

**Central Valley School District
Job Description #212**

TITLE **Summer Motor Pool Assistant**

GENERAL SUMMARY

Assist the Shop Foreman in thoroughly cleaning all buses in preparation for State Patrol inspection.

ESSENTIAL JOB FUNCTIONS

1. Use pressure hot water washer to clean undercarriages and engines on all buses.
2. Clean a minimum of 4 buses per day.
3. Work with mechanics to use 7-ton air jack to lift some buses for washing.
4. Work with heavy steel ramps to run some buses onto for washing.
5. Move hot water pressure washer in and out of the shop at the beginning and end of each shift.
6. Fuel pressure washer as needed during the day.
7. Help mechanical staff with the State Patrol inspection.
8. Pick up parts as needed and as time allows.
9. Take vehicles to Emissions as needed.
10. Perform other duties as required.

OTHER FUNCTIONS

REPORTING RELATIONSHIPS

This position reports to the Supervisor of Transportation

MENTAL DEMANDS

This is a very dirty and hot job in the summer. Successful applicant should expect to be greasy and hot by the end of each day. Protective covering will be provided.

PHYSICAL DEMANDS

Required to stand for prolonged periods of time. Required to lift, move and position heavy objects weighing in excess of fifty pounds. Required to wear protective gear. Required to work outdoors in inclement or hot weather. Required to take proper precautions when handling chemicals and materials such as fuels and solvents. Required to take proper precautions to avoid exposure to fumes such as from solvents, fuel and exhaust. May be exposed to high noise levels from running engines/motors from pressure washer. Required to take proper precautions to avoid exposure to burn danger from steam cleaning equipment. Required to take proper precautions to avoid exposure to potential injury from bus hoods and working/washing under buses. Required to work from a creeper and get up and down numerous times each day.

QUALIFICATIONS:

1. A high school education or the equivalent.
2. Must be 21 years of age or older, with two years successful experience as a licensed driver.
3. Must have current First Aid and CPR cards.
4. Must provide to employer a driving abstract that reflects a safe driving history and meets the standards set forth in WAC 180-20-101.
5. Possess a valid Washington State School Bus Driver's Authorization.
6. Possess a valid Commercial Driver's License (CDL) with Passenger Endorsement and B Body with air brake release.
7. Possess the ability to maintain congenial and positive, service-oriented working relationships with shop staff.
8. Must meet physical and mental standards necessary to perform the duties and responsibilities.
9. Must understand how to properly use jack stands and anti-roll stabilization devices.
10. Must have the ability to lift heavy objects – 50+ pounds.
11. Must possess ability to withstand working in summer heat while wearing protective clothing.
12. Possess knowledge of high-pressure (steam cleaning) equipment.

UNIT AFFILIATION

Specialized Summer

CONDITIONS

The preceding list of essential functions is not exhaustive and may be supplemented as necessary.

CLASSIFICATION HISTORY

Created 05/05
Revised 04/15