



Walnut Valley Unified School District

880 South Lemon Avenue, Walnut, California 91789-2931 Tel (909) 595-1261 Fax (909) 444-3437

Transportation Department

July 1, 2017

EXCELLENCE
A Commitment
to the Success
of All Students

The Transportation Department is looking forward to the upcoming **Fall** semester, which begins **August 14, 2017**. We recognize as a Support Service that we have contact with over 1,500 students per day. The complex task of providing safe, efficient service to each individual student is our primary concern.

District bus passes are purchased through the Transportation Department. The graduated bus pass fee for immediate family members, this **2017/2018** school year, is as follows:

	<u>½ Year Pass</u> <u>Expire 1/12/2018</u>	<u>Annual Pass</u> <u>Expire 5/31/2018</u>
One student	\$135.00	** \$270.00
Two students	\$260.00	** \$520.00
Three students	\$375.00	** \$750.00

Free transportation may be available for students with IEP's indicating transportation, and families who meet the criteria for aid from the Department of Social Services (Cal/WORKS). Apply in the Transportation office.

Submit the completed form to Transportation for your Fall Bus Pass. We require a signature on all applications. One application for each student. We accept payment of cash or checks made payable to W.V.U.S.D. There will be a \$25.00 charge for a returned check. Sorry, we do not accept credit card payments at this time.

Submit applications to:

WVUSD Transportation
880 S. Lemon Ave, Walnut, CA 91789
Office Hours Monday – Friday, 7:00am – 3:00 pm
(909) 595-1261 ext. 31384 or 31348

Please Print Clearly: [Office use only: Date _____ Pass# _____ Pay# _____]

Student Name _____ Grade _____

Bus Stop _____

School _____ Amt. Enclosed \$ _____ Cash _____ Check# _____

Parent/Guardian Signature _____

Parent Phone # _____

Street Address _____

City _____ State _____ Zip _____

INSTRUCTIONS:

1. Submit completed application for each student signed by Parent/Guardian.
2. Make your **check** payable to Walnut Valley Unified School District (WVUSD). There will be a \$25.00 charge for a returned check. **Sorry we do not accept Visa/Mastercard at this time.**
3. The application must have a Parent/Guardian **signature**.
4. One application per student. Copies of the application may be made for other students.
5. If your child no longer needs to ride the bus, disregard this notice.

BUS PASS PROCEDURES

The Transportation Department procedures for all students who show up at the bus stop without a bus pass is as follows:

1. **First Time** - The student will be given a written warning that will be filed in the Transportation Department.
2. **Second Time** - The student will be given a written warning and a letter will be sent home to the Parent/Guardian.
3. **Third Time** - The student will receive a written warning that will be filed in the Transportation Department.
4. **Fourth Time** - The student will receive a written warning and a final letter will be mailed stating that the student will no longer be able to ride the bus without showing a valid bus pass to the driver.

All late buses: no pass, no ride, no exceptions. Students riding late buses, (the last buses of the day after regular dismissal) are required to show the driver a pass. If the student does not have a valid pass, the student cannot ride. Late busses may be cancelled at any time.

Duplicate Bus Passes may be purchased in Transportation for a **\$15.00 fee**.

Refunds will be made ONLY to Parent/Guardian on passes when a student is leaving W.V.U.S.D. The refunds will be pro-rated and a \$20.00 processing fee will be deducted.