

**Montour School District
Board of School Directors
Regular Monthly Board Meeting
Thursday, May 25, 2017
Place: Administrative Board Room #361
Time: 6:32 p.m.**

Call to Order The Regular Board Meeting of the Montour Board of School Directors was called to order by Mr. Barclay at 6:32 p.m.

Pledge The Pledge of Allegiance was said at the beginning of the meeting.

The following members were present:

Roll Call Mr. Barclay, Mr. Dudash, Mr. Hutter (by phone beginning at Personnel voting), Mrs. Moore, Mrs. Morrow, and Mr. Rippole,

The following members were absent:

Mr. Barth, Mr. DiClemente, and Mr. Young

Also present at the Board Meeting:

Ira Weiss, Solicitor Dr. Stone, Superintendent of Schools
Tiffani Doyle, Recording/Board Secretary

**Recognitions/
Presentations**

Recognitions

1. Mr. Todd Price – State Principal of the Year
2. David E. Williams Middle School – Students of the Month
3. Burkett Elementary School – Students of the Month
4. 2017 Montour School District Retirees
5. Ms. Amy West – Montour Elementary School PTA

Presentations

1. Chapter 339 Presentation – Mrs. Cindy Caliguire
2. Bitting Recreation Inc. – Game Time Presentation
3. Personalized Learning Time – Pilot Program at Burkett
4. First Grade 1:1 Presentation – Mr. Justin Aglio

Reports Mr. Barclay and Dr. Stone presented the Reports section made a motion to approve the following:

1. Accept the Parkway West Career & Tech Center Joint Committee Meeting minutes of April 4, 2017.
2. Approve the minutes of the Montour Board of School Directors Special Meeting of April 20, 2017, Regular Monthly Meeting of April 27, 2017, and Special Meeting of May 23, 2017.

Superintendent

Informational:

Burkett Elementary will donate the following furniture once the school year is over:

Holy Trinity:

Two (2) classroom sets of student desks and chairs, eight (8) small group tables, twelve (12) teacher chairs, two (2) large filing cabinets, cafeteria tables, one (1) promethean board

St. Malachy:

Seven (7) classroom sets of student desks and chairs, seven (7) teacher desks and chairs, and one (1) promethean board

3. Approve the quotation from Bitting Recreation Inc. – Option #3 for Game Time equipment and installation at a total cost of \$142,703.38.
4. Approve the agreement between the Montour School District and Pittsburgh Education Consulting to collaborate with LEA administrators and Title IA, Title IIA, and Title IV school administrators in the preparation and implementation of Federal Program Applications at a cost of \$13,000 with services not outlined in the contract at a daily rate of \$325.00 as per the attachment.

Mr. Dudash made the motion to approve the Reports, seconded by Mrs. Morrow.

ROLL CALL: All Present Voted “YES”
MOTIONS CARRIED

Budget & Finance

Mr. Barclay called upon Mrs. Borsos to present the Budget & Finance agenda. Once the information was reviewed and discussed he requested a motion to approve the following:

Treasurer’s Report

1. Approve the Treasurer’s Report for April of 2017 as follows:

FUND

10 GENERAL FUND

YTD TOTALS

Revenues Year to Date	\$ 59,376,017.74
Expenditures Year to Date	\$ 47,419,022.91

FNB Bank Balance as of 4/30/17	\$ 16,117,428.75
PSDLAF Bank Balance as 4/30/17	\$ 4,653.34

Audited Fund Balance as of 6/30/16 \$ 2,971,913.00

30 CAPITAL PROJECTS FUND

YTD TOTALS

Center Project #3550

FNB Bank Balance as of 4/30/17 \$ 1,565.00

Audited Fund Balance as of 6/30/16 \$ 117,640.00

32 CAPITAL RESERVE FUND

YTD TOTALS

PTD TOTALS

Key Bank as of 4/30/17 \$ 387,222.68

Audited Fund Balance as of 6/30/16 \$ 426,785.00

39 CAPITAL PROJECTS FUND - ELEM YTD TOTALS PTD TOTALS

Elementary Project #3777:

Total Value of Contracts		\$ 36,675,028.08
Approved Change Orders		\$ <u>924,117.23</u>
Contract Sum to Date		\$ 37,599,143.31

Construction Dollars Spent to Date	\$ 13,774,674.36	\$ 30,685,026.05
Soft Costs Spent to Date	\$ 1,060,861.55	\$ 3,464,930.95

PCOs Under Review		\$ 319,532.25
PCOs Pending MSD Approval		\$ 70,762.33
PLGIT-2015 Bond Balance of 4/30/17	\$ 11,329,577.49	

Audited Fund Balance as of 6/30/16 \$ 23,466,749.00

50 CAFETERIA FUND YTD TOTALS

Revenues Year to Date	\$ 942,668.02
Expenditures Year to Date	\$ 956,628.97

FNB Bank Balance as of 4/30/17 \$ 23,151.33

Audited Fund Balance as of 6/30/16 \$ (112,412.00)

MONTHLY TOTALS

# of Breakfast served in April 2017	4,788
# of Lunches served in April 2017	20,120
April 2017 Ala Carte dollar sales	\$ 33,742.40

70 FIDUCIARY FUND YTD TOTALS

FNB Bank Balance as of 4/30/17 \$ 50,283.57

VIII. BUDGET & FINANCE

1. Approve the payment of bills and ratify the payment of bills:

MONTOUR BOARD OF SCHOOL DIRECTORS

BILLS FOR APPROVAL

5/25/2017

General Fund 10		Totals
Bills to be Approved	\$ 2,301,024.61	
Bills to be Ratified	\$ 3,868.28	
Capital Projects Fund 30		Totals
Bills to be Approved	\$ -	
Bills to be Ratified	\$ -	
Capital Reserve Fund 32		Totals

Bills to be Approved	\$	-
Bills to be Ratified	\$	-
Capital Project Fund 39		Totals
Bills to be Approved	\$	1,138,367.87
Bills to be Ratified	\$	-
Cafeteria Fund 50		Totals
Bills to be Ratified	\$	121,951.17
Activity Fund 70		Totals
Bills to be Ratified	\$	29,701.49

2. Approve the Budget Transfers from May 2017:

\$2,700.00	FROM	10-3211-610-000-30-800-510-000-0800	Student Newspaper– General Supplies
	TO	10-3210-330-000-30-800-510-000-0800	School student activities – Other Professional Services
\$20.00	FROM	10-1110-610-000-30-800-110-000-0800	Regular Program Elem-General Supplies
	TO	10-3210-330-000-30-800-510-000-0800	School Student activity-Other Professional Services
\$440.00	FROM	10-3270-390-000-00-000-550-000-0000	Athletic Director-Other Purchased Pro/Tec
	TO	10-3260-390-000-20-500-550-000-0000	Swimming- Other Purchased Pro/Tec
\$920.00	FROM	10-3270-390-000-00-000-550-000-0000	Athletic Director-Other Purchased Pro/Tec
	TO	10-3258-390-000-30-800-550-000-0000	Baseball– Other Purchased Pro/Tec
\$500.00	FROM	10-2740-626-000-00-000-000-000-0027	Vehicle Service & Maintenance-Gasoline
	TO	10-2711-610-000-00-000-000-000-0027	Student Transportation Supervisor– General Supplies
\$10,000.00	FROM	10-1233-566-000-30-000-000-000-0012	Autistic Support-Tuition Higher Ed and Tec
	TO	10-2140-330-000-10-000-000-000-0012	Psychological Services– Other Professional Services

3. Approve the adoption of the Proposed General Fund Budget for the 2017-2018 school year.
4. Approve the renewal of CSIU software for the 2017-2018 school year at a cost not to exceed \$31,000.
5. Approve Hawley Consulting Group to perform a bi-annual postretirement medical valuation per the requirements of GASB 75 for fiscal years ending 6/30/2017 and 6/30/2018 for a cost not to exceed \$5,250.
6. Approve the deputization of the Deputy Tax Collector, Jordan Tax Service, for the collection of the 2017 Kennedy Township School Taxes, at a rate of \$3.00 per tax bill.
7. Approve Mr. Weinstein as Manager for the collection of the 2017 Kennedy Township School Taxes a flat rate of \$2,050 for the term.
8. Approve a payment to the Pennsylvania Leadership Development Center for Administrative Team training in the amount of \$3,000.

9. Approve Weiss Burkardt Kramer file arbitration complaints on behalf of the District against Montour School District delinquent taxpayers with the following criteria: when the taxpayer owes less than \$10,000 and the tax is no more than 5 years delinquent.

Mrs. Morrow made the motion to approve the Budget & Finance Report, seconded by Mrs. Moore.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

Education

Mr. Barclay called on Administration to present their items under Education and made a motion to approve the following:

Director of Curriculum, Mr. Scott Milburn

1. Approve OnHand Schools to host one (1) day of training at Montour High School on Thursday, July 20, 2017 at no cost to the District.
2. Approve the Montour School District Chapter 339 comprehensive K-12 School Counseling Plan as per the attachment.

High School Principal, Mr. Todd Price

3. Approve the grant from The Pittsburgh Foundation in the amount of \$10,687.00 to support the implementation of the 'Speak To Me' classroom.

David E. Williams Middle School Principal, Mr. Dominic Salpeck

4. Approve the use of the All Star Inflatable Obstacle Course from United Inflatables for the David E. Williams Olympic Day on Tuesday, June 6, 2017 at a cost of \$845 which will be paid for by student council.
5. Approve the release of funds to the David E. Williams Theatre Productions for their support in this year's production of "All Shook up" in the budgeted amount of \$3,600.

Mr. Rippole made the motion to approve the Education Agenda, seconded by Mr. Dudash.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

Facilities

Mr. Barclay called upon Mr. Ferris to present the Facilities agenda and made a motion to approve the following:

1. Approve the Customer Incentive Agreement between Montour School District and Duquesne Light Company as part of the Duquesne Demand Response Program (an energy savings plan) that will begin on June 1st through September 30th, 2017 as per the attachment.
2. Approve a three (3) year contract with Valley Waste Services Inc. for rubbish & waste removal at all District properties in the amount of 3,362.65/month.
3. Accept the proposal from Fratangelo Gardens for drainage repair below the high school retaining wall property in the amount of \$8,475.

Mr. Dudash made the motion to approve the Education Agenda, seconded by Mrs. Morrow.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

Construction Mr. Barclay called upon Mr. Follen and Mr. Parker to present the Construction agenda and then made a motion to approve the following:

FMS Director of Operations, Mr. Mark Follen

1. Approve the PlanCon Part "I03" Interim Reporting Document and Application for Change Order Approval for the proposed Change Order PCO #006 by Lugaila Mechanical, Inc. that is prepared and presented by the project architect and construction manager for the Montour new elementary school and submit the documents to PDE for review and approval.
2. Approve the issuance of an Intent to Award Letter for the General Construction Contract to TC Services (Folino Construction) for **\$48,400** for the scope of the work associated with the demolition, removal, and corresponding building repairs at the existing cantilevered greenhouse at David E. Williams Middle School, based upon construction documents prepared by McLean Architects, LLC., with the stipulation that the actual contract approvals are contingent upon the recommendation of the Solicitor.
3. Accept the lowest responsible quote not to exceed **\$10,500.00** and approve the furnishing of materials and installation of a metal storage building with approximate dimensions of 22'x36' to be constructed on a concrete pad provided by others, and located at the east parking lot of the high school campus, with the stipulation that the actual contract approvals are contingent upon the recommendation of the Solicitor.
4. Accept the lowest responsible quote not to exceed **\$5,500.00** and approve the furnishing of materials and installation of a concrete pad with approximate dimensions of 22'x36' to accommodate a metal storage building provided by others, to be located at the east parking lot of the high school campus, with the stipulation that the actual contract approvals are contingent upon the recommendation of the Solicitor.
5. Approve the furnishing of materials and installation for the replacement of the stage curtains at David E. Williams Middle School by the company providing the lowest responsible quote not to exceed **\$15,500.00**.
6. Approve the appropriate advertisement for construction bids for work associated with the furnishing of materials and installation of a pre-engineered metal building with approximate dimensions of 40'x60' to be constructed at the Aiken Road Facility, with authorization to obtain engineering services for the structural design, foundation and site if required.

Massaro Project Manager, Mr. David Parker

7. Approve Change Order #28 to Lobar, Inc. for General Construction in the amount of \$3,319.88 and Zero (0) days additional time for work related to RFI 272 - Drywall Partitions at Area A Casework.
8. Approve Change Order #29 to Lobar, Inc. for General Construction in the amount of \$2,347.41 and Zero (0) days additional time for work related to Door C115 Electric Operator.
9. Approve Change Order #30 to Lobar, Inc. for General Construction for a CREDIT in the amount of (\$7,129.02) and Zero (0) days additional time for work related to Bulletin 037 – Modular Climbing Wall Changes.

10. Approve Change Order #31 to Lobar, Inc. for General Construction for the amount of \$7,313.79 and Zero (0) days additional time for work related to Bulletin 039 – Media Center Stair Finish Flooring.
11. Approve Change Order #32 to Lobar, Inc. for General Construction for the amount of \$48,412.91 and Zero (0) days additional time for work related to Undercut Foundations – Unsuitable Soils.
12. Approve Change Order #4 to Shipley Brothers Construction for Plumbing Construction for a CREDIT in the amount of (\$3,495.68) and Zero (0) days additional time for work related to Bulletin 018 – Gas Line Changes.
13. Approve Change Order #5 to Shipley Brothers Construction for Plumbing Construction in the amount of \$10,987.04 and Zero (0) days additional time for work related to Adding Sinks to the STEAM Rooms.
14. Approve Change Order #8 to A-1 Electric, Inc. for Electrical Construction in the amount of \$3,209.00 and Zero (0) days additional time for work required for Bulletin 030 – Guidance Suite Changes.
15. Approve Change Order #9 to A-1 Electric, Inc. for Electrical Construction in the amount of \$3,497.00 and Zero (0) days additional time for work required for Bulletin 031 – Add Data to Faculty Rooms.
16. Approve Change Order #10 to A-1 Electric, Inc. for Electrical Construction in the amount of \$2,300.00 and Zero (0) days additional time for work required for Bulletin 038 – Add Power and Lighting for Building Sign.

Mr. Dudash made the motion to approve both the Facilities & Construction agenda, seconded by Mrs. Morrow.

ROLL CALL: All Present Voted “YES”
MOTION CARRIED

Personnel

Mr. Barclay called upon Mrs. Sinicki to present the Personnel Agenda and made a motion to approve the following:

1. Approve the following personnel items pending all clearances:

Professional Staff – Elections

Name	Location	Assignment	Effective	Salary
Carlisle, Robert	High School	Associate Principal	7/1/17	\$85,000
Scappe, Vincent	ESY	Health & PE Teacher	7/11/17-8/3/17	\$54,575 (BA Step 3, contractual rate, prorated)

Support Staff – Elections

Name	Location	Assignment	Effective	Salary
Burkes, Wayne	Bus Garage	Full Time Bus Driver	5/1/17	No change
Dukewich, John	Technology	Technology Student Worker	6/19/17-8/28/17	\$7.75/hr.
Esposito, Amalia	Bus Garage	Summer Bus Washer/Laborer	6/9/17-7/27/17	\$10/hr.
Hric, John	Technology	Technology Student Worker	6/19/17-8/28/17	\$7.75/hr.
Hutter, Nolan	Bus Garage	Summer Bus Washer/Laborer	6/9/17-7/27/17	\$10/hr.
Lewellyn, James	Bus Garage	Summer Bus Supervisor/Bus Washer/Laborer	6/9/17-7/27/17	\$16.50/hr.

McHugh, Darlene	Bus Garage	Part Time Bus Chaperone	5/5/17	No change
McNevin, Mary	Bus Garage	Full Time Bus Chaperone	5/2/17	No change
Maslakowski, Michael	Technology	Technology Student Worker	6/19/17-8/28/17	\$7.75/hr.
Midili, Anthony	Bus Garage	Summer Bus Washer/Laborer	6/9/17-7/27/17	\$10/hr.
Mulvihill, Aidan	Technology	Technology Student Worker	6/19/17-8/28/17	\$7.75/hr
Parrish, Bernadine	Bus Garage	Part Time Bus Driver	5/1/17	No change
Persuitti, Dante	Bus Garage	Summer Bus Washer/Laborer	6/9/17-7/27/17	\$10/hr.
Rose, Shawn	Technology	Technology Student Worker	6/19/17-8/28/17	\$7.75/hr.
Tambellini, Anthony	Bus Garage	Summer Bus Washer/Laborer	6/9/17-7/27/17	\$10/hr.
Ulizzi, Mario	Bus Garage	Summer Bus Washer/Laborer	6/9/17-7/27/17	\$10/hr.

Extra-Curricular Activities – New Appointments

Name	Position	Effective	Salary
Satcho, Tracy	Head Cheerleading Coach	5/26/17	\$6,382 (contractual rate)

Resignations

Name	Position	Effective
Milburn, Scott	Director of Education	6/30/17
Paulin, Julie	.5 School Nurse	6/9/17
Watkins, Michelle	School Nurse Assistant	5/19/17
Wolfe, Ryan	Assistant Band Director	6/8/17

Professional Staff – Change of Status

Name	From	To	Effective
Jasin, Braden	BA at Step 4 (\$57,025)	Masters/BA+34 at Step 4 (\$58,325 prorated)	8/23/17

Professional Staff – Leave of Absence

Name	Location	Assignment	Type of Leave	Leave Dates
Athanas, Heather	Elementary School	Special Education	Sabbatical	8/29/17-1/29/18

Support Staff – Leave of Absence

Name	Location	Assignment	Type of Leave	Leave Dates
Bolla, Lisa	Bus Garage	Bus Driver	Health	5/8/17-6/8/17

Long Term Substitutes Released

Name	Location	Effective Date
Bentley, Suzanne	DEW	6/9/17
Broadbeck, Christine	High School	6/9/17
Fairley, Stephanie	Burkett	5/25/17
Farrelly, Jayme	Burkett	6/9/17
McClelland, Amanda	High School	6/9/17
Pawlawski, Sherree	DEW	6/9/17
Polk, Ross	Burkett	6/9/17
Prunczik, Kristy	DEW	5/23/17
Virgin, Marissa	.5 High School	6/9/17

2. Approve the May conference grid as submitted.
3. Approve the position of K-12 Director of Academic Achievement and accompanying job description.
4. Approve the position of Director of Operations and the accompanying job description.

5. Approve the closing of the Director of Technology position.
6. Approve the transfer of Darryl Yonkers, Directory of Technology to Director of Operations, effective July 1, 2017.
7. Approve the salary for Darryl Yonkers to \$103,359 effective May 26, 2017.
8. Approve 10 day suspensions related to employee numbers 246, 518, 1974, and 2219.

Mr. Dudash made the motion to approve the Personnel Agenda, seconded by Mrs. Moore.

ROLL CALL: All Present Voted "YES"
MOTION CARRIED

Technology

Mr. Barclay called upon Mr. Yonkers to present the Technology Agenda and made a motion to approve the following:

1. Approve the proposal from Open Systems Pittsburgh for a district wide ShoreTel VOIP telephone system at a cost of \$114,162.
2. Approve the proposal from Open Systems Pittsburgh for a ShoreTel VOIP telephone system to install in the new elementary school at a cost of \$34,945.
3. Approve the proposal for 1,250 Chromebooks with insurance from Firefly Computers for the new elementary school at a cost of \$512,500.
4. Approve the proposal from DSSC Solutions for Aruba wireless Gear for the new elementary school at a cost of \$96,068.
5. Approve the proposal from DSSC Solutions for Extreme Networks switch gear for the new elementary school at a cost of \$76,544.
6. Approve the proposal from Firefly Computers for STEAM laptops for the new elementary school at a cost of \$50,940.
7. Approve the proposal from Ford Business Machines for eighty (80) 75" inch Promethean Activpanel's for the new elementary school at a cost of \$364,400.

Mr. Dudash made the motion to approve the Technology Agenda, seconded by Mrs. Morrow.

ROLL CALL: All Present Voted "YES"
MOTION CARRIED

Transp.

Mr. Barclay called upon Mr. Wagner to present the Transportation Agenda made a motion to approve the following:

1. Approve the purchase through a four year municipal lease through Key Government Finance for three 72 passenger type A school buses from Myers Equipment at a net cost of \$239,584. This includes the trade in of three buses; #15, #17 & #23.

Mr. Rippole made the motion to approve the Athletics Agenda, seconded by Mrs. Morrow.

ROLL CALL: All Present Voted "YES"
MOTION CARRIED

**Comments/
Adjourn**

Mr. Barclay asked if there were any comments:

Judy Reed, Robinson Twsp. – Commended the Administration and Board of Directors for donating furniture to area schools and non-profits.

Mr. Barclay made the motion to adjourn the voting meeting at 9:31 p.m.

VOICE

ROLL CALL:

All Present Voted “YES”

MOTION CARRIED



Thomas Barclay, President



Tiffani Doyle, Secretary