



Office of Human Resource Services  
117 NE Tarboro St. ▪ PO Box 2048 ▪ Wilson NC 27894  
(252) 399-7752 ▪ Fax (252) 234-8001 ▪ Website: [www.wilsonschoolsnc.net](http://www.wilsonschoolsnc.net)

To Whom It May Concern:

This is to identify \_\_\_\_\_, who is a \_\_\_\_\_ at  
**Employee's Name** **Employee's Job Title**

\_\_\_\_\_ . Mr./Ms. \_\_\_\_\_ was injured on  
**Job Site** **Employee's Last Name**

\_\_\_\_\_ at approximately \_\_\_\_\_ .  
**Date of injury** **Time of Accident**

This may qualify as a Workers' Compensation claim. This form serves as authorization for the above employee to be treated for injuries.

Please send all bills to:

Sedgwick  
Attn: Claims Department  
P.O. Box 14151  
Lexington, KY 40512

Employees should seek treatment from the following medical providers:

Wilson Immediate Care  
1725 S. Tarboro St.  
Wilson, NC 27893  
(252) 237-2891

Forest Hills Immediate Care  
2130 Forest Hills Rd.  
Wilson, NC 27893  
(252) 243-3030

Sincerely,  
*Glen S. Davis*  
Glen S. Davis  
Executive Director  
Human Resource Services  
Wilson County Schools  
(252) 399-7721