

GRANADA HILLS CHARTER HIGH SCHOOL

Meeting of the Governing Board

May 11, 2015 4:00 PM Library

Minutes

In Attendance:

Brian Bauer, Executive Director (non-voting)
Steve Bourgouin, Retired Teacher
Sonja Brown, Parent
Lorene Dixon, At Large Member

Jody Dunlap, At Large Member
Joan Lewis, At Large Member
Jim Salin, At Large Member (Chair)
Leila Vickers, At Large Member

The meeting was called to order at 4:01 p.m. Sonja Brown led the Pledge of Allegiance.

Updates/Reports to the Board

Student Council – Thomas Han, ASB President

Mr. Han reported that the Associated Student Body (ASB) devoted the last couple of weeks in preparation for Teacher Appreciation week, May 4-8, to recognize the contribution that our teachers make in the lives of GHCHS students.

Operations – Maggie Abbott, Chair

Discussion/Action Item #2 – The committee approved a 2016-17 academic calendar that reflects a minimum day on the Wednesday before Thanksgiving. Board members discussed at length, asking for staff and student attendance data for the Thanksgiving week the last several years. A vote will be taken at the June Board meeting.

The committee is also discussing ways to create more staff and visitor parking.

Student Services – Pam Dunn, Chair

The committee approved the purchase of three Mini-Shelter Shade Structures that are made of steel and can be permanently installed for additional shade coverage. The cost of this purchase is estimated at \$18,376. Discussion will take place at the next meeting on a proposal to add two more student water stations on campus.

Curriculum and Instruction – Elisa Ragus, Chair

- Staff Development – most departments are involved in designing, administering and or calibrating the grading of summative common assessments. Future staff development will be focusing on using Google Classroom and the new student devices for 2015-16.
- Testing/Assessment – Eleventh grade students completed four days of testing online (two for English and two for math).
- Technology – The proposal for 1:1 devices, the program implementation overview, and the revised Acceptable Use Policy were all approved at the May 7 meeting.
- Discussion Items – LCAP priorities, curriculum changes for the physical education to promote healthy lifestyles, course title approvals for various choir classes, and a world history curriculum called Big History.

Action Item #1 – Administrative Director David Bensinger presented the Instructional Technology Plan Proposal to recommend 1:1 student computer devices, cost and budget to acquire, and protocols and policies for use. Mr. Bensinger again reviewed in detail the 1:1 Program Overview – including parent and student responsibilities, monitoring capabilities, discipline policy, cost considerations – as well as the revised GHCHS Internet Acceptable Use Policy. Considerable time was spent with questions and answers between Board members and administrative staff, especially regarding student internet security concerns and liability issues.

Steve Bourgouin made a motion to approve the implementation of a 1:1 student Chromebook program in which students are issued a personal Chromebook for use at school and at home. Sonja Brown seconded the motion. Unanimously approved with the following votes:

Steve Bourgouin	Yes		Lorene Dixon	Yes		Joan Lewis	Yes		Leila Vickers	Yes
Sonja Brown	Yes		Jody Dunlap	Yes		Jim Salin	Yes			

Math Department Common Core Course Sequencing Plan

In response to Brian Bauer’s request at the last Board meeting, Jake Chipps, Math department chair, presented the math department’s recommendation to revise the GHCHS math course sequence. In order to accommodate the shift of Trigonometry standards into Algebra 2 under the Common Core State Standards, the department recommends that students successfully complete Geometry before Algebra 2. It is recommended that this transition occur in the 2016-2017 school year. Under the proposed course sequence, all students at GHCHS will have access to Advanced Placement and International Baccalaureate courses.

Mr. Chipps also informed the Board that the department is developing a system of assessments and conditions that would allow incoming grade nine students the opportunity to access accelerated courses during the summer before their freshman year. Mr. Bauer confirmed that the ability to offer high level math courses to incoming 9th graders is imperative in this community.

School Site Council (SSC) Update – Judie Baumwirt, Administrative Director

Discussion Item #3 - Judie Baumwirt provided the Board with a synopsis of LCAP progress and the 2015-16 LCAP initial proposals from the SSC for 2015-16. From various stakeholders groups, the SSC is considering proposals to hire additional certificated and classified staff to lower class size and provide intervention and enrichment support and services:

- Classroom aides, tutors and readers in EL, Math, English, Science, Social Science, A.P., I.B., Automotive and Culinary Programs for summer 2015 and 2015-16
- Additional staff and time for college and career team
- Certificated positions in Special Education (Resource, SDP for Math and Science), VAPA (Music and Design Media), Intervention, Social Work, and additional auxiliary periods in various departments.

Final recommendation will come to the Board in June.

Discussion/Action Item #4 – Ms. Baumwirt presented the School Site Council Bylaws for Board approval. Steve Bourgoiuin suggested the addition of the words “for cause” in Section 4, third paragraph, following the words “Members may be removed *for cause*...” **Sonja Brown made a motion to approve the SSC Bylaws as amended and Lorene Dixon seconded the motion. Unanimously approved with the following votes:**

Steve Bourgoiuin	Yes		Lorene Dixon	Yes		Joan Lewis	Yes		Leila Vickers	Yes
Sonja Brown	Yes		Jody Dunlap	Yes		Jim Salin	Yes			

Chief Business Officer’s Report – Eugene Straub

Action Item #5 – Gene Straub presented the March/April 2015 Financial Reports detailing the revenues, expenditures, fund balance, balance sheet accounts and statement of cash flow as of April 30, 2015. The overall financial position of the school remains strong, and, as evidenced by the Second Interim updates and apportionment certifications and P2 projections, we continue to believe that the school will end the year with a modest surplus. Development of the 2015-16 budget continues based on the preliminary data released by the Governor’s office in mid-January and updated LCFE planning models provided by FCMAT and School Services of California. The GHCHS leadership team has provided a list of potential additions to the budget that are currently under review and will be prioritized against available funding as the budget is finalized. Mr. Straub also included reports from the State Controller, the California Department of Finance and School Services of California that provide further information on the State’s economic activity and the outlook for potential new revenue for both this year and beyond based on the State’s increase revenues and the various provisions in the State Constitution that dictate how funds flow to schools.

Steve Bourgoiuin made a motion to approve the March/April 2015 Financial Report. Leila Vickers seconded the motion. Unanimously approved with the following votes:

Steve Bourgoiuin	Yes		Lorene Dixon	Yes		Joan Lewis	Yes		Leila Vickers	Yes
Sonja Brown	Yes		Jody Dunlap	Yes		Jim Salin	Yes			

Executive Director's Report – Brian Bauer

- Devonshire Campus 2015-16 – preparations continue to house 225-240 high school students in the iGranada program. The Digital Arts/Science strand of the iGranada program also will be housed at the Devonshire campus . The full plan will be presented to the Board in June.
- **Action Item #6** – Appointment/Re-appointment of Board of Directors of the Granada Hills Charter High School Education Foundation to replace expired Directors' terms as follows:

For continual term per Foundation Bylaws:

1. Brian Bauer
2. Eugene Straub (to replace Walter Wallace)

For an additional three (3) year term (expiring December 31, 2017):

3. Mitch Englander (continuing)

For an additional three (3) year term (expiring December 31, 2018):

4. Rica Rodman (continuing)
5. Austin Buetner (continuing)
6. K.Y. Cheng (continuing)

Steve Bourgouin made a motion to approve the GHCHS Education Foundation Board member appointments. Lorene Dixon seconded the motion. Unanimously approved with the following votes:

Steve Bourgouin	Yes		Lorene Dixon	Yes		Joan Lewis	Yes		Leila Vickers	Yes
Sonja Brown	Yes		Jody Dunlap	Yes		Jim Salin	Yes			

Steve Bourgouin made a motion to approve the 4/13/2015 Board meeting minutes. Sonja Brown seconded the motion. Unanimously approved with the following votes:

Steve Bourgouin	Yes		Lorene Dixon	Yes		Joan Lewis	Yes		Leila Vickers	Yes
Sonja Brown	Yes		Jody Dunlap	Yes		Jim Salin	Yes			

Meeting adjourned to closed session at 6:05 p.m.

Meeting reopened to public session at 6:35 p.m. Chair Salin reported that the Board discussed the Executive Director's evaluation and UTLA bargaining, but took no action.

Meeting adjourned at 6:36 p.m.