

# HUNTINGTON BEACH CITY SCHOOL DISTRICT

**CLASS TITLE: SPEECH AND LANGUAGE SPECIALIST**

## **BASIC FUNCTION:**

Under the direction of the Coordinator of Special Education, provide speech and language development services through individual and group therapy programs.

## **REPRESENTATIVE DUTIES:**

- Provide speech and language development services for students with problems of communication; identify problems and provide appropriate intervention for students with speech, language and hearing difficulties. E1
- Plan individual and group therapy programs; outline clinical strategies; implement appropriate instructional activities. E1
- Assess and diagnose disabilities of speech and language functioning and develop long and short-term goals. E2
- Communicate with staff and parents to increase understanding and facilitate the progress of students. E3
- Participate in school guidance functions, including the school-based multi-disciplinary assessment team. E3
- Perform related duties as assigned.

## **KNOWLEDGE AND ABILITIES:**

### **Knowledge Of:**

- Basic record-keeping techniques
- Correct English usage, grammar, spelling, punctuation and vocabulary
- Oral and written communication skills
- Public speaking techniques
- Basic research methods
- Laws, rules and regulations related to assigned activities
- Policies and objectives of assigned program and activities
- Applicable sections of the State Education Code and other applicable laws
- District organization, operations, policies and objectives
- Interpersonal skills using tact, patience and courtesy
- Health and safety regulations
- Principles of training and providing work direction
- Technician aspects of field of specialty
- Diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of District students

**Ability To:**

- Make generalizations, evaluations or decisions without immediate supervision
- Maintain current knowledge of technological advances in the field
- Communicate effectively both orally and in writing
- Prepare and deliver oral presentations
- Establish and maintain cooperative and effective working relationships with others
- Maintain records and prepare reports
- Prioritize and schedule work
- Read, interpret, apply and explain rules, regulations, policies and procedures
- Maintain current knowledge of technological advances in the field
- Complete work with many interruptions
- Determine appropriate action within clearly defined guidelines
- Understand and work within scope of authority
- Work independently with little direction
- Meet schedules and timelines
- Observe health and safety regulations

**EDUCATION AND EXPERIENCE:**

Any combination equivalent to: Bachelor's Degree and appropriate graduate units for specific area.

**LICENSES AND OTHER REQUIREMENTS:**

- Valid California Teaching Credential authorizing service at the K-8 grade level.
- Valid Special Education Credential

**WORKING CONDITIONS:****Environment:**

Indoor work environment

**Physical Abilities:**

- Dexterity of hands and fingers to operate specialized testing and diagnostic equipment
- Sitting for extended periods of time
- Hearing and speaking to exchange information to communicate with staff and parents