

TITLE***Technology Integration Specialist***

Responsible for coordinating, organizing, and facilitating the effective utilization of instructional technology within the school district.

QUALIFICATIONS

- Bachelor of Science Degree
- Minimum of three years as a licensed teacher
- Demonstrated knowledge of technology curriculum and standards
- Classroom Experience utilizing technology integration strategies
- Valid Tennessee Teacher's License and be Highly Qualified under NCLB

ESSENTIAL FUNCTIONS

- Collaborates on the design and preparation of district developed tools to enhance the implementation of programs and initiatives in instructional technology, instruction, assessment and learning environment. Investigates and demonstrates ways to infuse technology into teaching strategies, techniques, and classroom management;
- Develop and present professional development opportunities as required for teachers and administrative staff in instructional technology;
- Direct the development and implementation of educational technology opportunities for students;
- Models appropriate teaching strategies infusing technology;
- Conducts conferences with classroom teachers on use of instructional technology;
- Monitors and evaluates the content relevance and effectiveness of instructional technology in terms of established objectives;
- Promotes the use of technology in all content areas;
- Assist teachers in identifying and using instructional software applications in all content areas;
- Supports and promotes the appropriate and ethical use of technology with regard to privacy and copyright issues;
- Remains up-to-date in knowledge of technology and computer education through reading and by attending conferences and workshops;
- Coordinates the development and implementation of special assigned projects;
- Maintains required documentation for all state and local reports as requested;
- Maintain website for disseminating relevant technology raining resources; and
- Performs additional duties/tasks and assumes additional responsibilities as needed or assigned by immediate supervisor.