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**School Advisory Council (SAC) Meeting Agenda**  
**October 11, 2017, 6:30– 8:00 pm**  
**Location: Teacher's Lounge**

**Mission Statement**

*"Guiding children to Christ through faith, learning, community and service"*

**Philosophy**

*"Christ is the foundation of the whole education enterprise in a Catholic School"*

**Committee Members Present: Anna Biehn, Bob Curtis, Shelley Janetzke, Carol Margarit, Greg Meinhardt, Nicole Paterson, Maria Sauber, Tim Radiach, Chrissy Warford**

6:30 p.m. Meeting Opening  
A. Prayer  
B. August minutes approved by email

6:45 p.m. Old Business

October Principal's Report – Carol Margarit  
Enrollment: 346 (Budgeted 350)  
Marathon Update:

- Many parents joined us for the walk! It sprinkled a little, but the rain held off until we were all back inside. The M-W-F morning preschoolers helped send us off and the afternoon preschoolers welcomed us back.
- Goal is \$45,000. Currently, we are at \$36,717.27.

Preschool/Kinder Potluck

- About 50 children attended with their parents (some were siblings).
- Activities and potluck dinner.
- Many positive comments.

Open House for Parishioners and New Families – November 12 from 8:30-1:00.

- Working with Chris Mattson to create a short video for Facebook.
- CSCOE will pay for Facebook ad.
- Will send postcards out to families with young children.
- Will ask St. Michael's in Farmington and Risen Savior in Burnsville to put in their bulletins.
- Post at area preschools and daycares- print flyers to post in centers
- Chamber of Commerce list of daycare and centers in area



## SAC In-Service

- We can change by-laws.
- New members – No application needed, but need to know a little about new members to see if they have skills we need to fill for open positions, so what is needed.
- In by-laws it states that the Faith Formation & Education Commission needs to approve policy changes, but we can change the approval process.
- No need to create a separate 5-year strategic plan.

## New Basketball Hoops

- They are here and the Knights of Columbus assembled them.
- Funded by donations from parents, parishioners and the Knights of Columbus.
- Looking for a place to store them.
- The new hoops will allow us to have home games.

## Band Concerts

- Concert Band is too big for the sanctuary.
- Parents did not like having concerts in Murphy Hall.
- Mrs. Afdahl is looking into having concerts in an auditorium at one of the area schools. It would cost \$900 to hold the band concerts at the Lakeville High Schools. She is working with Farmington High School at this time. Info should be coming out soon.

## 7:15pm Old Business

### A. Finance Committee

- Review July statement, budgeting process
- Goals: continue to review monthly financials, liason with Parish Finance Council, identify other revenue sources, network with other SAC committees to share best practices, create a SAC Google community

### B. Policy Committee

- Visited sections 100 and 200 in policy and submitted for review
- Currently reviewing section 300 (Wellness policy), 400 (Student Conduct) and 600 (Financial Information)

### C. Strategic Planning Committee

- a. Meeting to brainstorm ideas including long range 5 year plan and school year goals
- b. School Year Goals
  - i. Focus on communication from specialists
  - ii. Mid year evaluation of new mission partners process
  - iii. Survey frequency and timing- should we evaluate mid year and year end? (maintain survey structure)
  - iv. Socialize the agenda and process for SAC to bring more visibility to the group- create ad hoc committees
- c. Long Term Goals
  - v. Link with Parish committees
  - vi. Create extracurricular booster club to generate revenue and field ideas for new investment
  - vii. Assess drivers for why students are leaving
  - viii. Update strategic plan - review Spring of 2018 post Self Study (2017-18 school year)

### D. Marketing Committee

- a. Review of 2016-17 goals and proposed 2017-18 goals

## 7:30 p.m. New Business

- A. Committee goals for 2017-2018 school year, see Committee details above

- B. Review of 2017 School Advisory Council In-service
  - a. Review School Mission Statement and Philosophy Statement, discuss how we incorporate both into SAC activities and decisions
  - b. Review existing SAC bylaws, ensure we are complying and/or propose revisions
  - c. Discuss nomination process of SAC committee 2018-2019 school year (may table in Spring)
- C. Accreditation Self-Study Timeline TBC

7:45 p.m. Executive Session – SAC Members Only

8:00 p.m. Adjourn –