

# POLICY

## HOWELL TOWNSHIP BOARD OF EDUCATION

SUPPORT STAFF MEMBERS

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Placement on Salary Schedule

### 4411 PLACEMENT ON SALARY SCHEDULE

The Board retains the authority to specify the salary of new and vacated positions and to determine the past service credit, if any, to be awarded for placement on an existing salary schedule. New or vacated positions shall be advertised or posted at the lowest step on the salary guides appropriate for the position. If a qualified applicant(s) does not apply for the position at that step, the Superintendent is authorized to repost the position at “salary to be negotiated”, and is thereafter authorized to offer past service credit to qualified applicants as necessary to fill the position, consistent with the Board’s expressed objective of hiring qualified staff at the most economical salary steps.

Adopted: 03 January 2013

