

### **Use of School Buses by Community Groups**

The general philosophy of the Board of Education is that the transportation equipment of the school district is to be used primarily for school purpose and that taxpayers should not be expected to subsidize busing equipment or personnel not necessary for school district purposes. Nevertheless, the Board will make available for use by appropriate community groups schools buses to the extent that the use does not infringe upon or impair their use for school district purposes. The following regulations will govern such use:

1. All community groups will be expected to pay the actual costs involved in the use of school buses.
2. All community groups will be expected to present to the district a liability insurance policy insuring the district as well as the insuree against liability for any mishap on an individual trip basis; the policy of insurance will be submitted with the written request required in paragraph (4) below.
3. Drivers approved by the Wyoming State Driving standards and the insurer's insurance company will be acceptable.
4. Use will be approved only where the group submits a written request five days prior to use, designating number of riders, dates, hours of use, pick up and delivery points, driver and responsible persons using the desired bus.
5. Any group availing itself of this policy will:
  - a. Bear the expense of actual cost of fuel and oil consumption;
  - b. All costs resulting from vandalism occurring during the use, i.e., tires, windows, etc.;
  - c. Incidental costs such as, but not limited to repair and replacement of tires on the trip, alternative transportation in the event of breakdown, feeding and housing of users.
6. Transportation request forms will be made available at the school district office.

The superintendent may approve use of school buses in keeping with the above guidelines.

Adopted: May 1, 1979