



## OPEN REGULAR SESSION

**TIME: 4:00 p.m.**

**Location: J.M. Tawes Career & Technology Center**

**PRESENT:** Board Members: Chairperson Warner Sumpter, Vice Chairperson Margo Green-Gale, Mrs. Penny Nicholson, Mr. Robert Wells and Mr. Troy Brittingham, Jr.; Deputy Superintendent of Schools, Mr. Tom Davis and Director of Schools, Mrs. Tracie Bartemy; Board Attorney Mr. Fulton Jeffers and Ms. Melissa Tilghman, Recording Secretary.

**ABSENT:** Superintendent of Schools, Dr. John B. Gaddis was excused from the meeting for personal reasons.

Chairman Sumpter declared a quorum and called the meeting to order.

### ADOPTION OF AGENDA

On the motion of Board Member Wells and a second by Vice Chairperson Green-Gale, the Board unanimously voted to approve the October 17, 2017 Board Meeting Agenda as presented.

### EXECUTIVE MEETING:

Pursuant to the Annotated Code of Maryland, General Provisions Act, 3-305(b), a motion was made by Vice Chairperson Green-Gale, seconded by Board Member Nicholson and passed to enter into an Executive Session at 4:05 p.m. to conduct the following:

- Reviewed and Approved the closed minutes of September 19, 2017
- To Perform Administrative Functions
  - Discussed and Reviewed the formatting revisions to the Student Transportation Policy, #200-18.
- To Discuss Personnel Matters - Section 3-305(b)(1)
  - New Hires and Resignations
- To Discuss Matters Not Related to Public Business - Section 3-305 (b)(2)
  - Discussed Student Matters
- To consult with Counsel to Obtain Legal Advice - Section 3-305(b)(7)
  - Received advice and updates from legal counsel

### PLEDGE OF ALLEGIANCE

### PUBLIC PARTICIPATION

**Students/Staff/Citizens Recognitions**

Chairperson Sumpter and Mrs. Tracie Bartemy recognized the following individuals for their outstanding job performances within Somerset County Public Schools:

### **2017-2018 Support Staff of the Year Recognitions**

- ❖ Darius Dennis – Custodian, Princess Anne Elementary School
- ❖ Dontae Johnson – Head Custodian, Crisfield Academy & High School
- ❖ Steve Johnson – Head Custodian, Carter G. Woodson Elementary School
- ❖ Bernard Johnson, Jr. – Head Custodian – Washington Academy & High School
- ❖ Bernice Pittman – Head Custodian, Greenwood Elementary School

These individuals were recognized for their dedicated service to the students, staff and parents of their respective schools and going above and beyond to ensure their school facility is in exceptional condition.

### **Volunteer Recognition**

Pfc. Lawrence Henderson was recognized for his prompt and professional response, support and assistance he has provided to the staff and students of Carter G. Woodson Elementary School.

### **J.M. Tawes Technology & Career Center’s SkillsUSA Recognitions**

Several students in the J.M. Tawes Technology & Career Center’s Vocational Program were recognized for being selected to serve as members of the SkillsUSA Chapter. The goals for members elected for the Skills USA Chapter are:

- To provide professional development to prepare and provide students with the tools needed to be successful
- To promote and improve good will gestures through community service activities
- To provide skills needed to apply and interview professionally to increase the students chances obtaining gainful employment
- To provide the “Way and Means” skills needed to participate in fundraising for the Chapter projects
- To offer students the opportunity to demonstrate their leadership skills in competitive activities in their specific occupational area
- To use public relations as a way to inform the general public what students in career and technical education are doing to better themselves
- To increase collaborations with the school and community to allow SkillsUSA students to engage outside of school settings through social events

The Board commended the students on a job well done.

## **STUDENT BOARD MEMBERS' ACTIVITIES REPORTS**

The Student Board Representatives from Washington and Crisfield Academy & High Schools were excused from the meeting to attend athletic events. Mrs. Jill Holland, Instructional Technology Supervisor, presented the student representatives reports.

## **APPROVAL OF MINUTES**

On the motion of Board Member Wells and a second by Vice Chairperson Green-Gale, the Board unanimously voted to approve the Regular Open Session Minutes of September 19, 2017.

## **Announcement of Closed Meeting:**

Chairperson Sumpter announced that the Somerset County Board of Education met in an Executive Session on October 17, 2017 for the sole purposes of discussion on Personnel Matters, Student Matters and Legal Matters as pursuant to Section 3-305 (b)(1), (2), and (7) of the General Provisions Article of the Annotated Code of Maryland, to perform Administrative Functions (Section 1-104), and to review and approve the minutes of September 19, 2017.

**PRESENT:** Board Members: Chairperson Warner Sumpter, Vice Chairperson Margo Green-Gale, Mrs. Penny Nicholson, Mr. Robert Wells and Mr. Troy Brittingham; Deputy Superintendent of Schools, Mr. Tom Davis and Director of Schools, Mrs. Tracie Bartemy; Board Attorney Mr. Fulton Jeffers and Ms. Melissa Tilghman, Recording Secretary.

**ABSENT:** Dr. John B. Gaddis, Superintendent of Somerset County Public Schools, was excused from the meeting for personal reasons.

## **OLD BUSINESS**

## **ADMINISTRATIVE FUNCTIONS**

### **Policy #200-13, Use of School Facilities (A-Second Reader)**

On the motion of Board Member Nicholson and a second by Vice Chairperson Green-Gale, the Board unanimously voted to approve the removal of Policy #200-13, Use of School Facilities from the table.

On the motion of Vice Chairperson Green-Gale and a second by Board Member Nicholson, the Board unanimously voted to approve the removal of Policy #200-13, Use of School Facilities, from the agenda.

**Policy #200-18, Student Transportation (A-Second Reader)**

This item remained tabled.

**FACILITIES AND CAPITAL PLANNING**

**FY2019 Capital Improvement Plan**

On the motion of Board Member Nicholson and a second by Board Member Wells, the Board unanimously voted to approve the Second Reader of the FY2019 Capital Improvement Plan for submission to the Maryland Public School Construction for final approval. The Board Members commended Mrs. Daniele Haley, Supervisor of Facilities and Planning, on the organization and layout of the FY2019 Capital Improvement Plan.

**NEW BUSINESS**

**STUDENT ACHIEVEMENT**

**PARCC Data (Where Do We Stand?)**

Ms. Terry Drechsler, Supervisor of Secondary Math/LAC, shared a presentation (See Attachment A) with the Board on PARCC Assessment Data. She reported that staff are focused on purchasing programs, for K-8<sup>th</sup> grade, to help increase testing scores. They are also looking to implement intervention programs.

Chairperson Sumpter advised Ms. Drechsler and staff to focus on the educational needs of Somerset County Public School's students and to look for the best educational practices needed to increase student achievement and ensure the success of SCPS students.

**Greenwood Elementary School's Reconfiguration**

Ms. Ashley Walters, Principal of Greenwood Elementary School, shared a presentation with the Board Members on Greenwood and Princess Anne Elementary Schools' staff and students' reconfiguration transition this summer. She stated that the last week of June was a "little hectic" but the overall transition was successful with every teacher relocating to a different classroom in both schools.

She reported that there is a new drop off and pick up location at Greenwood Elementary School, which allows a more efficient and safer way for students to be picked up and dropped off.

## **ADMINISTRATIVE FUNCTIONS**

### **Policy #600-39, Student Behavior Interventions**

Mr. Davis submitted the revisions to Policy #600-39. These revisions were necessary to address the addition of physical restraint and seclusion practices of a student during a behavior intervention event as required by House Bill 710.

On the motion of Board Member Brittingham and a second by Board Member Wells, the Board unanimously voted to approve the First Reader of Policy #600-39, Student Behavior Interventions.

## **FACILITIES AND CAPITAL PLANNING**

### **Contract Approval of the Washington and Crisfield Academy & High Schools Bleachers**

Mrs. Haley submitted T.J. Distributors contract proposals for the replacement of the interior bleachers at Washington and Crisfield Academy & High Schools. The proposals are based on an existing Baltimore County Public Schools contract that was previously competitively bid of which Somerset County Public Schools piggybacked from. The funds from the project will come from the Maryland Public School Construction's Aging Schools Program.

On the motion of Board Member Nicholson and a second by Board Member Wells, the Board unanimously voted to approve Mrs. Haley's submission of the contracts for the replacement of the Washington and Crisfield Academy & High Schools' bleachers.

## **MONTHLY FINANCE REPORTS**

### **September 2017 Budget Expenditures - \$4,110,813**

Mrs. Linda Johnson, Chief Finance Officer, presented the budget expenditures report for the month of September 2017. She stated the fiscal year budget is 25% complete and that budget codes for personnel salaries were still being updated, the audit report is complete and TGM will present at the November 2017 Board Meeting, and a budget transfer request will be brought forth at the November Board Meeting.

On the motion of Vice Chairperson Green-Gale and a second by Board Member Brittingham, the Board unanimously voted to approve the \$4,110,813 Expenditures Report.

**Food and Nutrition Services -- FY2018 Food and Nutrition Budget - \$2,030,300**

Mrs. Johnson presented the Food and Nutrition Services Report. She reported that the meal count shows a decrease compared to this time last year due mainly because of the post Labor Day Start of school. Mrs. Johnson stated that State reimbursements have not yet been received.

**PERSONNEL MATTERS**

**Personnel Report**

Mrs. Beth Whitelock, Supervisor of Human Resources, submitted the personnel report to the Board for review of classified staff and approval of certificated staff.

On the motion of Vice Chairperson Green-Gale and a second by Board Member Nicholson, the Board unanimously voted to approve the following Certificated Staffing Report:

**Professional New Hires:**

Crisfield Academy & High School
➤ Ryan Smith – Science Teacher

**Classified New Hires:**

Princess Anne Elementary School
➤ Ryan Lawrence - Maintenance
➤ Jodi Parsons – Special Project Coordinator – Judy Center

**Classified Resignation:**

Greenwood Elementary School
➤ Lester Hinmon – 12 Month Custodian

**ANNOUNCEMENTS**

Chairperson Sumpter made the following announcement:

The Somerset County Board of Education will convene in an Open Regular meeting on Tuesday, November 21, 2017 at the J.M. Tawes Career & Technology Center at 4:00 p.m. to immediately consider voting to convene in a Closed Meeting pursuant to Section 3-305(b) of the General Provisions Article of the Annotated Code of Maryland. The Board will reconvene in the Open Regular Meeting at 6:00 p.m. Additional information will be posted to the Somerset County Public Schools website.

## **SUPERINTENDENT AND BOARD MEMBER COMMENTS**

- Board Member Brittingham commended the staff who were part of the GES/PAES reconfiguration for their support and positive disposition. He also thanked the community for attending the meeting.
- Vice Chairperson Green-Gale thanked SCPS staff for the informative reports, commended staff on a job well done and encouraged them to keep up the good work.
- Board Member Wells thanked everyone for their prayers during his time of mourning during the loss of his mother. He also commended Mrs. Cortney Monar, Principal of Princess Anne Elementary School and Mrs. Ashley Walters, for the extraordinary efforts they made during the reconfiguration in keeping parents informed. He stated that he is very impressed with the increased positive relationship with the community.
- Board Member Nicholson commended the work of the SkillsUSA Chapter Members and commended the GES/PAES staff on their handling of the reconfiguration
- Mr. Davis reported on the following:
  - He commended the staff involved in the reconfiguration of Princess Anne Elementary and Greenwood Elementary for the phenomenal work.
  - Mr. Davis, along with several SCPS staff will be testifying before Comptroller, Peter Franchot, at the Board of Public Works to request Tawes Project Funding.
  - He recognizes that challenges exists in regards to student achievement, but programs have been put in place to help students increase their test scores.
  - A MQI project has been put in place to help teachers improve their instruction methods.
- Chairperson Sumpter thanked everyone for attending the meeting. He stated that he is impressed with the number of counties that recognize the good things Dr. Gaddis has been doing for Somerset County. Dr. Gaddis is very well recognized. Somerset County has really been standing out in the meetings and accolades are being given for the good things going on in the county.

On the motion of Board Member Brittingham and a second by Board Member Nicholson, the Board unanimously voted to adjourn the meeting at 7:22 p.m.

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Mr. Tom Davis, Deputy Superintendent of Schools  
Recorded and Prepared by: Melissa Tilghman, Recording Secretary