

VALLEY CHARTER SCHOOLS

Student Transportation Policy

The safe operation of motor vehicles that transport students is one of the highest priorities at Valley Charter Schools. For this reason, we have developed the following policy.

Though it is not the intent of Valley Charter Schools to police operators or to invade privacy of parents/volunteers, it is necessary to establish a basis for determining safe operating standards for drivers who transport students. The following shall apply to all volunteers operating their own vehicles to transport students for any reason:

Volunteers

1. Volunteers are responsible for providing their own Motor Vehicle Records to Valley Charter School.
2. The volunteer must have a valid drivers license at all times when operating their own personal vehicle when used for student transportation or school business.
3. Management will review the Motor Vehicle Record of any volunteer whose record reveals the following:
 - Two (2) or more moving violations;
 - One (1) at-fault accident and (1) moving violation;
 - Three (3) or more seat belt violations.

Volunteers meeting any of the above criteria may not transport students.

4. Management will review the Motor Vehicle Record of any volunteer whose record reveals the following:
 - Three (3) or more moving violations and/or accidents whether or not at-fault (i.e. includes 2 moving violations and 1 at-fault accident or combination thereof);

Those volunteers meeting any of the above criteria may not transport students.

5. Volunteers that accumulate 2 or more at-fault driving accidents during the course of 12 months may not transport students.
6. Volunteers convicted of Major Citations* may not be permitted to transport students.
7. Seatbelts are an essential element of our driver safety policy/procedures. To emphasize seatbelt awareness, two (2) seatbelt violations while on Charter school business will equate to one (1) moving violation.
8. If the review of Motor Vehicle Record reveals major Citations* in other than Charter school vehicles, citations for failure to appear, or at-fault accident,

management shall review and determine if the volunteer should be permitted to continue to transport students.

9. For volunteers who drive their personal vehicles for student transportation purposes, Valley Charter School requires that the employee or volunteer carry insurance amounts and coverage:

Automobile Liability - \$100,000 per person; \$300,000 per occurrence
Property Damage - \$50,000 per occurrence
Medical Payments - \$5,000 per person

In the event of an accident, the volunteer's insurance coverage acts as the primary insurance coverage for damages. Evidence of this insurance as well as a copy of the volunteer's current motor vehicle report (MVR) must be kept on file and updated upon insurance and license renewals.

- * For the purpose of this policy, Major Citations includes but is not limited to:

- Driving Under the Influence of Drugs or Alcohol
- Failure to Stop for an Accident
- Homicide, manslaughter or assault arising out of the operation of a motor vehicle
- Driving with a Revoked or Suspended License
- Possession of an Opened Container of Alcohol in a Vehicle
- Speed Contest
- Drag or Highway Racing
- Attempting to Elude a Police Officer
- Hit and Run
- Reckless Driving

I HAVE READ AND UNDERSTAND THE DRIVER POLICY AND AGREE TO ITS TERMS.

Sign	_____	Date	_____
	Volunteer		
Complete	_____	State	_____
	Driver's License #		
Sign	_____	Date	_____
	Principal		