



**Goshen Middle School**  
**Educational Philosophy,**  
**Expectations, & Disciplinary Plan**  
2017-2018



**Mission**

The mission of the Goshen Local School District is to ensure that all students perform at continuously higher levels.

**Vision**

The vision of the Goshen Local School District is to be a district of excellence where students achieve their fullest potential through:

High quality instruction that ensures all students  
are career and college ready

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Strong accountability systems to ensure that  
we meet the needs of each student

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A state of the art learning environment employing  
technology and resources to support critical thinking,  
creativity, and problem solving connected to  
the community and the real world

**Overview**

The Goshen Middle School Educational Philosophy, Expectations, and Disciplinary Plan has been constructed for all stakeholders to work together, review and understand Goshen Middle School's vision where students achieve their fullest potential socially, emotionally, and academically.

### **Educational Philosophy**

1. All students will learn.
2. The classroom will be a safe place for students to take risk, fail, make mistakes and know that it is all right.
3. There will be high expectations for student learning and behavior.
4. Students will be responsible for their actions and behavior and there will be natural consequences for inappropriate actions and behavior.
5. Students will be able to solve their problems and can do so on their own with guidance in the classroom.

### **Goshen Middle School's Disciplinary Goals**

1. To create a building wide discipline plan.
2. To have clear expectations for student behavior in the classroom, hallways, restroom, and cafeteria.
3. To have clear expectations for teachers/staff, administrators and parents for their role in the disciplinary process.
4. To create consistency for parents as their student moves through the middle school.

### **Behavior Expectations**

Middle school students are well equipped with a lot of wisdom in the area of what school really looks like and what needs to happen in the classroom in order to have success both academically and socially. However, here are a few expectations that will help during the year.

### **Classroom Expectations**

All students will:

1. respect self, respect others, and respect the environment.
2. be at school, have their materials, and be on time.
3. listen to the teacher and other students while they are speaking.
4. give their best effort each time they complete an assignment. This means the assignment is on time, complete, directions are followed, and is completed to the best of their abilities.

### **Hallway or Common Area Expectations**

All students will:

1. respect self, respect others, and respect the environment.
2. walk on the right side of the hall.
3. use a quiet voice.
4. keep moving; use the most direct route.
5. report problems promptly to appropriate school personnel.

### **Restroom Expectations**

All students will:

1. respect self, respect others, and respect the environment.
2. use the closest restroom.
3. clean up after themselves.
4. wash their hands.
5. return to class quietly and promptly.
6. report problems promptly to appropriate school personnel.

### **Cafeteria Expectations**

All student will:

1. respect self, respect others, and respect the environment.
2. stay seated.
3. use quiet voices and kind words.
4. keep the cafeteria and their area clean.
5. stand quietly in line.
6. say please and thank you.

### **Specific Expectations and Guidelines Covered in Student Handbook**

The following list contains a few topical areas of interest but is not all inclusive. Please look specifically at the following list for expectations or guidelines that are detailed and defined in the student handbook.

- Student Conduct (See pp. 12-16 in student handbook)
- Hazing & Bullying (See pp. 9-10 in student handbook)
- Dress Code (See pp. 6-7 in student handbook)

### **Disciplinary Actions**

Goshen Middle School will follow a leveled plan to guide disciplinary actions. In this plan, level 1 represents minor behaviors and, as the severity of behaviors increase, so do the levels. The following is a list of possible disciplinary actions that may be taken and assigned by teachers, teams, and administrators. This list is followed by a description of the four different levels.

## **Lunch Detention**

Lunch detention takes place during lunch. Students will go to the cafeteria to get their food, if needed, and then report to and remain at the place designated by a teacher, team, or administrator. Students will be under supervision at all times during detention. Teachers, teams, and administrators may assign lunch detention to students who disrupt the learning environment or do not meet the behavioral expectations.

## **After-School Detention**

Students will be assigned after-school detention with an administrator or designee. The detention will be held TBD from 2:30 - 3:30pm in the Goshen Middle School Library or designated location. Parents will be notified by phone of after-school detention by the teacher or administrator. Teachers, teams, and administrators may assign after school detention to students who disrupt the learning environment or do not meet the behavioral expectations.

## **Friday School**

Friday School is held in the Goshen Middle School Library from 6:00 until 9:00 on Friday evenings. Students are expected to arrive promptly, enter the door in the back of the building, and bring enough work to remain engaged the entire time. If any disciplinary issue arises while a student is serving Friday School, parents are contacted to pick up their child immediately. Parents will be notified by phone of Friday School by the teacher or administrator. Teachers, teams, and administrators may assign Friday School to students who disrupt the learning environment or do not meet the behavior expectations.

## **Alternative Pupil Placement**

Alternative Pupil Placement (APP) is an in-school suspension that may be given by a teacher or by an administrator. Teachers may temporarily assign a student to APP for one period. Administrators may assign APP for a full day or consecutive days. Parents will be notified by phone of APP by the teacher or administrator. During APP students will be given work to do that is taking place within the classroom. Teachers, teams, and administrators may assign APP to students who disrupt the learning environment or do not meet the behavior expectations.

## **Suspension**

Suspension from one to ten days requires involvement of school administration and is imposed in accordance with the student handbook. Students and parents will be notified of the reason for the suspension within one school day of the assigned suspension, and teachers will prepare assignments and place them in the middle school office for pick-up by parents. Assignments will be graded as though the student was in class. Tests, quizzes, and exams given during the suspension must be made up within five days of the student's return from suspension. While on suspension, students may not participate in any school activity. While serving an out-of-school suspension, students cannot be on campus for any activities. This includes any weekend activity such as sporting events, dances, etc. Students under suspension are not permitted to go to another school where activities with GMS are being conducted unless given written approval from an administrator. Parents will be provided written and phone notification of the suspension and the reason(s). Also, a conference with the student and parents may take place before, during, and/or after the suspension.

## **Expulsion**

Expulsion is usually preceded by an out-of-school suspension with a recommendation of expulsion requested by the school administration. Expulsion is usually a removal that is over 10 days. GMS will inform parents in writing and by phone of the expulsion hearings. The notification will inform parents the reasons for the proposed expulsion. This will include the following: a description of the offense(s), the date and time of the hearing, the right to due process, and the right to waive a hearing.

## **Behavior Levels**

Administrators have the authority to move from level to level for inappropriate behaviors. The levels are guidelines only and are not binding on administrators. Each disciplinary case must be judged on the specific facts of the individual case to determine the fair and appropriate consequence.

### **Level 1 Behaviors**

These behaviors are initially handled by individual teachers or team and warrant referrals after repeated incidents or if initial incidents are severe.

- Disruptive behavior in classroom areas
- Disrespectful comments
- Improper use of electronic devices (phones, computers, etc...)
- Dress code violation
- Littering on campus
- Other similar behaviors

### **Level 1 Consequence Guidelines**

#### **1st Referral**

- Student will be given counsel about the expectations that are expected by the notifying teacher, administrator or school personnel.
- Behavior will be monitored and if the behavior continues the parents will be notified.

#### **2nd Referral**

- Student will be given a lunch detention or after school detention.
- Continued counsel about the expectations by the notifying teacher, administrator or school personnel.
- Parent will be notified by phone or email.

#### **3rd Referral**

- Student will be assigned Friday School by the notifying teacher, administration or school personnel.
- Parents will be notified by the notifying teacher, administrator or school personnel by phone.

#### **4th Referral**

- Student may be assigned an APP during the school day or receive out of school suspension. (1-3 days)
- Teacher will send the student to the office where an administrator will follow up on the counseling that has already taken place.
- The administrator will notify the parents of the alternative placement or the out-of-school suspension.

### **Level 2 Behaviors**

These behaviors are initially handled by individual teachers, teams and administration.

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| <ul style="list-style-type: none"><li>● Bullying</li><li>● Cheating</li><li>● Disrespectful or disobedient to school personnel</li><li>● False Signature</li><li>● Profanity/Vulgarity</li></ul> | <ul style="list-style-type: none"><li>● Slander</li><li>● Chronic tardiness, skipping class or teacher/administration detention failure to appear</li><li>● Unsafe Behavior</li><li>● Other similar behaviors</li></ul> |
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### **Level 2 Consequence Guidelines**

#### **1st Referral**

- Student will be given a lunch detention and continued counsel about the expectations by the notifying teacher, administrator or school personnel.
- Parent will be notified by phone or email.

#### **2nd Referral**

- Student will be assigned Friday School by the notifying teacher, administration or school personnel.
- Parents will be notified by the notifying teacher, administrator or school personnel by phone.

#### **3rd Referral**

- Student may be assigned an APP during the school day or receive out-of-school suspension. (1-3 days)
- Teacher will send the student to the office where an administrator will follow up on the counseling that has already taken place.
- An administrator will notify the parents of the APP or the out-of-school suspension.

#### **4th Referral**

- Student may be assigned out-of-school suspension. (4-9 days)
- Teacher will send the student to the office where an administrator will follow up on the counseling that has already taken place.
- An administrator will notify the parents of the out-of-school suspension.

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### Level 3 Behaviors

These behaviors are considered severe and warrant immediate referral.

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| <ul style="list-style-type: none"><li>● Extortion</li><li>● Fighting</li><li>● Fire Alarms, False</li><li>● Sexual Harassment</li><li>● Theft/Possession of stolen items</li></ul> | <ul style="list-style-type: none"><li>● Threat of physical violence</li><li>● Tobacco products or related paraphernalia</li><li>● Vandalism</li><li>● Computer Abuse</li><li>● Other similar behaviors</li></ul> |
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### Level 3 Consequence Guidelines

#### **1st Referral**

- Student may be assigned an APP during the school day or receive out-of-school suspension. (3 days)
- Teacher will send the student to the office where an administrator will follow up on the counseling that has already taken place.
- An administrator will notify the parents of the alternative placement or the out-of-school suspension.

#### **2nd Referral**

- Student may be assigned out-of-school suspension. (5 days)
- Teacher will send the student to the office where an administrator will follow up on the counseling that has already taken place.
- An administrator will notify the parents of the out-of-school suspension.

#### **3rd Referral**

- Student may be assigned out-of-school suspension. (7-9 days)
- Teacher will send the student to the office where an administrator will follow up on the counseling that has already taken place.
- An administrator will notify the parents of the out-of-school suspension.

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<b>Level 4 Behaviors</b>	
These behaviors are considered severe and warrant suspension or expulsion.	
<ul style="list-style-type: none"> <li>● Alcohol, possession or use</li> <li>● Assault</li> <li>● Bomb threats</li> </ul>	<ul style="list-style-type: none"> <li>● Drug possession/sale</li> <li>● All weapons</li> <li>● Other similar behaviors</li> </ul>
<b>Level 4 Consequence Guidelines</b>	
<p><b><u>1st Referral</u></b></p> <ul style="list-style-type: none"> <li>● Student may be assigned out-of-school suspension. (10 days)</li> <li>● Teacher will send the student to the office where an administrator will follow up on the counseling that has already taken place.</li> <li>● An administrator will notify the parents of the out of school suspension.</li> </ul> <p><b><u>2nd Referral</u></b></p> <ul style="list-style-type: none"> <li>● Student will receive a recommendation of expulsion.</li> </ul>	

The consequences in the different levels are cumulative - meaning that a second offense in a category, even if it is of a different type from the first, counts as a second offense (i.e. one disruptive in class in addition to one improper use of electronics would result in lunch or after school detention.)

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## Contract

The success of the Goshen Middle School Educational Philosophy, Expectations, and Disciplinary Plan depends on the support of each member of the school community. Working together, students, teachers, administrators, and parents can promote academic achievement and good character and ensure the success of students at the school and throughout life. On behalf of the administration and staff of Goshen Middle School, I pledge to fulfill the responsibilities and uphold the expectations outlined in the Educational Philosophy, Expectations, and Disciplinary Plan.

Your signature in the appropriate spaces below will indicate your commitment to helping fulfill the school's primary mission - to ensure that all students perform at continuously higher levels.

As the parent of \_\_\_\_\_, I pledge:

- To maintain high expectations for my child and the school
- To demonstrate consistent interest in my child's progress at school
- To support my child's best efforts
- To support and work with school staff to promote my child's learning

Parent Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

As a student at Goshen Middle School, I pledge:

- To be respectful to myself and others
- To attend school faithfully, complete my assignments on time, and work to my highest potential
- To behave in a manner that does not disrupt classroom learning or the operation of the school
- To obey requests by any authorized adult in the school
- To refrain from aggressive or threatening behavior towards fellow students, teachers, and staff
- To refrain from the possession of any weapons, illegal drugs, alcohol, or tobacco

Student Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

I have read the Educational Philosophy, Expectations, and Disciplinary Plan for Goshen Middle School and support the expectations outlined herein.

Parent Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_