



We inspire and empower . . . Every student, Every moment, for Every opportunity!

9470 Moody Street, Cypress, CA 90630 • (p) 714.220.6900 (f) 714.220.6939 • www.cypsd.org

REQUEST FOR RECONSIDERATION OF INSTRUCTIONAL MATERIALS

This form is for use only by district employees, district residents, or parent/guardians of children enrolled in a district school to challenge the *content or use* of an instructional material. For complaints regarding *sufficiency* of instructional materials, please use the Williams Uniform Complaint Procedure complaint form.

Complainant (anonymous complaints will not be accepted) _____

Group represented (if any) _____

Address _____ Phone _____

Email address _____ Date _____

Material being challenged:

Title _____ Author _____

Publisher _____ Date of edition _____

Name of school/classroom material was used _____

1.	Please specifically state the nature of your concern or objection and identify your objection by page, tape sequence, video frame, or words, as appropriate. Use additional pages if necessary.	
2.	Did you read/view the entire selection?	
3.	If not, what percentage did you read/view, or what parts?	
4.	For what age group would you recommend this material?	
5.	What do you feel might be the result if a student reads/views this material?	
6.	What would you like the school to do about this material?	

Signature of complainant _____ **Submit this form to the school principal**

Complaint received by _____ Date _____

Title _____ *Action taken/Date: on reverse or attached*