

**REGULAR BOARD MINUTES
BOARD OF TRUSTEES
FLORENCE COUNTY SCHOOL DISTRICT NO. TWO
DISTRICT OFFICE
July 27, 2015
7:00 p.m.**

A regular meeting of the Board of Trustees of Florence County School District No. Two was held in the District Administrative Office of Florence County School District No. Two on Monday, July 27, 2015.

Those present: **Mr. Raleigh O. Ward, Jr.**
 Mr. Thadis D. Calcutt, Jr.
 Mrs. Angela P. Keith
 Mrs. Mona Lisa M. Andrews
 Mr. Johnny R. Jenkins
 Mrs. Elleveen T. Poston

Absent: **Mr. Bradford C. Poston**

In accordance with the South Carolina Code of Laws, 1976, Section 30-4-89 (d), as amended, the following have been notified of the time, date, place and agenda of this meeting:

Morning News, Florence County School District No. Two, Faculty, Staff, Parents, and Administrators of Florence County School District No. Two.

Call to Order

Mr. Raleigh O. Ward, Jr., called the meeting to order at 7:00 p.m. and welcomed those in attendance. Mrs. Angela P. Keith, served as secretary.

Recognition of Visitors

No visitors were scheduled.

Minutes

A motion was made by Mr. Thadis D. Calcutt, Jr. and seconded by Mrs. Angela P. Keith to accept the June 16, 2015 and June 22, 2015, minutes as written. The motion carried unanimously.

Communication to the Board

Mr. Neal Vincent recognized Mr. Bradford C. Poston as a recipient of 2014-2015 SCSBA Boardmanship Institute Level 1 Certificate. Mr. Vincent offered his congratulations.

Report of the Superintendent

Mr. Neal Vincent presented the Board with an update for the 2015-2016 Budget. Mr. Vincent stated that we currently have a balanced budget with revenue and expenditures but we may have to transfer from the fund balance if needed. He stated that the base student cost is \$2200.00.

Mr. Vincent presented the Board with an update on June's Financial Report. He stated that if we exceed revenue in 2015-2016 we will have to use the fund balance. Mrs. Tracey Coward stated that all 2014-2015 revenues have not been received due to pending claims. We will have a formal report in November after the Auditor completes the audit.

Old Business

Policy BBB - Board Elections: Mr. Vincent invited Mr. David Alford, Director of the Florence County Election Commission/Voter Registration, to share possible changes to Policy BBB - Board Elections if Board elections were conducted by the Florence County Election Commission. Mr. Alford used a recent election in a Florence County school district as a comparison. He said the blueprint for elections in Florence County is the first Tuesday in November and is held with other elections in the county. Mr. Alford stated that the cost of the Elections would be \$5000-\$7000 every other year. Mr. Alford invited the Board to ask questions. Mr. Raleigh O. Ward asked if there is a reason to change the way we are doing it now. Mr. Alford replied that poll workers will run the elections. Poll workers are trained under state law and the district would be hands-off completely. Mrs. Angela P. Keith asked if there was anything legally wrong with the way we are handling the elections. Mr. Alford said to contact our attorney. Mr. Johnny Jenkins asked what is the process for counting the votes. Mr. Alford stated the district would use voting machines. The election would be part of the general election ballot and we would receive the ballots when the precincts close.

Mr. Neal Vincent stated that he reached out to Robbie Dawkins in Senator Hugh Leatherman's office. Mr. Dawkins stated that to change this procedure would take three favorable readings in each house in addition to the Governor's approval. Mr. Vincent stated that he will contact the Board's attorney, local delegation, and follow-up with Mr. Alford for additional information.

Policy BID – Board Compensation & Expense (Information): The board discussed changing board compensation to \$100 for members and \$125 for the chair. Mr. Raleigh O. Ward wanted to leave the compensation like it is now. He made a motion to have the same pay but change it to per meeting. Mrs. Elleveen T. Poston seconded the motion. During discussion, Mr. Johnny R. Jenkins asked on what basis and Mr. Raleigh O. Ward responded that it is a service to the community and they need to utilize the money for the students. There was a discussion about Board members time spent on the Superintendent search, the meetings, travel, and etc. Mr. Thadis D. Calcutt was in favor of changing the pay of \$30/\$50 from a monthly basis to a per meeting basis and to suspend the first reading. A motion was made as first reading. The motion carried 5-1. Mr. Johnny R. Jenkins opposed.

New Business

Policy BEDB – Board Agenda: Mr. Neal Vincent recommended that the Board change the current Board agenda's template and use a draft SCSBA's template. He stated that it would simplify the process. Mr. Vincent stated members could pull consent items (i.e. personnel sheet) for executive session, if that was the pleasure of the board or add as discussion items and/or action items. Mr. Vincent made a request for a first reading. Mrs. Elleveen T. Poston asked about the public participation part of the agenda having a time limit. Mr. Vincent stated that current Board policy may have a time limit on public participation. Mrs. Elleveen T. Poston recommended that changes to the agenda be approved by the majority instead of two-thirds as written. Mr. Vincent stated that he would check with the SCSBA due to the provided model. Mrs. Elleveen T. Poston made a motion to have policy BEDB on the agenda for a second reading in August and Mr. Thadis D. Calcutt seconded it. The motion carried by unanimous vote.

Mrs. Elleveen T. Poston made the motion to enter executive session to discuss contractual and personnel issues and to return to open session at the conclusion of the discussion. Mr. Thadis D. Calcutt seconded the motion. The motion carried by a unanimous vote.

A motion to approve the Personnel Sheet and Addendum was made by Mrs. Angela P. Keith and seconded by Mrs. Elleveen T. Poston. The motion carried by a unanimous vote.

Mrs. Mona Lisa M. Andrews made a motion to approve a contract with an external consultant to review the district's current financial procedures and provide recommendations. Mrs. Elleveen T. Poston seconded it. The motion carried by a unanimous vote.

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Adjournment

At 9:30 p.m., Mr. Thadis D. Calcutt made the motion to adjourn. The motion was seconded by Mrs. Mona Lisa M. Andrews. The motion carried unanimously.

There being no further business to discuss, on motion duly made and seconded, the meeting adjourned at 9:30 p.m.

Mr. Raleigh O. Ward, Jr.
Board Chairman

Angela P. Keith
Secretary