

**FILLMORE UNIFIED SCHOOL DISTRICT
ANNUAL ORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION
TUESDAY, DECEMBER 19, 2017**

**5:30 P.M. – CLOSED SESSION
6:30 P.M. - REGULAR MEETING
627 SESPE AVENUE, FILLMORE, CALIFORNIA**

MINUTES

A. CALL TO ORDER

In Board Member Beylik's absence from tonight's Board meeting, Board Member Morris called the regular Board Meeting of the Fillmore Unified School District at 5:30 p.m.

B. ROLL CALL

Board Members: Kelli Couse, Sean Morris and Lucy Rangel. Virginia de la Piedra arrived at 5:35 p.m.

Board Members Absent: Scott Beylik

District Personnel Present: Adrian E. Palazuelos, Ph.D., Superintendent; Micheline G. Miglis, Assistant Superintendent, Educational Services; Andrea McNeill, Assistant Superintendent, Business Services; Stefan Cvijanovich, Assistant Superintendent, Human Resources and Pupil Support; Todd Schieferle, Director of Human Resources

C. PUBLIC COMMENT ON CLOSED SESSION AND NONAGENDA ITEMS, PETITIONS

None

D. CLOSED SESSION

MOTION: A motion was made Board Member Rangel, seconded by Board Member Couse and unanimously carried with a 3-0 vote to adjourn to closed session at 5:31 p.m. for the purpose of:

DISCLOSURE OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION

- School District Pupils - Consideration of Recommendation for Readmission of Students Who Have Completed Term of Expulsion (*Education Code* §§ 35146 and 48916)
 - Student Readmits:
 - Case No. 16-17-4
 - Case No. 16-17-5
 - Case No. 16-17-7
 - Case No. 16-17-8
 - Case No. 16-17-9
 - 2016-08 (Santa Paula USD)
- Labor/Negotiations (*Government Code* § 54957.6)
 - Conference with labor negotiator: Adrian Palazuelos, Ph.D., Stefan Cvijanovich, Todd Schieferle, Andrea McNeill; Employment organizations: Fillmore Unified Teachers Association (FUTA), the California School

Employees Association (CSEA) and all management, confidential and supervising employees.

- Personnel Matters (Government Code § 54957)
 - Hiring, Evaluating, Discipline, Dismissal, Release, Reassignment, Transfers

E. RECONVENE TO OPEN SESSION

MOTION: A motion was made by Board Member Couse, seconded by Board Member de la Piedra and unanimously carried with a 4-0 vote to reconvene to open session at 6:30 p.m..

- Any Action From Closed Session
No action to report.

F. CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

Board Member Morris called the regular meeting to order at 6:35 p.m. and led the flag salute.

A moment of silence was held for Firefighter Cory Iverson, who passed away fighting the Thomas wildfires. Those present were encouraged to keep all firefighters in their thoughts.

G. ORGANIZATIONAL MEETING

- Appointment of Chairman Pro Tem
Board Member Morris appointed Superintendent Dr. Adrian E. Palazuelos to serve as chairman *pro tem* until the president is elected.
- Election of Officers
 - 1) **President**
Chairman *Pro Tem* Dr. Palazuelos called for nominations for president of the Fillmore Unified School District Board of Trustees. Board Member Rangel nominated Board Member Sean Morris, seconded by Board Member de la Piedra. There being no other nominations, the nominations were closed and the motions were regularly put and carried with 4 aye votes and 0 nay votes by Board Members Couse, de la Piedra, Morris and Rangel to elect Board Member Sean Morris as Board president. Board Member Beylik was absent.
 - 2) **Vice President**
Newly elected Board President Morris called for nominations for vice-president. Board Member de la Piedra nominated Board Member Kelli Couse, seconded by Board Member Rangel. There being no other nominations, the nominations were closed and the motions were regularly put and carried with 4 aye votes and 0 nay votes by Board Members Couse, de la Piedra, Morris and Rangel to elect Board Member Kelli Couse as Board vice president. Board Member Beylik was absent.

3) **Clerk**

Board Member Morris called for nominations for clerk. Board Member de la Piedra nominated Board Member Lucy Rangel, seconded by Board Member Couse. There being no other nominations, the nominations were closed and the motions were regularly put and carried with 4 aye votes and 0 nay votes by Board Members Couse, de la Piedra, Morris and Rangel to elect Board Member Lucy Rangel as Board clerk. Board Member Beylik was absent.

- **Setting of Date, Time and Place for Regular Monthly Meetings**
Board Member Morris reported that regular monthly meetings are currently held on the first and third Tuesday of each month at 6:30 p.m. in the Board Room of the District Administration Building. Except for the month of August 2018, no regular Board meetings will be held during District recesses or legal holidays. Special meetings and study sessions will be called as necessary.
- **Selection of School Board Representative on County Committee**
Board members reviewed the committee functions. Board Member de la Piedra was appointed to serve as the representative on the County Committee.
- **Appointment of Ex-Officio Clerk and/or Secretary (Called for by Board President)**
Board Member Morris appointed District Superintendent Adrian E. Palazuelos to serve as *ex-officio* clerk and/or Secretary of the Board of Education, and authorized Stefan Cvijanovich, Assistant Superintendent of Human Resources and Pupil Support, to serve as *ex-officio* clerk and/or secretary in the absence of Dr. Palazuelos.
- **Appointment to City/School District Committee**
(Two representatives, one-year term)
Board Members Beylik and de la Piedra were appointed to serve as representatives on the City/School District Committee.
- **Appointment to Agricultural Advisory Committee**
(One representative, one-year term)
Board Member Beylik was appointed to serve as a representative on the Agricultural Advisory Committee.
- **Appointment to District Leadership Team**
(Two representatives, one-year term)
Board Members Couse and Beylik were appointed to serve as representatives on the District Leadership Team.

H. COMMUNICATIONS

- **Student Representative**
Not present.

Superintendent Report

Dr. Palazuelos presented updates on the Thomas wildfires, school closures/return date, and the work and pay status of staff. Families of secondary school students were informed that Semester One has been extended by three weeks to allow time for students to return and prepare for finals. A new message will go out later in the week regarding athletics given the circumstances with air quality.

Dr. Palazuelos commended the Fillmore community for its support of the community event at the fire station where toys and coats were provided to members of the community.

I. PUBLIC COMMENT ON AGENDA ITEMS AND NONAGENDA ITEMS, PETITIONS

None

J. INFORMATION/DISCUSSION

1. First Interim Report

Ms. McNeill presented on the first interim report through October 31, 2017 including amendments to the 2017-2018 budget and changes since adoption of the budget. An update was provided of the District's revenues, expenditures, total overall projected balance, and multi-year assumptions and projections. Funding and resources for Adult Education and child development were addressed. The District is filing a Positive Budget Certification based on its current projections showing it is able to meet its financial obligations this year and the next two subsequent years. Future administrative actions include attendance at the Governor's Budget Proposal Workshop and work on the second interim report in March. After receipt of the Governor's May Revision, the District will work to finalize the budget and bring that for adoption in June. The District recommends Board approval of the first interim report as presented.

2. Single Plans for Student Achievement (SPSA)

In compliance with state and federal requirements, Ms. Miglis presented a synopsis of the Single Plan(s) for Student Achievement for the 2017-2018 school year. The plans will also be used as blueprints to improve academic performance of all students. Strategies, actions to implement future goals, funding sources, timelines and the desired future were discussed. Local assessments will be utilized during the school year to monitor and assist student progress toward end-of-school-year goals through supplemental academic instructional supports. All SPSAs have been gathered and will be made available for review by Board members. The SPSAs will be agendaized and submitted for Board approval at a regularly scheduled Board meeting.

K. CONSENT ITEMS (Corresponding to Numbers 3-11)

Items on the Consent agenda are considered routine and will be enacted by a single motion. None of the items will be discussed unless a Board Member or member of the audience requests discussion.

3. Approve Minutes:
 - a. Board Meeting November 21, 2017
 - b. Special Board Meeting December 13, 2017
4. Personnel Order 17-18-8
5. Ratify Accounts Payable Month of November 2017 (ReqPay12a)
6. Ratify Purchase Orders Month of November 2017 (ReqPay11a)
7. Ratify 11/01/17 through 11/30/17 Certificated and Classified Payroll in the Amount of \$2,396,935.13 (Pay01a)
8. Approve/Ratify Contracts
9. Accept Donations
10. Approve Disposal of Obsolete Materials
11. Accept Grants
MOTION: A motion was made by Board Member de la Piedra, seconded by Board Member Rangel and unanimously carried with a 4-0 vote by Board Members Couse, de la Piedra, Morris and Rangel to approve all Consent Items, K3-K11.

L. ACTION

12. Approve Certification of Signatures
MOTION: A motion was made by Board Member Rangel, seconded by Board Member Couse and unanimously carried with a 4-0 vote by Board Members Couse, de la Piedra, Morris and Rangel to approve this action item.
DISCUSSION: Dr. Palazuelos noted the Certification of Signatures in the Board packet has a date of 12/5/17 instead of 12/19/17. The corrected document is provided for signature should the Board approve of this item.
AMENDED MOTION: An amended motion was made by Board Member Rangel, seconded by Board Member Couse and unanimously carried with a 4-0 vote by Board Members Couse, de la Piedra, Morris and Rangel to approve this action item with the amended date of 12/19/17.
13. Accept the October 2017 1st Quarter Report on Williams Uniform Complaints
MOTION: A motion was made by Board Member Couse, seconded by Board Member Rangel and unanimously carried with a 4-0 vote by Board Members Couse, de la Piedra, Morris and Rangel to approve this action.
DISCUSSION: Dr. Palazuelos reported this particular item contains one Williams complaint related to facilities. That complaint is unresolved and is documented in the Williams complaint contained in this agenda.
14. Approve the First Interim Report through October 31, 2017, Including Amendments to the 2017-2018 Budget
MOTION: A motion was made by Board Member de la Piedra, seconded by Board Member Couse and unanimously carried with a 4-0 vote by Board Members Couse, de la Piedra, Morris and Rangel to approve this action item.

M. STUDENT DISCIPLINE

15. Student Readmits:

MOTION: A motion was made by Board Member de la Piedra, seconded by Board Member Rangel and unanimously carried with a 4-0 vote by Board Members Couse, de la Piedra, Morris and Rangel to accept Superintendent recommendations for readmission of the following students for the second semester of the 2017-2018 school year, as follows:

- Case No. 16-17-4: Deny readmission
- Case No. 16-17-5: Deny readmission
- Case No. 16-17-7: No decision at this time
- Case No. 16-17-8: Grant readmission
- Case No. 16-17-9: Grant readmission
- 2016-08 (Santa Paula USD): Deny readmission

N. FUTURE MEETINGS

⇒ January 16, 2018	5:30 p.m.	Closed Session – Board Room
	6:30 p.m.	Regular Meeting – Board Room
⇒ February 6, 2018	5:30 p.m.	Closed Session – Board Room
	6:30 p.m.	Regular Meeting – Board Room

There will be no Board meeting on January 2, 2018, due to school recess.

O. BOARD CLOSING COMMENTS AND AGENDA BUILDING

- Board Member de la Piedra appreciates how well the City of Fillmore worked with the school district during the wildfires and the way the District kept Board members informed.
- Board Member Rangel agrees with Board Member de la Piedra and spoke of the fire’s effect on staff, students and the community. Ms. Rangel appreciates the support from all individuals and agencies who were involved.
- Board Member Morris commended the administration and other sources who delivered factual information to the community and our students.

P. ADJOURNMENT

MOTION: A motion was made by Board Member de la Piedra, seconded by Board Member Couse and unanimously carried with a 4-0 vote by Board Members Couse, de la Piedra, Morris and Rangel to adjourn at 7:57 p.m.

Minutes approved at Board Meeting held January 16, 2018