENT PHONE

I give HGACS permission to contact references and prior employers. I agree that any information obtained will NOT be disclosed to me and will be treated as confidential by HGACS. I further agree to hold harmless HGACS and/ or prior employers that may result from sharing this information.

IMPORTANT

Before your application will be considered, the following information must be submitted to Houston Gateway Academy, Inc. Charter Schools Human Resources Department: Completed application, vita, copies of all teaching and professional certificates, copies of all college transcripts, signed reference form, and completed criminal history record information addendum form.

The HGACS is required by Texas Education Code § 22.083 to obtain criminal history information on applications for employment.

Have you ever pled guilty or nolo contendere to, or been convicted of a felony or a misdemeanor involving moral turpitude, regardless of the disposition (i.e., an actual sentence, a suspended sentence, deferred adjudication, probation, etc.) “Moral turpitude” if anything done knowingly that is contrary to justice, honest, principle, or good morals.

If yes, please explain:

Have you been convicted of any criminal offense other than a traffic violation in Texas or in any other state?

Yes No What state: _____

If yes, please explain the type of offense, the date, and the disposition: _____

Have you ever had your contract terminated or non-renewed? Yes No

Have you ever submitted a resignation in lieu of termination or non-renewal? Yes No

If yes, please explain: _____

List relatives employed by Houston Gateway Academy Charter Schools? _____

Are you related to a present member of the HGACS Board of Trustees? _____
Name & Relationship

I hereby affirm that all information provided in this application is true and accurate to the best of my knowledge, and understand that any deliberate falsifications, misrepresentation, or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment.

My signature below authorizes the school to conduct a background investigation and authorizes release of information in connection with my application for employment. The investigation will include a criminal history record check as required by Texas Education Code § 22.083, which will be done annually. It may also include information from previous employers and educational institutions, personal references, professional references and other appropriate sources. I waive my right of access to any such information and without limitation hereby release the school district and the reference sources from any liability in connection with its release or use.

Signature of Applicant

Date

All applicants are considered for all positions without regard to race, color, national origin, religion, age, gender or disability. This application shall be considered active for a period of **one** year.

In what other states have you resided? _____

Authorization to conduct background investigation in that state.

Signature of Applicant

Date