

**SECAUCUS BOARD OF EDUCATION
REGULAR BOARD MEETING MINUTES
DATED: OCTOBER 19, 2017**

President McStowe called the meeting to order at 5PM and roll call taken as follows:

PRESENT: Messrs: Bartletta, Giele, Lewis, McStowe, Ms. Cali, Ms. O'Connell, Ms. Dellafave, and Ms. Pantoliano

LATE ARRIVALS:

ABSENT: Mrs. Hanley

President McStowe declared a quorum present

Also present: Kenneth J. Knops, Interim CSA
Grace Yeo, Business Administrator/Board Secretary
Victorio LaPira, Board Attorney

President McStowe, asked everyone to rise and join in the salute to the flag.

In accordance with the provisions of the Open Public Meeting Act, Vice President Pantoliano, announced that the Board Secretary had forwarded notice of this meeting for advertising by having the date, time and place thereof posted in the Secaucus Town Hall, on the bulletin board in the hallway of the Board of Education Administration Building, as well as being provided to the Secaucus Home News, Jersey Journal, and the Bergen Record.

RESOLUTION

INTRODUCED BY: Ms. Cali

SECONDED BY: Mrs. Pantoliano

WHEREAS, the Open Public Meetings Act allows for the exclusion from discussion as the public portion of a meeting certain matters as outlined below, and

WHEREAS, the Secaucus Board of Education wishes to discuss such matters made and will make such discussion public when a proper conclusion has been reached:

NOW, THEREFORE, BE IT RESOLVED, that the Secaucus Board of Education will hold a Closed Executive Session on this date, in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8) for the purpose(s) as outlined and described below. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies:

Board Members present unanimously adopted the foregoing Resolution.

Motion by Mrs. Pantoliano, seconded by Ms. Cali, and unanimously adopted by Board Members present to adjourn Executive Session and resume Regular Meeting at 7:12pm.

Motion by Ms. Cali, seconded by Mr. Lewis, and unanimously adopted by board members present to accept and approve the Special Board Meeting of July 19, 2017, Regular Meeting of August 24, 2017, September 21, 2017 and Special Meeting of September 27, 2017.

Showcase:

Students (34) who scored excellence in PARCC Math, Language Arts as well as scoring perfect scores in AP calculus, history, and stem were presented with certificates of achievement. Mr. Michael Gehm was acknowledged as the Teacher of Year as nominated by the Veterans Administration. Also recognized were Allison Cunniff, Amanda Racanati receiving a grant...Facing History.

Organization Reports:

Building Principals all reported on events and activities held in each of the schools during September and October. In addition, they reviewed upcoming events. Mrs. Wilhelm had the unfortunate duty to report that third grader Jason Wang lost his battle with cancer. Counselors will be on hand for students and staff.

R1.3

RESOLUTION

INTRODUCED BY: **Joan Cali**

SECONDED BY: **Joseph Lewis**

BE IT RESOLVED, that the Secaucus Board of Education hereby approves to rescind Resolution R1.25, from the June 15, Board of Education Meeting appointing Susan Smahl as District Bullying Coordinator and appoint Raymond Dorso

R1.4

RESOLUTION

INTRODUCED BY: **Joan Cali**

SECONDED BY: **Joseph Lewis**

BE IT RESOLVED, that the Secaucus Board of Education hereby approves to rescind Resolution R1.26, from the June 15, Board of Education Meeting appointing Susan Smahl as 504 Coordinator and appoint Raymond Dorso

R1.5

RESOLUTION

INTRODUCED BY: **Joan Cali**

SECONDED BY: **Joseph Lewis**

BE IT RESOLVED, that the Secaucus Board of Education hereby approves to retroactively appoint the following individual for the 2017-2018/SY:

Name	Position	Certificate	Rate
Marybeth Vanoni	Substitute Teacher	Substitute	\$105/per day
Kelly O’Hara	Substitute Teacher	Substitute	\$85/per day

R1.7

RESOLUTION

INTRODUCED BY: **Joan Cali**

SECONDED BY: **Joseph Lewis**

BE IT RESOLVED, that the Secaucus Board of Education hereby approves to retroactively appoint the following individuals for temporary Lunchroom Duty at Clarendon School:

Name	Rate
Krystal Snarski	\$35/per hour
Michelle Primavera	\$35/per hour

R1.8

RESOLUTION

INTRODUCED BY: **Joan Cali**

SECONDED BY: **Joseph Lewis**

BE IT RESOLVED, that the Secaucus Board of Education hereby approves to retroactively appoint the following individuals to Middle School Detention Duty:

Name	Rate
Danielle Roberto	\$35/per hour
Cathleen Taylor	\$35/per hour
Alexandra Faro	\$35/per hour
Cory Roesing	\$35/per hour
Marissa Capobianco	\$35/per hour
Antonia Ricciardi	\$35/per hour

R1.9

RESOLUTION

INTRODUCED BY: **Joan Cali**

SECONDED BY: **Joseph Lewis**

BE IT RESOLVED, that the Secaucus Board of Education hereby approves to retroactively appoint to the following Fall Co-Curricular positions for the 2017-18/SY:

Name	Positions	Stipend
Casey Scheiner	Weight Room	\$15/hour @2 hrs/day
William Kvalheim	Weight Room	\$15/hour @2 hrs/day
Chris Panepinto	Indoor Track Head Coach	\$5,330
Pasquale Cocucci	Indoor Track Asst. Coach	\$2,940

R1.10

RESOLUTION

INTRODUCED BY: **Joan Cali**

SECONDED BY: **Joseph Lewis**

BE IT RESOLVED, that the Secaucus Board of Education hereby approves to accept with regret the following retirement

Name	Location	Position	Date of Retirement
Frances B. Bialkowski	Central Office	Administrative Assistant	01/01/2018
Joyce Corcoran	Huber Street	Nurse	01/01/2018

R1.11

RESOLUTION

INTRODUCED BY: **Joan Cali**

SECONDED BY: **Joseph Lewis**

WHEREAS, the Secaucus Board of Education (hereinafter referred to as the “Board”) is invoking the Doctrine of Necessity in order to consider and act on the tentative agreement reached between the Board and the Secaucus Education Association (hereinafter referred to as the “Association”) for a successor Collective Negotiations Agreement covering the 2017-2018 through 2019-2020 school years (hereinafter referred to as the “CNA”); and

WHEREAS, under the School Ethics Act, N.J.S.A. 18A:12-21 et seq., six (6) of the nine (9) members of the Board are conflicted from participating in the negotiations process for the Successor CNA due to the following relationships: (1) Trustee Kathy O’Connell is employed by another school district and is a member of the same state wide union as the Association; (2) Trustee Joan Cali is a recently retired member and officer of the Association; (3) Trustee Lance Bartletta, whose spouse is employed by the Board and a member of the Association; (4) Trustee Louis Giele is a recently retired member of the Association and whose wife is employed by another school district and is a member of the same state wide union as the Association; (5) Trustee Sharon Dellafave recently retired member of the Association; and (6) Joseph Lewis whose relative is employed by the Board and is a member of the Association; and

WHEREAS, Trustees Ruby Pantoliano, Norma Hanley and Jack McStowe are the only members of the Board that do not have a conflict of interest; and

WHEREAS, as a result, the Board lacks an adequate number of non-conflicted members to constitute a quorum of the Board, thereby preventing the Board from considering and acting on the proposed CNA; and

WHEREAS, on the advice of counsel, the Board has thus determined that it must invoke the Doctrine of Necessity to allow the Board to participate and vote on the CNA.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby invokes the Doctrine of Necessity to allow the Board to participate and vote on the CNA; and

BE IT FURTHER RESOLVED that the Board shall read this resolution at its regularly scheduled public meeting, post it where it posts public notices for thirty (30) days, and provide the Commissioner of Education with a copy.

R1.12

RESOLUTION

INTRODUCED BY: **Joan Cali**

SECONDED BY: **Joseph Lewis**

WHEREAS, the Secaucus Board of Education (hereinafter referred to as the "Board") and the Secaucus Education Association (hereinafter referred to as "SEA") have negotiated a successor collective negotiations agreement (hereinafter referred to as the "CNA") effective July 1, 2017 through June 30, 2020; and

WHEREAS, the SEA has, by a majority vote of its membership, ratified the CNA.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby ratifies and approves of the terms of the CNA effective July 1, 2017 through June 30, 2020, which is attached to this Resolution and made a part hereof; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Business Administrator/Board Secretary to execute, on behalf of the Board, the CNA by and between the Board and the SEA.

Motion to post for the following:

- School Nurse
- School Secretary
- Spring Coaches

The foregoing resolutions and motions were adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta	X			
Joan Cali	X			
Sharon Dellafave	X			
Louis Giele	X			
Norma Hanley				X
Joseph Lewis	X			
John McStowe	X			
Kathy O'Connell	X			
Ruby Pantoliano	X			

2.Policy

R2.1

RESOLUTION

INTRODUCED BY: Joan Cali

SECONDED BY: Kathy O'Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby adopts the first reading of the following policies as recommended by the Interim Superintendent:

- 7100 Long Range Facility Plan
- 7102 Site Selection & Acquisition
- 7130 School Closing
- 7300 Disposition of Property

The foregoing resolution was adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta	X			
Joan Cali	X			
Sharon Dellafave	X			
Louis Giele	X			
Norma Hanley				X
Joseph Lewis	X			
John McStowe	X			
Kathy O'Connell	X			
Ruby Pantoliano	X			

3.Shared Services – No Report

4.Legislation – No Report

EDUCATION COMMITTEE

5. Curriculum

R5.1

RESOLUTION

INTRODUCED BY: Kathy O'Connell

SECONDED BY: Ruby Pantoliano

BE IT RESOLVED: that the Secaucus Board of Education hereby approves, as recommended by the Interim Superintendent, the annexed Field Trips.

R5.2

RESOLUTION

INTRODUCED BY: Kathy O’Connell

SECONDED BY: Ruby Pantoliano

BE IT RESOLVED: that the Secaucus Board of Education hereby approves, to the dispose of the attached list of obsolete books

The foregoing resolutions were adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta	X			
Joan Cali	X			
Sharon Dellafave	X			
Louis Giele	X			
Norma Hanley				X
Joseph Lewis	X			
John McStowe	X			
Kathy O’Connell	X			
Ruby Pantoliano	X			

6. Athletics – No Report

7. School Technology – No Report

OPERATIONS COMMITTEE

8. Finance

R8.1

RESOLUTION

INTRODUCED BY: Sharon Dellafave

SECONDED BY: Joseph Lewis

BE IT RESOLVED: that the Board of Education approve the check register, as submitted by the Business Administrator/Board Secretary to pay bills and claims in the amount of \$3,445,386.12.

R8.2

RESOLUTION

INTRODUCED BY: Sharon Dellafave

SECONDED BY: Joseph Lewis

BE IT RESOLVED: the Report of Transfers submitted by the Business Administrator/Board Secretary for the months of July and August within the various appropriations for the 2017-2018 school year as shown on the annexed report.

R8.3

RESOLUTION

INTRODUCED BY: Sharon Dellafave

SECONDED BY: Joseph Lewis

BE IT RESOLVED, that pursuant to N.J.A.C. 6:20-2.12(e), we certify that the Financial Reports of the Business Administrator/Board Secretary and the Treasurer of School Monies, as presented by the School

Business Administrator for the month(s) of July and August be placed on file. The Reports are in agreement. The Board of Education, after review of the Secretary’s Financial Reports (Appropriations Section) and upon consultation with the appropriate district officials, hereby certifies to the best of our knowledge, no major account or funds have been over expended in violation of N.J.A.C. 6:20-2.23(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

R8.4

RESOLUTION

INTRODUCED BY: Sharon Dellafave

SECONDED BY: Joseph Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes, as recommended by the Superintendent of Schools, the out of district travel for employees as annexed to this resolution.

Employee Name	Date(s) of Event	Title of Event	Location	Registration Fee	Estimated Tolls and Mileage	Total Cost
A.Perez	10/20/2017	Laying Foundation for Stem				
		Next Generation Science	Long Branch	\$0.00		\$0.00
O.Wilson	11/5 - 11/7	Intro to Prompt Technique	White Plains	\$805.00	Mileage = 66.96 @.31 mi.	\$871.96
R. Dorso	10/31/2017	HIB Prevention Training	Toms River	\$95.00	Mileage =43.78	\$138.78

R8.5

RESOLUTION

INTRODUCED BY: Sharon Dellafave

SECONDED BY: Joseph Lewis

Cost Reimbursement for Food Service Management Services works best for Secaucus School District

Whereas, the Department of Agriculture sent a notice on June 14, 2017 to New Jersey school districts participating in the National School Lunch program announcing a significant change in the procurement protocol for the contracting of food service management companies that operate breakfast and lunch programs for New Jersey public schools, and

Whereas, this new procurement protocol would change the fundamental basis for awarding food service management contracts from a “Cost Reimbursement Basis” to a “Fixed Price Basis” for contract awards, and

Whereas, the Secaucus Board of Education has engaged staff and the community year after year to provide a local food service program that addresses and meets the needs of our children, and

Whereas, the Secaucus Board of Education credits the current “Cost Reimbursement” procurement method as the reason why the local school district can design a food service program that has the flexibility of meeting the needs of its children, and

Whereas, the Secaucus Board of Education declares that the “Fixed Price” procurement system would dramatically reduce the school district’s ability to change or alter its food service operations without the need to rebid for food service management services, and

Whereas, the Secaucus Board of Education further declares that the “Fixed Price” procurement method would impact the quality of the meals served to its children and therefore impact the participation of children in our breakfast and lunch program, and

Whereas, the Secaucus Board of Education further declares that the “Fixed Price” procurement method may limit the number of competitive proposals received by boards of education, and

Whereas, the Secaucus Board of Education rejects the Department of Agriculture’s underlying reasons for making this change without giving NJ School Districts the opportunity to address their concerns in an attempt to keep this procurement method in place, and

Whereas, the Secaucus Board of Education prefers an optional procurement system for securing Food Service Management Companies whereby the district could choose either Cost Reimbursement” or “Fixed Price” as the basis for contract awards.

Now Therefore be it Resolved, that the Secaucus Board of Education hereby requests the Department of Agriculture to reconsider its plans to move the basis of awarding Food Service Management contracts to a “Fixed Price” basis and allow the option of continuing to use a “Cost Reimbursement procurement model; or in the alternative , a “Fixed Price” procurement method, and

Be It Further Resolved, that copies of this resolution shall be forward to:

New Jersey Association of School Business Officials

New Jersey Secretary of Agriculture (369 S Warren St, Trenton, NJ 08608)

Local Legislators

NJ School Boards, NJ School Superintendents, NJ Principals and Supervisors, NJ PTA,

R8.6

RESOLUTION

INTRODUCED BY: Sharon Dellafave

SECONDED BY: Joseph Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes the Business Administration/Board Secretary to accept a five thousand (\$5000) donation from the Elizabeth & Kevin A. Tattam Foundation for the purpose of purchasing 15 Chrome Books and licenses for students at Clarendon Elementary School for school year 2017-2018.

R8.7

RESOLUTION

INTRODUCED BY: Sharon Dellafave

SECONDED BY: Joseph Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes the Business Administrator and President to execute contracts for out of district placement tuition for the 2017-2018 school year for:

Student ID#10891	State of NJ Dept. of Human Resources	\$4500
	One on One Aid	\$48,000

The foregoing resolutions were adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta	X			
Joan Cali	X			
Sharon Dellafave	X			
Louis Giele	X			
Norma Hanley				X
Joseph Lewis	X			
John McStowe	X			
Kathy O’Connell	X			
Ruby Pantoliano	X			

9. Safety/Security – Buildings & Grounds

R9.1

RESOLUTION

INTRODUCED BY: Joseph Lewis

SECONDED BY: Sharon Dellafave

BE IT RESOLVED, that the Secaucus Board of Education authorizes the Transportation Coordinator to submit the annexed School Bus Emergency Evacuation Drill Reports for Clarendon Elementary, Huber Street Elementary, Early Learning Center, Secaucus Middle School, and Secaucus High School, the first of two mandatory drills for school year 2017-2018.

The foregoing resolution was adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta	X			
Joan Cali	X			
Sharon Dellafave	X			
Louis Giele	X			
Norma Hanley				X
Joseph Lewis	X			
John McStowe	X			
Kathy O’Connell	X			
Ruby Pantoliano	X			

10. Technology – No Report

Public General Comments –

The following parents spoke on behalf of Josephine Amato Lewis:

- Daniela Vecchione, Heather Ricco and Dr. Vickie Tsirogiannis

Nancy Lynch she thanked the members of the Negotiation Team which included Jack McStowe, Ruby Pantoliano, Norma Hanley and Grace Yeo for their diligence and dedication. She also congratulated Fran Bialkowski on her retirement and wishes of good luck to Judy Preinfalk in her new position. She also wished Mr. Knops good luck in his retirement.

Mary Eccles, thanked Mr. Knops for his years of service and wished him good luck in his retirement.

John Gerbasio, wished Jack McStowe a Happy Birthday, congratulated both Fran Bialkowski and Judy Preinfalk in their new endeavors. He wished Mr. Knops a wonderful retirement and is proud to call him a friend and a true gentlemen.

Board Member Comments

Each of the Board Members acknowledged all of those who received Certificates during the Showcase presentation. They all wished Fran Bialkowski and Joyce Corcoran well in their retirement; as well as congratulated Judy Preinfalk on her new position.

Many Board Members extended their condolences to the Huber Street faculty and staff as well the Wang family on their loss of student Jason.

All wished Happy Birthday to Jack McStowe. They also extended their gratitude and appreciation to Mr. Knops for his two years of service. Ms. Yeo presented, on behalf of the district, a clock to Mr. Knops for his leadership for the past two years.

Motion by Joan Cali, seconded by Kathy O'Connell, and unanimously adopted by Board Members present to adjourn the regular meeting at 8:57PM

Respectfully submitted,

Grace Yeo,
Board Secretary