

POLICY

2016

2320

1 of 1

INTERNAL OPERATIONS

SUBJECT: ATTENDANCE BY BOARD MEMBERS AT CONFERENCES, CONVENTIONS AND WORKSHOPS

The Board believes that continuing in-service training and development are important for its members. The Board, therefore, encourages the participation of all members at appropriate school board conferences, workshops and conventions. However, in order to control both the investment of time and funds necessary to implement this policy, the Board establishes the following principles:

- a) The District Clerk will distribute to each Board member, as information becomes available, notices regarding Professional Meetings (conferences, conventions, webinars, and workshops) to help the Board decide which meetings would be most beneficial to the District.
- b) The Board shall, by a majority vote, authorize attendance at professional meetings by Board members when there is an expenditure of District funds for participation. In the absence of a scheduled meeting, the Board President is authorized to approve Board members' attendance at professional meetings.
- b) Funds for participation at such meetings will be budgeted for on an annual basis. When funds are limited, the Board will designate which of its members would be the most appropriate to participate at a given meeting.
- c) Reimbursement to Board members for their travel expenses will be in accordance with the regulations established by the Board for travel reimbursements.
- d) When a conference, convention or workshop is not attended by the full Board, those who do participate will be requested to share information, recommendations, and materials acquired at the meeting.

General Municipal Law Section 77-b
Education Law Section 2118

Adopted: 5/5/16