

**SECAUCUS BOARD OF EDUCATION
REGULAR BOARD MEETING MINUTES
DATED: NOVEMBER 14, 2016**

President Gerbasio called the meeting to order at 4PM and roll call taken as follows:

PRESENT: Messrs Gerbasio, Giele, Lewis, McStowe, Ms. Cali, Mrs. Hanley Ms. O'Connell, and Ms. Pantoliano

LATE ARRIVALS: Mr. Bartletta

President Gerbasio declared a quorum present

Also present: Kenneth J. Knops, Interim CSA
Grace Yeo, Business Administrator/Board Secretary
Vittorio LaPira, Board Attorney

Vice President McStowe, asked everyone to rise and join in the salute to the flag. In accordance with the provisions of the Open Public Meeting Act, Vice President McStowe, announced that the Board Secretary had forwarded notice of this meeting for advertising by having the date, time and place thereof posted in the Secaucus Town Hall, on the bulletin board in the hallway of the Board of Education Administration Building, as well as being provided to the Secaucus Home News, Jersey Journal, and the Bergen Record.

RESOLUTION

INTRODUCED BY: John McStowe

SECONDED BY: Joseph Lewis

WHEREAS, the Open Public Meetings Act allows for the exclusion from discussion as the public portion of a meeting certain matters as outlined below, and

WHEREAS, the Secaucus Board of Education wishes to discuss such matters made and will make such discussion public when a proper conclusion has been reached:

NOW, THEREFORE, BE IT RESOLVED, that the Secaucus Board of Education will hold a Closed Executive Session on this date, in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8) for the purpose(s) as outlined and described below. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies:

- 7. Litigation or Contract Matters or Attorney/Client Privilege
- 8. Personnel Matters

Board Members present unanimously adopted the foregoing Resolution.

Motion by Mr. Lewis, seconded by Mr. McStowe, and unanimously adopted by Board Members present to adjourn Executive Session and resume Regular Meeting at 7:05PM.

Motion by Mr. McStowe, seconded by Ms. O'Connell and unanimously adopted by board members present to accept and approve the October 20, 2016 board meeting minutes.

Organization Reports:

Principals: Valente, Wilhelm and Viggiani each reported on events which have taken place as well as upcoming events which included mock elections in the elementary schools. Each wished everyone a Happy Thanksgiving and Happy Birthday to Ms. Cali.

Showcase:

Former Red Sox, now Minnesota Twin, pitcher Pat Light was presented a plaque of appreciation from the Interim Superintendent for his enlightening presentation to the children at Clarendon School. He urged all the children to remain in school, set your goals and persevere, and you will be successful in all that you do.

Motion by Mr. McStowe, seconded by Ms. Cali, to have a brief adjournment at this time (7:15pm) to all children in the audience and adults as well to obtain pictures and autographs with Mr. Light.

Motion by Mr. McStowe, seconded by Ms. Cali to reconvene the meeting at 7:35pm.

Superintendent Report:

Recommended action on resolutions and motions to be presented under Committee Reports.

Mr. Knops congratulated Dr. Ennis, Dr. Garzone and David Segro on their recent presentations at the Dept. of Education seminars and will be Showcased in December. He also reported on the great success of the second annual Day of Respect, Remembrance and Reflection.

The following resolutions were presented:

S1.1

RESOLUTION

INTRODUCED BY: John McStowe

SECONDED BY: Joan Cali

BE IT RESOLVED: that the Secaucus Board of Education hereby approves, the submission of the NJQSAC Statement of Assurance (SOA) and District Performance Review (DPR) for school year 2016-2017

S1.2

RESOLUTION

INTRODUCED BY: John Mcstowe

SECONDED BY: Joan Cali

BE IT RESOLVED: that the Secaucus Board of Education hereby approves, the District Professional Development Plan and District Mentoring Plan Statement of Assurance (SOA) for school year 2016-2017

	Yes	No	Abstain	Absent
Lance Bartletta	X			
Joan Cali	X			
John Gerbasio	X			
Louis Giele	X			
Norma Hanley	X			
Joseph Lewis	X			
John McStowe	X			
Kathy O'Connell	X			
Ruby Pantoliano	X			

Business Administrator/Board Secretary Report:

Recommended action on resolutions and motions to be presented under Committee Reports. Ms. Yeo provided an update on Mill Ridge School and the issue of lead in the pipes. The State of New Jersey will be providing water filters by end of November. Any and all repairs should they be needed will be responsibility of the State.

Public Agenda Comments: None

Committee Reports and New Business

1. School Government

R1.1

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Ms. O'Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby appoint the following individuals to Title I Funded Positons for the 2016-17/SY, as recommended by the Interim Superintendent:

Pia Kasabian Middle School Basic Skills
Salary: BA Step 2 \$58,384
Account #: 20 231 100 101 000 14

Anthony Cassese High School Basic Skills
Salary: BA Step 2 \$58,384
Account #: 20-231-100-101-000-15

R1.2

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Ms. O'Connell

BE IT RESOLVED that the Secaucus Board of Education hereby approves to appoint the following individuals as recommended by the Interim Superintendent of Schools to per diem positions for the 2016-2017 school year:

Name	Position	Rate
Luis Guillen	Substitute Teaching Certificate	\$ 85 per day
Kristie Heller	Standard Certificate, Elementary School Teacher	\$ 90 per day
Ellen Marra	Per Diem Bus Aide	\$12.22/Hr.

R1.3

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Ms. O'Connell

BE IT RESOLVED that the Secaucus Board of Education hereby approves the following Administrative Assistants to receive an increase retroactive to July 1, 2016:

Employee	Salary
Fran Bialkowski	\$77,020
Veronica Melendez	\$51,000
Ann Marie Grecco	\$53,508

R1.4

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Ms. O'Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby approves, to amend Resolution R1.10 from the June 23, 2016 Board Meeting to retroactively correct Deborah Zapoluch salary from \$80,354, to \$81,622

R1.5

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Ms. O'Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby approves, to transfer Kerri Pruden BSI Teacher account 20 231 100 101 000 13 to Resource Teacher account 11-213-100-101-013-17 at Huber Street effective 11/15/16

R1.6

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Ms. O'Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby approves, to transfer Laurie Michael's Resource Teacher account 11-213-100-101-013-17 to BSI Teacher account 20 231 100 101 000 13 at Huber Street effective 11/15/16

R1.7

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Ms. O'Connell

BE IT RESOLVED: that the Secaucus Board of Education does here by approve as recommended by the Superintendent, Secaucus Board of Education Organizational Chart for the 2016-2017/SY.

R1.8

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Ms. O'Connell

WHEREAS, an employee whose name is on file in the Board office has an individual employment contract with a sixty (60) day notice provision; and

WHEREAS, the Interim Superintendent has recommended that the Board invoke the sixty (60) day notice provision to terminate said employee's individual employment contract; and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby invokes the sixty (60) day notice provision of the above referenced employee's individual employment contract; and

BE IT FURTHER RESOLVED that said employee shall not be required to continue to perform her duties during the period between the giving of notice and the date of termination of her employment on January 13, 2017; and

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator shall provide the employee with notice of

Motion 1.1 to accept with regret the resignation from the following clubs:

Kristin Backiel	Peacekeepers Club
Christina Wiswesser	HS Student Activity Fund

Motion 1.2 to post for the following:

- LTR Guidance Counselor (C. Wiswesser)

- LTR BSI Teacher
- BSI Teacher (L. Michaels)
- Network Technician
- HS Student Activity Account (effective 1/1/2017)

The foregoing resolutions and motions were adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta	X			
Joan Cali	X			
John Gerbasio	X			
Louis Giele	X			
Norma Hanley	X			
Joseph Lewis	X			
John McStowe	X			
Kathy O'Connell	X			
Ruby Pantoliano	X			

2. Curriculum

R2.1

RESOLUTION

INTRODUCED BY: Ms. O'Connell

SECONDED BY: Mr. Bartletta

BE IT RESOLVED: that the Secaucus Board of Education hereby approves, as recommended by the Interim Superintendent, the annexed Field Trips.

R2.2

RESOLUTION

INTRODUCED BY: Ms. O'Connell

SECONDED BY: Mr. Bartletta

BE IT RESOLVED: that the Secaucus Board of Education hereby approves, the revision of the following curriculum:

Subject
STEM Curriculum-20/hrs.

R2.3

RESOLUTION

INTRODUCED BY: Ms. O'Connell

SECONDED BY: Mr. Bartletta

BE IT RESOLVED: that the Secaucus Board of Education hereby approves, the following curriculum:

Subject
ESL - Grades 3-5
6th Grade Social Studies

Accounting II
Drama

The foregoing resolutions were adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta	X			
Joan Cali	X			
John Gerbasio	X			
Louis Giele	X			
Norma Hanley	X			
Joseph Lewis	X			
John McStowe	X			
Kathy O'Connell	X			
Ruby Pantoliano	X			

3. Finance

R3.1

RESOLUTION

INTRODUCED BY: Mr. Lewis

SECONDED BY: Ms. O'Connell

BE IT RESOLVED: that the Board of Education approve the check register, as submitted by the Business Administrator/Board Secretary to pay bills and claims in the amount of \$2,179,618.23.

R3.2

RESOLUTION

INTRODUCED BY: Mr. Lewis

SECONDED BY: Ms. O'Connell

BE IT RESOLVED: the Report of Transfers submitted by the Business Administrator/Board Secretary for the month of August within the various appropriations for the 2016-2017 school year as shown on the annexed report.

R3.3

RESOLUTION

INTRODUCED BY: Mr. Lewis

SECONDED BY: Ms. O'Connell

BE IT RESOLVED, that pursuant to N.J.A.C. 6:20-2.12(e), we certify that the Financial Reports of the Business Administrator/Board Secretary and the Treasurer of School Monies, as presented by the School Business Administrator for the month(s) of August be placed on file. The Reports are in agreement. The Board of Education, after review of the Secretary's Financial Reports (Appropriations Section) and upon consultation with the appropriate district officials, hereby certifies to the best of our knowledge, no major account or funds have been over expended in violation of N.J.A.C. 6:20-2.23(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

R3.4

RESOLUTION

INTRODUCED BY: Mr. Lewis

SECONDED BY: Ms. O'Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes the Business Administrator and President to execute contracts for out of district placement tuition for the 2016-2017 school year for:

Student ID# 15269*	Revised for period Sept. 7 to October 10 th	\$7,320.00
Student ID# 11678	YCS-Sawtelle Learning Center	\$47,488.14
Student ID# 10891**	Revised Transition Center @ Wood-Ridge	\$ 6,750.00

*student has moved from the district

**Non-resident fee

R3.5

RESOLUTION

INTRODUCED BY: Mr. Lewis

SECONDED BY: Ms. O’Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes, as recommended by the Superintendent of Schools, the out of district travel for employees as annexed to this resolution.

Employee Name	Date(s) of Event	Title of Event	Location	Registration Fee	Estimated Tolls and Mileage	Total Cost
Daniela Riser	1/18/2017	Role of Affirmative Action Officer	Monroe Township	\$150.00		\$150.00
A.Grecco	12/14/2016	HR Personnel Systems	Eatontown	\$0.00	94.8 X .31=16.30 tolls \$45.69	\$45.69
V. Melendez	12/14/2016	HR Personnel Systems	Eatontown	\$0.00	\$0.00	\$0.00

The foregoing resolutions were adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta	X			
Joan Cali	X			
John Gerbasio	X			
Louis Giele	X			
Norma Hanley	X			
Joseph Lewis	X			
John McStowe	X			
Kathy O’Connell	X			
Ruby Pantoliano	X			

4. Safety, Security Buildings & Grounds

R4.1

RESOLUTION

INTRODUCED BY: Mrs. Pantoliano

SECONDED BY: Ms. O’Connell

WHEREAS, Dobco was awarded the Bid for General Contractor at Secaucus High School/Middle School; and

WHEREAS, Dobco has encountered changed circumstances; and

WHEREAS, Legacy Construction Management, DiCara/Rubino, Architects, and Dobco have agreed that the Change Order(s) listed below are appropriate for the changed circumstances:

NOW, THEREFORE, BE IT RESOLVED, that the following change orders be approved in for the (net) amounts as listed in accordance with annexed documentation:

Change Order #61	New gym floor-recommended remediation due to high humidity level to allow installation of wood flooring installation	\$15,640.33
Change Order #62	Furnish & install 8 additional volleyball sleeves (4) for each gym	\$10,801.20

Motion 4.1 to dispose of outdated speech equipment.

The foregoing resolutions were adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta	X			
Joan Cali	X			
John Gerbasio	X			
Louis Giele	X			
Norma Hanley	X			
Joseph Lewis	X			
John McStowe	X			
Kathy O'Connell	X			
Ruby Pantoliano	X			

5. Technology

No action to be taken

6. Policy

R6.1

RESOLUTION

INTRODUCED BY: Ms. Cali

SECONDED BY: Ms. O'Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby approves the revision of the following policies:

Policy 7510	Use of School Facilities
Policy 8441A	Use of Walking Aid Devices

R6.2

RESOLUTION

INTRODUCED BY: Ms. Cali

SECONDED BY: Ms. O'Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby approves the first reading of the following policy:

School and Facility Names

The foregoing resolutions were adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta	X			
Joan Cali	X			
John Gerbasio	X			
Louis Giele	X			
Norma Hanley	X			
Joseph Lewis	X			
John McStowe	X			
Kathy O'Connell	X			
Ruby Pantoliano	X			

7. Athletic Liaison- No Report

8. Shared Services – No Report

9. New Business - None

Public General Comments - None

Board Member Comments

Each Board Member thanked everyone for coming, wished a Happy Thanksgiving and a Happy Birthday to Ms. Cali.

Ms. O'Connell reminded everyone of the Lip Sync Contest on November 28th and thanked everyone for their support in the election.

Mr. McStowe commented on the great Veteran's Day Assembly at the PAC, and thanked everyone who voted for their support.

Motion by Ms. O'Connell, seconded by Mr. McStowe , and unanimously adopted by Board Members present to adjourn the regular meeting at 7:52PM

Respectfully submitted,

Grace Yeo,
Board Secretary