



**STATE OF HAWAII**  
 DEPARTMENT OF EDUCATION  
 OFFICE OF FISCAL SERVICES  
 P.O. BOX 2360  
 HONOLULU, HAWAII 96804

**SAF-IC2 – APPLICATION FOR SCHOOL CLUB CHARTER**

Year: \_\_\_\_\_

Name of Club: \_\_\_\_\_ Faculty Advisor: \_\_\_\_\_

Club Meets On: \_\_\_\_\_

No. of Club Members: \_\_\_\_\_ Dues: \_\_\_\_\_

<u>Officers:</u>	<u>Name</u>	<u>Grade</u>	<u>Homeroom</u>
President	_____	_____	_____
Vice-President	_____	_____	_____
Secretary	_____	_____	_____
Treasurer	_____	_____	_____
Others	_____	_____	_____
	_____	_____	_____

**Conditions:**

Our club shall abide by all existing school policies. Our constitution is attached and financial reports will be submitted as required by the student council and/or administration. In addition, all club activities will be chaperoned by a faculty advisor and minutes will be kept of all meetings.

\_\_\_\_\_  
**Club President (signature)**

\_\_\_\_\_  
**Faculty Advisor (signature)**

APPROVED:

DISAPPROVED:

\_\_\_\_\_  
**Principal's Name**

\_\_\_\_\_  
**Principal's Signature**

\_\_\_\_\_  
**Date (MM/DD/YY)**

Comments if any:

**Instructions: Prepare in duplicate. Retain original copy in school office.**