

**Minutes of the
February 22, 2016
Regular Meeting of the
China Spring Independent School District Board of Trustees**

The China Spring I.S.D. Board of Trustees met in a regular meeting on Monday, February 22, 2016. Superintendent Dr. Marc Faulkner, Assistant Superintendent Dr. Joe Kucera, Executive Director of Instructional Services Jennifer Crook, Executive Director of Business and Finance Brenda Poteet, Director of Special Education Cherish Hermes, Kevin Pitts, Miranda Brown, Mike Kelly, Heather Jenkins, and Kim Coe met with the following trustees: John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham.

1. Call to Order

President of the Board John Palmer called the meeting to order at 6:00 p.m. noting that a quorum of Board Trustees was present and that the meeting had been duly called and that notice of the meeting had been posted in accordance with the Texas Government Code Chapter 551.

2. Prayer

The prayer was led by Jeff Bradburn.

3. Pledge of Allegiance

The pledge was led by Camden Gerick.

4. China Spring ISD Mission, Vision, and Beliefs statements

A. MISSION STATEMENT

Our mission, in partnership with the community, is to provide individualized learning experiences to prepare students for success in life.

B. VISION STATEMENT

Our vision in China Spring Independent School District is to strive for continuous improvement of our educational system by providing opportunities for all to achieve excellence.

C. BELIEF STATEMENT

Empowered and purpose driven leaders are vital at every level.

5. Faculty and Staff Members of the Month

A. Elementary Faculty Member of the Month – Lucy Petter

B. Secondary Faculty Member of the Month – Kyle Elkins

C. Staff Member of the Month – Nellie Puentes

D. Top Cougar Kitchen – November – February – China Spring High School

Superintendent Marc Faulkner acknowledged Elementary faculty member of the month, Lucy Petter, Secondary Faculty Member of the Month, Kyle Elkins, Staff Member of the Month, Nellie Puentes and Top Cougar Kitchen, China Spring High School.

6. Public Comment

There was no public comment.

7. Approval of minutes from the regularly scheduled board meeting held on January 18, 2016. (Action Item)

Jeff Garrett moved and Holly Dunham seconded the motion to approve the minutes from regularly scheduled board meeting held on January 18, 2016. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

8. Reports to the Board (Information Item)

A. Extra-Curricular / student organizations

1. Athletics

2. Band

3. FFA

4. FCS – FCCLA report

- B. Executive Director of Business and Finance Report**
- C. Executive Director of Instructional Services Report**
- D. Director of Special Education Report**
- E. Assistant Superintendent**
- F. Campus Principals**
- G. Superintendent**
 - 1. Construction Report – Byron Ayers and John Scales**
 - 2. Report on resignations and retirements**
 - 3. Education Foundation Report**
 - 4. Food Service Rebid**

Reports to Board were given by the following: Mark Bell reported on Athletics; Pam Hyatt reported on Band; Johnny Day reported on FFA; Dawn Wilson and a group from FCCLA gave a PowerPoint presentation to the board on FCCLA/FCS; Brenda Poteet presented the Business and Finance Report; Jennifer Crook presented the Instructional Services report highlighting assessment results.

Due to the length of the presentations for Reports to the Board, the board decided to go out of order and go into Executive Session. Reports to the board will be completed after the Executive Session.

10. Executive Session, Govt. Code 551.074

- A. Consideration, discussion, and possible approval of administrator contracts (Action Item)**
- B. Superintendent / Board Goals**

The Board went into executive session at 7:02 p.m. pursuant to the following section of the Texas Open Meeting Act, Govt. Code 551.074.

The Board returned from a shortened executive session at 7:44 p.m. with no action taken. The Board opted to go through the rest of the agenda items and will enter a second Executive Session at the end of the meeting to complete the Executive Session items.

8. Reports to the Board (Information Item) - continued

Cherish Hermes presented the Special Education Report highlighting district inclusion training; Dr. Joe Kucera reported on Maintenance, Transportation and Food Service issues; Campus principals reported on campus successes; Byron Ayers and John Scales reported on progress of Administration Building construction; Dr. Faulkner reported on resignations from Shana Kaase and Jennifer Halvorsen and the upcoming retirement of Cindy Taggart; he also informed the board of upcoming dates for the Education Foundation Banquet and golf tournament; Dr. Faulkner updated the board on the progress of our rebid of Food Service; he also presented the board members with an appreciation resolution from Doc Anderson for School Board Appreciation month last month; Dr. Faulkner presented an investment information packet in response to some questions from board in previous month.

9. Demographic Study presentation by Templeton Demographics

Trent Smith from Templeton Demographics presented the demographic study they recently completed.

12. Approval of district purchases of supplies and personal property (Action Item)

Rick Hines moved and Boyd Kent seconded the motion to approve district purchases of supplies and personal property. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

13. Consideration, discussion and possible approval of retainer renewal with Walsh, Anderson, Gallegos, Green and Trevino, P.C. law firm (Action Item)

Jeff Garrett moved and Jeff Bradburn seconded the motion to approve the retainer renewal with Walsh, Anderson, Gallegos, Green and Trevino, P.C. law firm. John Palmer abstained. Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

14. Consideration, discussion, and possible approval of an impact statement for Harmony Science – Academy (Action Item).

Jeff Bradburn moved and Holly Dunham seconded the motion to approve an impact statement for Harmony Science-Academy. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

15. Consideration, discussion, and possible approval of the 2016-2017 school calendar (Action Item).

Jeff Garrett moved and Boyd Kent seconded the motion to approve the 2016-2017 school calendar. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

16. Consideration, discussion, and possible approval of an election agreement with the City of Waco, Bosqueville ISD, and China Spring ISD (Action Item).

Jeff Garrett moved and Holly Dunham seconded the motion to approve an election agreement with the City of Waco, Bosqueville ISD, and China Spring ISD. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

17. Consideration, discussion, and possible approval of replacing the motor in bus 155 (Action Item).

Jeff Garrett moved and Rick Hines seconded the motion to approve replacing the motor in bus 155. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

18. Consideration, discussion, and possible approval of a computer refresh at the high school media lab (Action Item).

Jeff Bradburn moved and Rick Hines seconded the motion to approve a computer refresh at the high school media lab. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

10. Executive Session, Govt. Code 551.074

A. Consideration, discussion, and possible approval of administrator contracts (Action Item)

B. Superintendent / Board Goals

The Board returned to executive session at 9:20 p.m. pursuant to the following section of the Texas Open Meeting Act, Govt. Code 551.074.

The Board returned from the second executive session at 10:05 p.m. with no action taken.

11. Action arising from Executive Session (Action Item)

Holly Dunham moved and Rick Hines seconded the motion to accept 2016 Board Goals as presented by Dr. Faulkner. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

Boyd Kent moved and Jeff Bradburn seconded the motion to approve contracts for 2 year certified administrator contracts, 2 year non-certified contracts, and 1 year administrator contracts. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill and Holly Dunham voted in favor of the motion. The motion carried unanimously.

19. Adjourn (Action Item)

Jeff Garrett moved and Holly Dunham seconded the motion to adjourn the meeting. John Palmer, Boyd Kent, Jeff Garrett, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

The meeting was adjourned at 10:12 p.m.

President

Secretary